



ARIZONA BOARD OF ATHLETIC TRAINING
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REGULAR SESSION MEETING MINUTES

September 10, 2012

Board Members Present: Michael Nesbitt, ATC - Chair
Harry Callihan - Public Member
Eric Freas ATC- Board Member
Jennifer Fadeley- Public Member

Staff Present: J. Randy Frost, Executive Director
Vicki Egurrola, Administrative Assistant

Legal Staff Present: Beth Campbell, Assistant Attorney General

Call to order

The regularly scheduled meeting of the Arizona State Board of Athletic Training was called to order at 9:35 a.m.

Approval of the Meeting Minutes

Harry Callihan moved to accept the regular session meeting minutes of August 6, 2012. Eric Freas seconded the motion. The motion passed 4-0.

Harry Callihan moved to accept the first executive session meeting minutes of August 6, 2012. Eric Freas seconded the motion. The motion passed 4-0.

Harry Callihan moved to accept the second executive session meeting minutes of August 6, 2012. . Eric Freas seconded the motion. The motion passed 4-0.

Declaration of conflicts of Interest

There were no conflicts with any item on the agenda.

Review Board Meeting Schedule

There were no changes made to the meeting schedule.

- a. October 1, 2012 In Person
- b. November 5, 2012 Telephonic
- c. December 3, 2012 In Person

Review, Discussion, and Possible Action - Complaints, Investigations & Compliance

Initial Review of Complaints

There were no new complaints to come before the Board.

Open Complaints and Investigations

There were no open complaints to come before the Board.

Discipline Status Report

The Board discussed the Disciplinary Status Report of the following licensees:

1. Mohammed Mirza, ATC License # 0924, Staff reported that there wasn't anything new to report.
2. Ryan Pinson, ATC License # 0238, Staff reported that there wasn't anything new to report.
3. Jeffrey Schrock, ATC Lic. # 0672, Staff informed the Board that Mr. Schrock has yet to provide the Board with a payment and proof of course completion. The Board directed Staff to send a letter to Mr. Schrock and follow up with the NATA on courses he submitted to them.
4. Glenn Steele, ATC Lic. # 0340, Staff reported that Mr. Steele has submitted a course completion certificate for 1 hour.
5. Chad Cook, ATC Lic. # 1092, Staff reported that Mr. Cook submitted a certificates of course completion for 6 hours and therefore, the second half of the civil penalty is waved.
6. Ricardo Moreno, ATC Lic # 0281, Staff reported that there wasn't anything new to report. The Board directed staff to check to see if he is still employed.

Informal Interviews

There were no informal interviews to come before the Board.

Substantive review, discussion, and vote regarding the applications for licenses as follows

a. Initial applications

Harry Callihan moved to approve 13 of the 15 initial applications listed. Jennifer Fadeley seconded the motion. The motion passed 4-0.

The Board then reviewed the previously tabled application of Jennifer Hoenig. Ms. Hoenig was present and addressed the Board regarding an assessment the Board requested of her for licensure. The assessment the Board requested that she take was very expensive and she wanted the Board to consider an earlier assessment taken out of state. The Board had several questions for Ms Hoenig and after much discussion Jennifer Fadeley moved to grant a license to Ms. Hoenig with a consent agreement for probation. Eric Freas seconded the motion. Motion passed 4-0.

Next the Board reviewed the application of Stephen McMullen. The Board had questions regarding documentation provided with the application. The Board had several questions for Mr. McMullen. In order to ask questions, the Board discussed tabling the application and to invite him to the next Board meeting. Harry Callihan moved to table the application until The October meeting and to invite him to attend. Eric Freas seconded the motion. Motion passed 4-0.

b. Renewal applications

Harry Callihan moved to approve the 61 of the 65 renewal applications listed. Eric Freas seconded the motion. The motion passed 4-0.

The Board discussed the application of Stanley Kurley who expired but did not practice. Harry Callihan moved to approve the application of Mr. Kurley and issue a confidential advisory letter. Harry Callihan seconded the motion. The motion passed 4-0.

The Board then discussed the application of Lance Michael who expired but did not practice. Harry Callihan moved to approve the application of Mr. Michael and issue a confidential advisory letter. Jennifer Fadeley seconded the motion. The motion passed 4-0.

The Board then discussed the application of Maritza Rodriguez who expired but did not practice. Harry Callihan moved to approve the application of Ms. Rodriguez and issue a confidential advisory letter. Eric Freas seconded the motion. The motion passed 4-0.

The Board then discussed the application of Gretchen Wagnitz who expired but did not practice. Eric Freas moved to approve the application of Ms. Wagnitz and issue a confidential advisory letter. Harry Callihan seconded the motion. The motion passed 4-0.

c. Renewal applications: (continued practice without current license)

There were none.

d. Incomplete applications:

There were no incomplete applications to come before the Board.

Review, Discussion, and Possible Action - Other Business

- a. The Board discussed the response letter from the Yuma Union High School District Superintendent. The Board expressed their appreciation for the Superintendents positive response and action. The Board also directed staff to notify School Superintendents and School Boards regarding any discipline taken against an Athletic Trainer in their employ in the future.
- b. The Board discussed the response letter from the Executive Director to the Parker U.S.D. Superintendent addressing his response to the Boards previous questions. The Board considers the matter closed at this time
- c. The Board discussed a letter from the Executive Director to the CEO of Athletic Training Resource regarding their web site and the confusion caused by the sites name. Staff informed the Board that the letter was returned unclaimed and no other address can be found. The Executive Director agreed to continue to monitor the site and try to make contact.
- d. The Board discussed the possibility of becoming a standalone Board. After discussing the possibilities and some potential obstacles, the Board directed staff to do some preliminary research and report back to the Board. This item will be added to the Administrative Project Status.
- e. The Board discussed its relationship with the ATA. The Board Chair discussed having the new officers attend a future Board meeting to familiarize them with the Board as to build a stronger relationship.

Review, Discussion, and Possible Action Regarding AZ DPS Background Reports

There were no reports to discuss.

Review, Discussion and Possible Action regarding the revision of the Admin. Rules

- a. Executive Director, Randy Frost updated the Board on the status of the proposed rules. Mr. Frost informed the Board that the rules were printed in the Administrative Register on 8/17/12 for 30 days. During those thirty days, the public will have the opportunity to review them and suggest changes.
- b. Executive Director, Randy Frost updated the Board on the next steps to getting the proposed rules approved.

Review, Discussion and Possible Action - Administrative Matter

- a. Revenue and Expenditure.

An expenditure report was unavailable at meeting time.

- b. Review of Administrative Project Status.

Executive Director, Randy Frost provided an update on various projects to the Board.

c. Future Agenda Items.

1. Board member discussion regarding ideas for future agendas.
2. The future of the entry level masters program for athletic trainers.

Call to the Public

No one from the public was in attendance at this time.

Adjournment

The Board Meeting adjourned at 11:34 a.m.

Respectfully submitted,

J. Randy Frost, Executive Director