



ARIZONA BOARD OF ATHLETIC TRAINING  
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## REGULAR SESSION MEETING MINUTES

November 5, 2012

**Board Members Present:** Michael Nesbitt, ATC – Chair  
Aaron Nelson, ATC- Vice Chair  
Harry Callihan - Public Member  
Eric Freas ATC- Board Member  
Jennifer Fadeley- Public Member

**Staff Present:** J. Randy Frost, Executive Director  
Veronica Cardoza, Administrative Assistant

**Legal Staff Present:** Beth Campbell, Assistant Attorney General

### Call to order

The regularly scheduled meeting of the Arizona State Board of Athletic Training was called to order at 9:31 a.m.

### Approval of the Meeting Minutes

Aaron Nelson moved to accept the regular session meeting minutes of October 1, 2012. Harry Callihan seconded the motion. The motion passed 5-0.

### Declaration of conflicts of Interest

There were no declarations of conflict.

### Review Board Meeting Schedule

There were no changes made to the meeting schedule.

- a. December 3, 2012 In Person
- b. January 7, 2012 In Person
- c. February 4, 2012 Telephonic

### Review, Discussion, and Possible Action - Complaints, Investigations & Compliance

## **Initial Review of Complaints**

There were no new complaints to come before the Board.

## **Open Complaints and Investigations**

Michael Aaron Cox, #0427- The Board was provided a copy of the police report regarding the arrest of Mr. Cox. The Assistant AG, Beth Campbell, informed the Board that the AGs Office is still trying to have a dialogue Mr. Cox's Attorney. Ms Campbell also stated that she had been in contact with the prosecutor's office and was informed that Mr. Cox was still incarcerated. Ms. Campbell suggested to the Board that based on the information that the Board has, they may want to go to a formal hearing. Eric Freas moved to set a formal hearing on Michael Aaron Cox for the January 7, 2013 Board meeting. Harry Callihan seconded the motion. The motion passed 5-0.

## **Discipline Status Report**

The Board discussed the Disciplinary Status Report of the following licensees:

1. Mohammed Mirza, ATC License # 0924, Staff reported that there wasn't anything new to report. Staff will send a letter to Mr. Mirza to check on his progress and remind that the Board will not grant an extension.
2. Ryan Pinson, ATC License # 0238, Staff reported that there wasn't anything new to report.
3. Jeffrey Schrock, ATC Lic. # 0672, Staff informed the Board that Mr. Schrock has not replied to correspondence sent to him regarding his discipline status. Staff also pointed out that Mr. Schrock misrepresented himself on his recent renewal application by checking that he is currently certified. Harry Callihan moved to open a formal complaint against Jeffrey Schrock for Misrepresentation regarding certification on the renewal application. Jennifer Fadeley seconded the motion. The motion passed 5-0.
4. Glenn Steele, ATC Lic. # 0340, Staff reported that there wasn't anything new to report. A reminder letter was sent to Mr. Steele.
5. Chad Cook, ATC Lic. # 1092, Staff reported that there wasn't anything new to report.
6. Ricardo Moreno, ATC Lic # 0281, Staff reported that a reminder letter was sent to Mr. Moreno.
7. Jennifer Hoenig, ATC Lic# 1162, Staff reported that Ms. Hoenig has been complying with her consent agreement. Ms. Hoenig has requested that the Board consider shorting her probation at renewal time in April. The Board has requested to see all of her reports next meeting.
8. Sara Smith, ATC Lic# 1119, Staff reported that Ms. Smith has signed her consent agreement.

9. Stephen McMullen, ATC Lic# 1166, Staff reported that Mr. McMullen had completed 1 Board preapproved course on ethics for 1 CEU.

### **Informal Interviews**

There were no informal interviews to come before the Board.

### **Substantive review, discussion, and vote regarding the applications for licenses as follows**

#### **a. Initial applications**

Aaron Nelson moved to approve all 4 of the initial applications listed. Eric Freas seconded the motion. The motion passed 5-0.

#### **b. Renewal applications**

Harry Callihan moved to approve all 34 of the renewal applications listed. Eric Freas seconded the motion. The motion passed 5-0.

#### **c. Renewal applications: (continued practice without current license)**

There were none.

#### **d. Incomplete applications:**

There were no incomplete applications to come before the Board.

### **Review, Discussion, and Possible Action Regarding AZ DPS Background Reports**

There were no reports to discuss.

### **Review, Discussion, and Possible Action - Other Business**

- a. Board Communications with the Public, Elizabeth Campbell, Assistant AG explained to the Board what the law says regarding Board members communicating with the public. The Board was given a memo outlining the law.
- b. Ways to Make the Board Web Site More Informative. The Board discussed what types of changes and additional information that they would like to see posted. The Board discussed posting reminders and bulletins on the web page.

### **Discussion, consideration and possible Board action regarding personnel matters. The Board may vote to go into executive session pursuant to ARS § 38-431-03 (A) (3).**

- a. The Board discussed Hiring an administrative assistant to replace Veronica Cardoza who has accepted a new position with another Board. The Board agreed that the Executive Director should proceed with the hiring process and keep the Board posted.

## **Review, Discussion and Possible Action regarding the revision of the Admin. Rules**

- a. Executive Director, Randy Frost updated the Board on the status of the proposed rules. Mr. Frost informed the Board that the Final Rule package was given to the Governors Regulatory Review Council (GRRRC). Mr. Frost explained that the next step was to get on GRRCs agenda.

- b. **Review, Discussion and Possible Action - Administrative Matter**

- a. Revenue and Expenditure.

Executive Director, Randy Frost informed the Board that he did not have a financial report to present this meeting..

- b. Review of Administrative Project Status.

Executive Director, Randy Frost provided an update on various projects to the Board.

- c. Future Agenda Items.

## **Call to the Public**

No one from the public was in attendance at this time.

## **Adjournment**

The Board Meeting adjourned at 10:39 a.m.

Respectfully submitted,

J. Randy Frost, Executive Director