

Dear Licensee,

On February 5, 2013, The Governors Regulatory Review Council approved new Administrative Rules for the Athletic Training Board. These very important rule changes will take effect on May 1st, 2013.

Applications received on and after May 1st will be subject to the new rules.

Some of the key revisions and additions are listed below:

R4-49-102. Fees; Beginning May 1, 2013 license fees will increase to the following:

- Application for original license \$300.00
- Renewal of license \$175.00
- Reinstatement of a license \$200.00
- Duplicate license \$25.00

R4-49-203. Renewal of License; Several changes were made. The most significant change is the revision of renewal time frames. No longer will a renewal date be connected to your last name. Renewal dates will now coincide with the month that the license was approved by the Board. The time for submittal is as follows:

C. A licensee shall submit the renewal application and fees to the Board office by the first day of the month at least 14 days prior to the expiration date of the current license.

R4-49-207. Temporary Licenses; The Board will issue temporary licenses based on the following:

- A.** Subject to subsection (B), the executive director may issue a temporary license to an applicant for a license if the applicant meets the requirements of A.R.S. § 32-4127.
- B.** The executive director shall not issue a temporary license without prior board approval if one or more of the following apply:
 1. The applicant is the subject of a pending complaint before the Board or any other state health care regulatory entity.
 2. The applicant has had a license or certificate to practice a health care profession suspended or revoked by another state health care regulatory entity.
 3. The applicant has a criminal history or history of disciplinary action by a state health care regulatory entity.
 4. The applicant has previously been denied an application for an athletic training license.

- C. A temporary licensee is subject to disciplinary action by the Board pursuant to A.R.S. § 32-4153.

R4-49-208. Continuing Education; The Board will now include continuing education as part of the prerequisite to license renewal. The following spells out those requirements:

- A. As a prerequisite to renewal, a licensee shall complete at least 15 CEUs in the area of athletic training since the issuance of the previous license.
- B. A licensee shall:
 - 1. Maintain continuing education records that:
 - a. Verify the continuing education activities the licensee completed during the preceding two years, and
 - b. Consists of each statement of credit or certificate issued by an approved provider at the conclusion of a continuing education activity;
 - 2. At the time of licensure renewal, attest to the number of CEUs the licensee completed during the renewal on the renewal form; and
 - 3. When requested by the Board office, submit proof of continuing education participation within 20 days of the request.
- C. Licensees may provide proof of continued BOC certification to meet the CEU requirements of this Section.
- D. All licensees shall complete a course approved by the Board on the athletic training statutes and this Chapter within one year of obtaining an original license or license renewal. This course need only be taken one time.
- E. In addition to the CEU requirements above, all licensees shall maintain current certification in cardiopulmonary resuscitation from a provider that is approved by the Board.
- F. Upon written request to the Board 30 days prior to the license renewal date, the Board may waive a licensee's continuing education requirement in the case of extreme hardship including, but not limited to, mental or physical illness, disability, absence from the United States, service in the United States Armed Forces or other extraordinary circumstances as determined by the Board.
- G. The Board may audit a licensee's continuing education records and suspend or revoke, according to A.R.S. §§ 32-4155 and 32-4156, the license of a licensee who fails to comply with continuing education completion, recording, or reporting requirements of this Section.

- H. A licensee who is aggrieved by a decision of the Board concerning continuing education units may request an administrative hearing before the Board.

You are encouraged to read and familiarize yourself with the Administrative Rules that govern the practice of athletic training in Arizona. Copies may be obtained by visiting our website at http://at.az.gov/board_info/rules.asp. If you have any questions once you've read them please submit them in writing to me.

Sincerely,

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