



ARIZONA BOARD OF ATHLETIC TRAINING  
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## REGULAR SESSION MEETING MINUTES

July 8, 2013

**Board Members Present:** Aaron Nelson, ATC – Chair  
Eric Freas ATC – Vice-Chair  
Harry Callihan – Public Member  
Jennifer Fadeley – Public Member

**Staff Present:** J. Randy Frost, Executive Director  
Karen Whiteford, Administrative Assistant

**Legal Staff Present:** Beth Campbell - Assistant Attorney General

### Call to order

The regularly scheduled telephonic meeting of the Arizona State Board of Athletic Training was called to order at 9:32 a.m.

### Approval of the Meeting Minutes

Eric Freas moved to accept the regular session meeting minutes of June 3, 2013. Harry Callihan seconded the motion. The motion passed 4-0.

### Declaration of conflicts of Interest

Aaron Nelson recused himself from agenda item 7b.

### Review Board Meeting Schedule

There were no changes made to the meeting schedule. The meeting time remains at 9:30.

- a. August 5, 2013 Telephonic
- b. September 9, 2013 In Person
- c. October 7, 2013 In Person

### Review, Discussion, and Possible Action - Complaints, Investigations & Compliance

**Initial Review of Complaints**

There were no new complaints to come before the Board.

**Open Complaints and Investigations**

There were no open complaints to come before the Board.

**Discipline Status Report**

The Board discussed the Disciplinary Status Report of the following licensees:

1. Ryan Pinson, ATC Lic. # 0238, Staff reported that Mr. Pinson is up-to-date and is now serving out his probation.
2. Jeffrey Schrock, ATC Lic. # 0672, Staff reported that two requests for fingerprints or clearance card were sent to Mr. Schrock, but Mr. Schrock has not responded. Mr. Schrock has until August to find and complete .25 hours and pay his civil penalty of \$500. Mr. Frost will contact Mr. Schrock as a reminder.
3. Glenn Steele, ATC Lic. #0341, Staff reported that a reminder letter was sent to Mr. Steele and that Mr. Steele stated that he would be completing his CEUs over the upcoming weekend. Mr. Steel has until 2/23/15 to complete 2.5 hours and pay his civil penalty.
4. Chad Cook, ATC Lic. # 1092, Staff reported that Mr. Cook was notified by letter that he has until 2/1/14 to complete 5.5 hours.
5. Ricardo Moreno, ATC Lic. # 0281, Staff reported that Mr. Moreno is serving out his probation and that no requests have been received for early probation termination.
6. Sara Smith, ATC Lic. # 1119, Staff reported that Ms. Smith is serving out her probation.
7. Stephen McMullen Lic. # 1166, Staff reported that Mr. McMullen is serving out his probation.
8. Kyle Torgerson Lic. #1185, Staff reported that a reminder letter was sent.

**Informal Interviews**

There were no informal interviews to come before the Board.

**Substantive review, discussion, and vote regarding the applications for licenses as follows**

**a. Initial applications**

Nathan Blackhurst	Jessica Caselden	Kirby Craft
Matthew Cutts	Kristina Dunn	Shirleeah Fayson
Jacqueline Heeman	Veronica Hernandez Perez	Kathleen Johnson
Melissa Kay	Andrew Knox	Elyce Lamphere

Kelly Roach	Bronson Sagon	Wesley Sphar*
Lisa Stobierski	Gavin Thiele	Kylie Wheeler
Amber Wiser		

Jennifer Fadeley moved to approve Nathan Blackhurst through Amber Wiser, excluding Wesley Sphar, for a total of 18 initial applications. Harry Callihan seconded the motion. The motion passed 4-0.

Mr. Sphar attended the meeting by phone and gave a statement regarding the surrender of his Physical Therapist Assistant license in California in 2013. After reviewing the legal documents related to the State of California's accusation against Mr. Sphar, Ms. Campbell advised the Board that Statute 32-4122(1) requires the applicant be of good moral character. Ms. Campbell stated that good moral character is defined in Rule R4-49-101(14) as follows, "Has not had a professional license revoked or suspended for cause by this state or by any other jurisdiction, or surrendered a professional license in-lieu of disciplinary action." And in her review of the California document, it is a surrender in lieu of discipline or the functional equivalent thereof. Ms. Campbell quoted paragraph 9 under the Culpability section of the Stipulated Surrender of License and Order against Mr. Sphar. Jennifer Fadeley moved that the Board not grant a license to Mr. Sphar due to his PTA license being surrendered in California. Mr. Freas and Mr. Callihan requested more discussion. Mr. Sphar was offered the opportunity to withdraw his application for licensure, to which he declined. Ms. Campbell quoted paragraph 1 in the Order section of the Stipulated Surrender of License and Order against Mr. Sphar. Ms. Fadeley motioned to deny Mr. Sphar's application for licensure due to his PTA license in California being surrendered. Eric Freas seconded the motion. The motion passed 4-0.

**b. Renewal applications**

Heather Cooper	Dana Kernan	Kaja Kilburn
Robert Klassen	Amy Kublin	Juan Lopez-Gomez
Michael Lopriore	Ray Madrid	Michelle Malec
Joseph Manning	Cara Marceau	Amy Marlin
Jillian Marquart	Jamie Martin	William Martin
Andrea Martinez	Abe Masamichi	Scott Mason
Kelly Matthews	Ryan May	Thomas Maystadt
Kenneth McCarty	Katie McClain	Elizabeth McKnight
Marisa Medrano	David Mesman	Michael Metcalfe
Nicholas Metz	Lois Michaelis-Goode	Lance Michel
Ilene Miller	Kristin Miller	Carissa Millikan
Edward Mitchell	M. Ryan Molner	Joshua Moore
Ricardo Moreno	Michael Morgan Jr.	Trent Morris
Kevin Moulis	Crystal Mowbray	Daniel Mummert
Eric Munson*	Christopher Murphy	Trevor Muth
Tetsuji Nakagawa	Bryce Nalepa	Sherry Nance
John Neel	Tiffany Nei	Ralph Neighbors
Nadine Neilly	Aaron Nelson	Mitchell Nelson
Shane Nelson	Adam Nevala	Leanna Olivar
Leah Oliver	Steven Orme	Andrew Panagopoulos
Jeffrey Paxson	Brandi Phillips	Kelsey Picha
Ryan Pinson	Michelle Poppen	Ashley Rice

Aaron Nelson recused himself from the approval of renewal applications that did not require Board review.

Jennifer Fadeley moved to approve renewal applications for Heather Cooper through Ashley Rice, excluding Eric Munson, for a total of 65 renewals. Eric Freas seconded the motion. The motion passed 3-0.

The Board reviewed Mr. Munson's application and documentation of the petition filed in Iowa. Mr. Munson answered questions posed by Board members. Jennifer Fadeley moved to grant Mr. Munson's license renewal. Eric Freas seconded the motion. The motion passed 4-0.

**c. Renewal applications: (expired license)**

There were no applications for reinstatement of expired licenses.

**d. Incomplete applications:**

There were no incomplete applications to come before the Board.

**Review, Discussion, and Possible Action Regarding AZ DPS Background Reports**

There were no reports to discuss.

**Review, Discussion, and Possible Action - Other Business**

- a. Arizona School Board Association – How to get on their agenda. Mr. Frost stated that Dr. Cardenas left a message earlier in the morning and that he would return the call after the Board meeting.
- b. Discussion regarding boundaries on acceptable CEUs. – Mr. Frost stated this was in regards to what CEUs would be allowed (e.g., courses outside the Athletic Training category). After discussion, Aaron Nelson made a motion to allow the Board to accept all CEUs supplied by the BOC in lieu of completing ethics courses. Jennifer Fadeley seconded the motion. The motion passed 4-0.
- c. E-mail sent from UofA regarding CEUs. – Melanie Pearson, Program Coordinator at UofA, asked if the Board would approve CEUs for a conference their ATs attended, called Leadership in Exercise and Health. After discussion, the Board asked Mr. Frost to recommend Ms. Pearson contact the BOC to request approval for CEUs.
- d. BOC Conference attendance. – The BOC had contacted the Board to ask if a member would be able to attend the conference. Eric Freas and Aaron Nelson stated that they were not able to attend but are interested in going in the future.
- e. Correspondence from Michelle Gonzalez regarding SB 1421. – Ms. Gonzalez provided information about SB 1421 (the "epi-pen bill"). The Board requested that Ms. Gonzalez keep them informed on the status of the bill.
- f. CEU Attestation Audit – Ms. Whiteford requested direction from the Board on whether to begin auditing licensees for proof of CEU completion. Eric Freas moved to direct Staff to audit three (3) randomly-selected licensees each month for three (3) months and then report back to the Board at the end of the 3-month period. Aaron Nelson seconded the motion. The motion passed 4-0.
- g. Presentation to Mike Nesbitt – Mr. Nesbitt was not able to attend the meeting.

## **Review, Discussion and Possible Action - Administrative Matters**

- a. Revenue and Expenditure – Staff reported that we are in the 13<sup>th</sup> month, in which all remaining bills for that haven't been charged against the budget appear. Based on this, the Board came out in the black from a budget standpoint but not on a cash standpoint. That will change with the increase in license fees, which result in positive cash flow, rather than a negative.
- b. Review of Administrative Project Status.
  - Policies and Procedures – Sunrise/Sunset Process – Staff had no update.
  - Board Automation – Mr. Frost reported that the funding requested in the budget for automation was not approved. Funds are being diverted to the new accounting system, which is supposed to include licensing functions in the long-term. A program that was dropped, but may come back would require funding from our budget or from licensee fees as a premium for online license renewal. Mr. Frost will continue to work with the Board's budget analyst and IT departments to attempt to get automation into the budget.
  - Legislative Update – There were no additional legislative updates to report.
  - Michael Nesbitt – Recognition and appointment – Mr. Nesbitt was not able to attend the Board meeting
  - AT Revised Rules – Staff reported that the questions regarding the new rules have decreased. Mr. Frost reported that it may be November or December before the new rules are updated on the Secretary of State's site.
- c. Future Agenda Items
  - Eric Freas requested the "Getting on the Arizona School Board Association Agenda" item remain on the Board's agenda for August.

## **Call to the Public**

No public members wished to address the Board.

## **Adjournment**

Jennifer Fadeley motioned to adjourn the meeting for July 8, 2013. Eric Freas seconded the motion. The Board Meeting adjourned at 11:29 a.m.

Respectfully submitted,

J. Randy Frost, Executive Director