



ARIZONA BOARD OF ATHLETIC TRAINING
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REGULAR SESSION MEETING MINUTES

August 6, 2012

Board Members Present: Michael Nesbitt, ATC - Chair
Aaron Nelson, ATC – Vice-Chair
Harry Callihan - Public Member
Eric Freas ATC- Board Member

Staff Present: J. Randy Frost, Executive Director
Veronica Cardoza, Administrative Assistant

Legal Staff Present: Jeanne Galvin, Assistant Attorney General

Call to order

The regularly scheduled meeting of the Arizona State Board of Athletic Training was called to order at 9:30 a.m.

Approval of the Meeting Minutes

Aaron Nelson moved to accept the regular session meeting minutes of July 9, 2012. Harry Callihan seconded the motion. The motion passed 4-0.

Harry Callihan moved to accept the regular session meeting minutes of July 9, 2012. Aaron Nelson seconded the motion. The motion passed 4-0.

Aaron Nelson moved to accept the second executive session meeting minutes of July 9, 2012. Harry Callihan seconded the motion. The motion passed 4-0.

Declaration of conflicts of Interest

There were no conflicts with any item on the agenda.

Review Board Meeting Schedule

There were no changes made to the meeting schedule.

- a. September 10, 2012 Telephonic
- b. October 1, 2012 In Person
- c. November 5, Telephonic

Review, Discussion, and Possible Action - Complaints, Investigations & Compliance

Initial Review of Complaints

There were no new complaints to come before the Board.

Open Complaints and Investigations

There were no open complaints to come before the Board.

Discipline Status Report

The Board discussed the Disciplinary Status Report of the following licensees:

1. Mohammed Mirza, ATC License # 0924, Staff reported that there wasn't anything new to report.
2. Ryan Pinson, ATC License # 0238, Staff reported that there wasn't anything new to report.
3. Jeffrey Schrock, ATC Lic. # 0672, Staff informed the Board that Mr. Schrock was going to provide the Board with a partial payment but as of the 30th. Nothing has been received. Staff to follow up with the NATA on courses he submitted to them.
4. Glenn Steele, ATC Lic. # 0340, Staff reported that Mr. Steele has submitted the first half of his civil penalty. He submitted courses for approval. Aaron Nelson made a motion to approve the class ethics for professionals 101 and to deny the 102 and 103 classes. Harry Callihan seconded the motion. The motion passed 4-0.
5. Chad Cook, ATC Lic. # 1092, Staff reported that Mr. Cook submitted a certificate of course completion for 3 hours and submitted a portion of his civil penalty.
6. Ricardo Moreno, ATC Lic # 0281, Staff reported Mr. Moreno's license was approved with a reminder that he must follow the terms of his consent agreement to remain active.

Informal Interviews

There were no informal interviews to come before the Board.

Substantive review, discussion, and vote regarding the applications for licenses as follows

a. Initial applications

Aaron Nelson moved to approve 24 of the 26 initial applications listed. Eric Freas seconded the motion. The motion passed 4-0.

The Board then reviewed the application of Katelyn Hill. After much discussion by the Board members of the documentation submitted Aaron Nelson moved to approve the application of Ms. Hill and strongly encourage that she take a general ethics class. Harry Callihan seconded the motion. The motion passed 4-0.

Next the Board reviewed the previously tabled application of Jennifer Hoenig. Ms. Hoenig was present and addressed the Board. The Board had several questions for Ms Hoenig and after much discussion Aaron Nelson moved to go into executive session for legal advice. Harry Callihan seconded the motion. Motion passed 4-0 to go into executive session at 10:16 a.m.

The Board returned from executive session at 10:22 and discussed with Ms. Hoenig the possibility of having an evaluation performed. Jeanne Galvin, Assistant Attorney General explained to Ms Hoenig what an evaluation would entail. Ms. Hoenig provided the Board additional documentation to show that she had previously had an evaluation performed. Harry Callihan moved to go into executive session at 10:30 a.m. to review confidential documentation. Eric Freas seconded the motion. The motion passed 4-0.

The Board returned from executive session at 10:44 a.m. at that time Aaron Nelson moved to table the approval the application of Jennifer Hoenig until the Board receives an additional evaluation in Arizona. Harry Callihan seconded the motion. Motion passed 4-0.

b. Renewal applications

Aaron Nelson moved to approve the 49 of the 51 renewal applications listed. Harry Callihan seconded the motion. The motion passed 4-0.

The Board discussed the application of Ashley Monfreda who expired but did not practice. Aaron Nelson moved to approve the application of Ms. Monfreda and issue a confidential advisory letter. Harry Callihan seconded the motion. The motion passed 4-0.

The Board then discussed the application of Joshua Moore. Aaron Nelson moved to approve the application of Mr. Moore and issue a confidential advisory letter. Eric Freas seconded the motion. The motion passed 4-0.

c. Renewal applications: (continued practice without current license)

There were none.

d. Incomplete applications:

There were no incomplete applications to come before the Board.

Review, Discussion, and Possible Action - Other Business

- a. Staff updated the Board on the regarding Gila Ridge High School. A response to an earlier letter was received and provided to the Board. After reading the letter from the Gila Ridge Athletic Director, The Board directed staff to send a letter to the Yuma Union High School District Superintendent expressing concern for the apparent lack of urgency, as the letter suggested, by The Gila Ridge AD. A copy of the letter should be sent to the President of the School Board.
- b. Staff updated the Board on the Parker U.S.D. Superintendents letter to the Board addressing the Boards previous questions. The Board looked over the answers provided and then directed staff to send a follow-up letter of acknowledgement to the Parker Superintendent.
- c. Staff presented to the Board, documentation from a website that lists itself as The Athletic Training Resource. The Board reviewed the documentation and had some discussion regarding the legality of the site, the information contained in the site etc. After discussion the Board directed staff to send a letter to the CEO of Athletic Training Resource.

Review, Discussion, and Possible Action Regarding AZ DPS Background Reports

There were no reports to discuss.

Review, Discussion and Possible Action regarding the revision of the Admin. Rules

- a. Executive Director, Randy Frost updated the Board on the status of the proposed rules. Mr. Frost informed the Board that the rules were going to be printed in the Register on 8/17/12 for 30 days. During those thirty days, the public will have the opportunity to review them and suggest changes.

Review, Discussion and Possible Action - Administrative Matter

- a. Revenue and Expenditure.

The Board was presented with a revenue and expenditure report.

- b. Review of Administrative Project Status.

Randy Frost provided an update on various projects to the Board.

- c. Future Agenda Items.

1. ATA and the Boards relationship.
2. Discussion regarding the possibility of becoming a stand alone Board.

Call to the Public

No one from the public was in attendance.

Adjournment

The Board Meeting adjourned at 11:45 a.m.

Respectfully submitted,

J. Randy Frost, Executive Director