



ARIZONA BOARD OF ATHLETIC TRAINING
4205 N. 7th Avenue, Ste. 305
Phoenix, Arizona 85013
(602) 589-6337
FAX: (602) 589-8354
www.at.az.gov
at.info@otboard.az.gov

REGULAR SESSION MEETING MINUTES

December 2, 2013

Board Members Present: Aaron Nelson, ATC – Chair
Eric Freas ATC – Vice-Chair
Harold Callihan – Public Member
Jennifer Fadeley – Public Member

Staff Present: J. Randy Frost – Executive Director
Karen Whiteford – Administrative Assistant

Legal Staff Present: Elizabeth Campbell – Assistant Attorney General

Call to order

The regularly scheduled meeting of the Arizona State Board of Athletic Training was called to order at 9:00 a.m.

Approval of the Meeting Minutes

Jennifer Fadeley moved to accept the regular session meeting minutes of November 4, 2013 as amended. Eric Freas seconded the motion. The motion passed 4-0.

Declaration of conflicts of Interest

There were no declarations of conflict.

Review Board Meeting Schedule

There were no changes made to the meeting schedule. The meeting time for January will be 9:00 a.m. February and March will remain at 9:30.

- a. January 6, 2014 In Person
- b. February 3, 2014 Telephonic
- c. March 3, 2014 In Person

Review, Discussion, and Possible Action - Complaints, Investigations & Compliance

Initial Review of Complaints

There were no new complaints.

Open Complaints and Investigations

- 1. William Martin ATC Lic. #0923, Complaint # 13-AT-0923, Staff informed the Board that the complainant in the case sent a letter expressing his displeasure regarding the Boards actions on the Martin complaint. Staff also informed the Board that the complainant has now received the documents he requested. Assistant Attorney general, Elizabeth Campbell advised the Board that no further action was required.

Discipline Status Report

The Board discussed the Disciplinary Status Report of the following licensees:

- 1. Glenn Steele, ATC Lic. #0341, Staff reported that Mr. Steel has until 2/23/14 to complete the remaining .75 hours. Staff sent a reminder to Mr. Steele.
- 2. Chad Cook, ATC Lic. # 1092, Staff reported that Mr. Cook has completed the requirements of his consent agreement and will complete probation on February 1, 2014..
- 3. Ricardo Moreno, ATC Lic. # 0281, Staff had nothing new to report. Mr. Moreno’s probation terminates on 5/9/14.
- 4. Kyle Torgerson Lic. #1185, Staff reported that Mr. Torgerson is now serving out his probation which terminates on 4/1/14.
- 5. Stephanie Gross Lic. #1229, Staff reported that a list of possible CEU classes were sent to Ms. Gross.

Informal Interviews

There were no informal interviews to come before the Board.

Substantive review, discussion, and vote regarding the applications for licenses as follows

a. Initial applications

Sean Fields	Michael McNulty
-------------	-----------------

Harold Callihan moved to approve the initial applications of Sean Fields and Michael McNulty. Eric Freas seconded the motion. The motion passed 4-0.

b. Renewal applications

John Adam	John Anderson	Steven Baca
Cory Barton	Charles Baughman	Joshua Beaumont

Leann Boone	Dustin Brown	Angel Locke
John Valencia	Gretchen Wagnitz	Brandon Warner
Paul Wheeler III	Christopher White	Laurie White
Shauna Whitlow *	John Williams	Wesley Wood
Samantha Young		

Eric Freas moved to approve 19 renewal applications for John Adams through Laurie White and John Williams through Samantha Young. Harold Callihan seconded the motion. The motion passed 4-0.

c. Renewal applications: (Board Review)

The Board reviewed and discussed the renewal application of Shauna Whitlow. Ms. Whitlow practiced without a license for 7 days. Eric Freas moved to approve Ms. Whitlow’s license and issue her a non-disciplinary confidential advisory letter. Harold Callihan seconded the motion. The motion passed 4-0.

d. Incomplete applications:

Brent Appel	Brant Schroder	Brett Walker
-------------	----------------	--------------

Board staff is waiting for missing documents. No Board action is required.

e. Previously approved applications: (Board Review)

The Board reviewed and discussed the previously approved application of Jesse Geffon. Mr. Geffon’s application had been approved a couple of months prior and on the application Mr. Geffon marked “NO” to all of the disciplinary questions. Staff received Mr. Geffon’s CIJS report a month following application approval. The CIJS report was negative and Mr. Geffon failed to report the negative activity. The Board discussed the actions surrounding the report and the application. Following the discussion Eric Freas moved to open a complaint against Mr. Geffon for falsifying his application. Harold Callihan seconded the motion. The motion passed 4-0.

Review, Discussion, and Possible Action - Other Business

- a. Recognition of Michael Nesbitt- the Board recognized Michael Nesbitt for his years of dedicated service to the Board. Board President Aaron Nelson presented Mr. Nesbitt with a plaque.
- b. Arizona School Board Association Presentation – Mr. Mike Nesbitt of The Boards advisory Committee spoke to the Board about putting together a presentation about athletic injuries and the their prevention for School Boards. Mr. Nesbitt will work with Javier Cardenas, MD of Barrow Neurological Institute, Department of Child Neurology and Board staff to come up with a presentation.
- c. Status of an appointment to the vacant Board position – Staff informed the Board that the Governor’s Office has reappointed Jennifer Fadeley to serve another term and has appointed Bart C. Peterson to the vacant Board position. Mr. Peterson should be at the January Meeting.

- d. Staff approval of renewal applications- Staff inquired about the possibility of pre-approving administratively renewal applications. Assistant Attorney General, Elizabeth Campbell advised that only the Board can approve applications for licensure.
- e. Relationship between the BOC and the Board- the Board discussed a process for assuring that ATs have taken and submitted their required 15 CEs. Assistant Attorney General, Elizabeth Campbell advised that if the Board wished to follow any other process than it currently uses it must revise its rules.

Review, Discussion and Possible Action - Administrative Matters

- a. Revenue and Expenditure –Mr. Frost advised the Board that finances are ok through May but the supplemental requested would be required to finish the year in the black.
- b. Review of Administrative Project Status- Mr. Frost updated the Board on the following projects:
 - Policies and Procedures – Sunrise/Sunset Process
 - Board Automation
 - Budget Supplemental
 - School Board Presentation
- c. Future Agenda Items-
 - Outcome of the discussion between the OT and AT Boards..

Call to the Public

No public members wished to address the Board.

Adjournment

Harold Callihan motioned to adjourn the meeting for November 4, 2013. Eric Freas seconded the motion. The Board Meeting adjourned at 10:16 a.m.

Respectfully submitted,

J. Randy Frost, Executive Director