



ARIZONA BOARD OF ATHLETIC TRAINING
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REGULAR SESSION MEETING MINUTES

October 7, 2013

Board Members Present: Aaron Nelson, ATC – Chair
Eric Freas ATC – Vice-Chair
Harold Callihan – Public Member (phone)

Board Members Absent: Jennifer Fadeley – Public Member

Staff Present: J. Randy Frost – Executive Director
Karen Whiteford – Administrative Assistant

Legal Staff Present: Beth Campbell – Assistant Attorney General

Call to order

The regularly scheduled meeting of the Arizona State Board of Athletic Training was called to order at 9:31 a.m.

Approval of the Meeting Minutes

Eric Freas moved to accept the regular session meeting minutes of September 9, 2013. Harold Callihan seconded the motion. The motion passed 3-0.

Declaration of conflicts of Interest

There were no declarations of conflict.

Review Board Meeting Schedule

There were no changes made to the meeting schedule. The meeting time remains at 9:30.

- a. November 4, 2013 Telephonic
- b. December 2, 2013 In Person
- c. January 6, 2014 In Person

Review, Discussion, and Possible Action - Complaints, Investigations & Compliance

Initial Review of Complaints

1. William Martin ATC Lic. #0923, Complaint # 13-AT-0923, The Board discussed the complaint and concluded JB had received the requested records and that there wasn't enough evidence to state that Mr. Martin was not in compliance with the request. Harry Callihan motioned to dismiss the complaint (dated 8/27/13) against William Martin. Eric Freas seconded the motion. The motion passed 3-0.

Open Complaints and Investigations

1. Wesley J. Sphar, Withdrawal of Appeal – Mr. Frost stated that a letter from Mr. Sphar's attorney, William Black, was received on 9/24/13, stating that Mr. Sphar wished to withdraw the appeal. Ms. Campbell sent an email to Mr. Black confirming that she understood it as a withdrawal of the appeal and that the denial would stand.

Discipline Status Report

The Board discussed the Disciplinary Status Report of the following licensees:

1. Ryan Pinson, ATC Lic. # 0238, Staff reported that Mr. Pinson is up-to-date and is serving out his probation until his expiration on August 1, 2014.
2. Glenn Steele, ATC Lic. #0341, Staff reported that Mr. Steel has until 2/23/14 to complete the remaining .75 hours.
3. Chad Cook, ATC Lic. # 1092, Staff had nothing new to report. Mr. Cook needs to complete 5.5 CEUs by 2/1/14. Mr. Frost will contact Mr. Cook to remind him of the requirement.
4. Ricardo Moreno, ATC Lic. # 0281, Staff had nothing new to report. Mr. Moreno's probation terminates on 5/9/14.
5. Sara Smith, ATC Lic. # 1119, Staff reported that Ms. Smith is serving out her probation which terminates on 10/18/13. Mr. Frost will send a letter to Ms. Smith upon probation termination.
6. Kyle Torgerson Lic. #1185, Staff reported that Mr. Torgerson completed all 6 hrs of CEUs and paid his \$250.00 penalty. He is now serving out his probation which terminates on 4/1/14.
7. Stephanie Gross Lic. #1229, Staff reported that the letter to her employer is due to the Board office by 10/26/13. A civil penalty of \$250 is due on 12/26/13, which will be waived if Ms. Gross completes 3 hours of continuing education by 12/26/13. Mr. Frost will contact Ms. Gross to remind her of the requirements of her consent agreement.

Informal Interviews

There were no informal interviews to come before the Board.

Substantive review, discussion, and vote regarding the applications for licenses as follows

a. Initial applications

Scott Barringer	Jesse Geffon	Kenneth Lange
Laura McAdams	Sara Miller	Brandie Peterson
Patrick Pinkerton*	Charles Stoddard	Eliza Wilson

Eric Freas moved to approve the initial applications of Scott Barringer through Brandie Peterson and Charles Stoddard through Eliza Wilson for a total of 8 initial applications. Harold Callihan seconded the motion. The motion passed 3-0.

The Board reviewed and discussed the initial application of Patrick Pinkerton. Following the discussion, Harold Callihan moved to approve Mr. Pinkerton’s license. Eric Freas seconded the motion. The motion passed 3-0.

b. Renewal applications

Stacey Forget	Chad Moeller*	Tetsuro Sueyoshi*
Selena Taegel	Jacob Tafoya	Scott Takao
Joseph Tarantino	Bradley Tedder	Nicholas Thomas
Christina Thompson	Connie Tillmans	Kyle Turner
Tamera Valovich McLeod	Rick Wade	Danielle Wetten
Kyle Winters	Junko Yazawa	

Eric Freas moved to approve renewal applications for Stacey Forget and Selena Taegel through Junko Yazawa. Harold Callihan seconded the motion. The motion passed 3-0.

c. Renewal applications: (Board Review)

The Board reviewed and discussed the reinstatement application of Chad Moeller. After discussion, Eric Freas moved to approve the reinstatement application for Mr. Chad Moeller’s license. The motion passed 3-0.

After discussion of Tetsuro Sueyoshi’s renewal application, it was decided that because Mr. Sueyoshi submitted his approved immigration documentation after his expiration date, his application should have been considered late. However, this late application fell within a timeframe that does not call for discipline. Harold Callihan moved to approve the renewal application of Tetsuro Sueyoshi. Eric Freas seconded the motion. The motion passed 3-0.

d. Incomplete applications:

Hal Wyatt		
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Mr. Wyatt is missing copies of BOC and CPR cards. His license expires 11/01/13, therefore he has time to submit the missing documents before his expiration date. No Board action is required.

Review, Discussion, and Possible Action Regarding AZ DPS Background Reports

There were no reports to discuss.

Review, Discussion, and Possible Action - Other Business

- a. Arizona School Board Association Presentation – Mr. Frost reported that he had spoken with Mike Nesbitt. Mr. Nesbitt agreed to work with the Board on this presentation. The Board suggested that Mr. Frost ask Mr. Nesbitt to put together a draft presentation for the December Board meeting.
- b. Status of an appointment to the vacant Board position – Mr. Frost stated that Mr. Nesbitt had decided not to pursue the vacant Board position. There are currently no interested parties.
- c. Outcome of CEU Audit – Staff reported that, of the three athletic trainers who were audited, two sent in proof of CEU completion. The third sent the audit form in, stating that he had not completed any CEUs to-date.
- d. Christopher Murphy, ATC Lic. #0675, false CEU attestation on application. Board asked staff to obtain a copy of Mr. Murphy's BOC card to prove current BOC certification.

Review, Discussion and Possible Action - Administrative Matters

- a. Revenue and Expenditure – Board reported that the expenditure report was not available for this meeting. Mr. Frost spoke with the Board's financial analyst who has agreed to do a supplemental to encompass all of the Board's normal expenses. An update will be provided at the next meeting.
- b. Review of Administrative Project Status.
 - Policies and Procedures – Sunrise/Sunset Process– Staff reported that nothing has been done.
 - Board Automation- Staff reported no status change.
 - Michael Nesbitt Recognition – A date needs to be set for Mr. Nesbitt's recognition, possibly December.
- c. Future Agenda Items
 - Status of an appointment to the vacant Board position.

Call to the Public

No public members wished to address the Board.

Adjournment

Eric Freas motioned to adjourn the meeting for October 7, 2013. Harold Callihan seconded the motion. The Board Meeting adjourned at 10:24 a.m.

Respectfully submitted,

J. Randy Frost, Executive Director