



ARIZONA BOARD OF ATHLETIC TRAINING
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REGULAR SESSION MEETING MINUTES

March 4, 2013

Board Members Present: Michael Nesbitt, ATC – Chair
Aaron Nelson, ATC- Vice Chair
Eric Freas ATC - Board Member
Harry Callihan - Public Member
Jennifer Fadeley - Public Member

Staff Present: J. Randy Frost, Executive Director
Karen Whiteford, Administrative Assistant

Legal Staff Present: Beth Campbell, Assistant Attorney General

Call to order

The regularly scheduled telephonic meeting of the Arizona State Board of Athletic Training was called to order at 9:34 a.m.

Approval of the Meeting Minutes

Jennifer Fadeley moved to accept the regular session meeting minutes of February 4, 2013. Aaron Nelson seconded the motion. The motion passed 5-0.

Declaration of conflicts of Interest

There were no declarations of conflict.

Review Board Meeting Schedule

The meeting time for April 8, 2013, was changed to 9:00. The May and June meetings remain at 9:30.

- a. April 8, 2013 In Person
- b. May 16, 2013 Telephonic
- c. June 3, 2013 In Person

Review, Discussion, and Possible Action - Complaints, Investigations & Compliance

Initial Review of Complaints

There were no new complaints to come before the Board.

Open Complaints and Investigations

There were no open complaints to come before the Board.

Discipline Status Report

The Board discussed the Disciplinary Status Report of the following licensees:

1. Mohammed Mirza, ATC Lic. # 0924, Staff informed the Board that a list of approved classes was emailed to Mr. Mirza. Mr. Frost stated that no proof of course completion has been received. If received by 3/19, Mr. Mirza will be in compliance.
2. Ryan Pinson, ATC Lic. # 0238, Staff reported that one more course has been completed. Mr. Pinson has 0.5 hours to complete by May.
3. Jeffrey Schrock, ATC Lic. # 0672, Staff reported that nothing has been received from Mr. Schrock, who must complete 6 hours by August. Mr. Frost will contact Mr. Schrock for a status check.
4. Glenn Steele, ATC Lic. #0341, Staff reported that there wasn't anything new to report. A reminder letter was sent to Mr. Steele. 2.5 hours must be completed by 2015.
5. Chad Cook, ATC Lic. # 1092, Staff reported that there wasn't anything new to report.
6. Ricardo Moreno, ATC Lic. # 0281, Staff reported that there wasn't anything new to report.
7. Jennifer Hoenig, ATC Lic. # 1162, Staff provided email received from Ms. Hoenig's supervisor, which stated she (supervisor) was at fault for the late evaluation. Mr. Callihan inquired about Ms. Hoenig's request for a fine reduction. Mr. Frost answered that the fine reduction will be discussed in the April 2013 Board meeting.
8. Sara Smith, ATC Lic. # 1119, Staff reported that Ms. Smith's fine was waived according to her Consent Agreement.
9. Stephen McMullen Lic. # 1166, Staff reported that Mr. McMullen has completed the remaining 3 hours of continuing education.

Informal Interviews

There were no informal interviews to come before the Board.

Substantive review, discussion, and vote regarding the applications for licenses as follows

a. Initial applications

David Adling
William George IV
Wilkin Perez
Anthony Salvaggio
Kyle Torgerson*

Jennifer Fadeley moved to approve the applications for Adling through Salvaggio. Aaron Nelson seconded the motion. The motion passed 5-0.

After discussion, Aaron Nelson moved to issue Mr. Torgerson a Standard Consent Agreement for practicing without a license since April 2012 (eight months). Agreement will include one year probation, six hours of continuing education in medical ethics approved by Board staff, and \$500 civil penalty, which can be reduced to \$250 if continuing education is completed within six months. Licensure is pursuant to signed consent agreement. Eric Freas seconded the motion. The motion was passed 5-0.

b. Renewal applications

BreAnne Boettiger*	Michelle Bradach	Erin Chapman
Jeremy Clipperton	Breanna Davis*	Kyle Decker
Glenn Edgerton	David Edwards	Nichole Edwards
Wasim El Habach	Johannah Elliott	Elizabeth Elsen
Daisha Enos	Bradly Eppelheimer	Bradley Epstein
Jason Erickson	Michael Ermatinger	Emily Esser
Kai-Erik Etheridge	Sadie Etheridge	Susan Falsone
Todd Fandrich	Robert Fennell	Cher Fesenmaier
Marie-Elizabeth Finamore	Stephen Fink	Katie Finnie
Brett Fischer	Emelie Fitch	Jeffrey Flack
Jon Foster	Elizabeth Franklin	Benjamin Fraser
Eric Freas	Amy Freeman	Aaron Fried
Sara Fried	Jack Furr	Kimberly Glenn
Kristin Golden	Dianne Goodridge	George Goodridge
Meganne Gourley	Kevin Graff	Robert Grimes
David Groeschner	Michelle Grover	Mark Gruesbeck
Matthew Gubler	Joshua Guterman	Craig Hackett
George Hackett	Saburo Hagihara	Ed Halbur
Anthony Harris	Andrea Harvey	Andrew Hauser
David Hayward	Jeffrey Herndon	Kyle Herrig
Chelsie Hogan	Mary Hoover	Walter Horn
Jeffrey Kahn	Jacquleen Papa	

Aaron Nelson moved to approve 63 of the 65 renewal applications listed, Bradach through Clipperton and Decker through Papa. Harry Callihan seconded the motion. The motion passed 4-0. Eric Freas recused himself from approval.

c. Renewal applications: (continued practice without current license)

The Board discussed the application of BreAnne Boettiger. Aaron Nelson moved to renew Ms. Boettiger's license. Jennifer Fadeley seconded the motion. Motion passed 5-0.

The application of Breanna Davis was reviewed next by the Board. Jennifer Fadeley moved to renew Ms. Davis's license with a confidential advisory letter for providing athletic training without a current license. Harry Callihan seconded the motion. The motion passed 5-0.

Michael Nesbitt requested Board staff to follow up with a letter to the Superintendent of Yuma Union High School District, informing them of the additional violation and requesting that they ensure all Athletic Trainers possess and maintain Athletic Training licensure. Eric Freas seconded the motion. The motion passed 5-0.

d. Incomplete applications:

There were no incomplete applications to come before the Board.

Review, Discussion, and Possible Action Regarding AZ DPS Background Reports

There were no reports to discuss.

Review, Discussion, and Possible Action - Other Business

- a. Lake Havasu letter – Randy Frost reported he has not received a response from the Principal and will follow up with a letter. Mr. Frost reported on a conversation he had with Roger Berger, in which Mr. Berger stated that Lake Havasu High School does not provide athletic training services to visiting athletes from other schools and that Physical Therapy Assistants work on LHHS athletes. Mr. Nesbitt made a motion to have Randy Frost work with Chuck Brown, the Executive Director of the Physical Therapy Board, to verify the PTAs are being supervised according to the Physical Therapy Board's Rules and Statutes. Aaron Nelson seconded the motion. The motion passed 5-0.
- b. Letter sent to Casa Grande School District regarding job announcement - Aaron Nelson made a motion for Mr. Frost to follow up on the letter to find out if an Athletic Trainer has been hired and to remind the district that Athletic Trainer job postings should state that Arizona Athletic Training licensure before the AT begins practicing is "required", rather than "preferred". The motion was seconded by Harry Callihan. The motion passed 5-0.
- c. Status of the procedures required of Bill Martin of ASU - Randy Frost received an email from Mr. Martin, stating that administrative responsibility has been assigned to a full-time staff member with whom he will meet bi-monthly. After discussing the fact that ASU has not committed to adding this procedure to HR policy, it was determined that enforcing the placement of HR policies at ASU exceeds the scope of the Board.
- d. Correspondence received from Michelle Grover regarding active military duty - Beth Campbell advised Randy Frost to write a letter to Michelle Grover, along with an attached copy of the statute concerning license renewal and active military duty.
- e. Mr. Nesbitt spoke about the rules revision presentation he did at the February Arizona Athletic Trainers' Association meeting.

- f. Mr. Nesbitt discussed the possible changes to the CAATE standards. Mr. Frost expressed concern that Arizona statutes may need to be changed based on CAATE changes.

Review, Discussion, and Possible Action regarding the revision of the Administrative Rules

- a. Status of Rules Revision – Executive Director, Randy Frost updated the Board on the status of the proposed rules. Mr. Frost reported that the rule revisions were posted in the register on March 1, 2013; therefore, the revisions will go into effect on May 1, 2013. The official online version of the revised rules may not be available on May 1, so Mr. Frost will post an unofficial version in the meantime.
- b. Next steps for Implementation - The Board discussed additional tasks staff should complete for the rules revision:
- An additional letter needs to be sent to the licensees that expire on May 1. A letter with the old fees was sent the week of February 25.
 - Renewal letters need to be updated to reflect new fees and additional documentation required (CEUs or current BOC certification and CPR).
 - Jurisprudence exam – Jennifer Fadeley will create a draft for the paper-based exam. This exam will be submitted by licensees with renewals.

The Board clarified that disciplinary CEUs will not count toward renewal CEUs.

Review, Discussion and Possible Action - Administrative Matters

- a. Revenue and Expenditure - Executive Director, Randy Frost stated that an updated report was not available. A new report will be available at the next Board meeting in April.
- b. Review of Administrative Project Status.
- Policies and Procedures – Sunrise/Sunset Process – Mr. Frost stated he has reviewed the documents.
 - AT Revised Rules – Discussed previously.
 - Board Automation – Mr. Frost stated the funds for the automation project are in the budget request for next year. Online renewal was discussed. Mr. Frost stated that House Bill 2231 requires state agencies to accept credit cards and process licenses online. There was an amendment to the bill that states it will only be in effect if the legislature appropriates the funds for the project.
 - Legislative Update – Mr. Frost stated he has been working with the legislature for Athletic Training and the Occupational Therapy Boards. One bill that he's been following involves licensure timeframes and the possibility for someone to petition GRRC to have licensure review/approval timeframes extended. This bill has gone to the rules committee but may not be approved in this legislative session.
 - Complaint Resolution Tools – Mr. Frost referred to the complaint resolution information handed out at beginning of the meeting.
- c. Future Agenda Items
- Implementation of new rules

- Arizona School Board Association – How to get on their agenda.

Call to the Public

No one from the public spoke.

Adjournment

The Board Meeting adjourned at 11:35 a.m.

Respectfully submitted,

J. Randy Frost, Executive Director