



ARIZONA BOARD OF ATHLETIC TRAINING  
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## REGULAR SESSION MEETING MINUTES

June 3, 2013

**Board Members Present:** Aaron Nelson, ATC - Chair  
Eric Freas ATC – Vice-Chair  
Harry Callihan - Public Member

**Staff Present:** J. Randy Frost, Executive Director  
Karen Whiteford, Administrative Assistant

**Legal Staff Present:** Beth Campbell - Assistant Attorney General

### Call to order

The regularly scheduled telephonic meeting of the Arizona State Board of Athletic Training was called to order at 9:31 a.m.

### Approval of the Meeting Minutes

Eric Freas moved to accept the regular session meeting minutes of May 6, 2013. Harry Callihan seconded the motion. The motion passed 3-0.

Eric Freas moved to approve the special session meeting minutes of May 20, 2013. Harry Callihan seconded the motion. The motion passed 3-0.

Harry Callihan moved to approve the executive session meeting minutes of May 20, 2013. Eric Freas seconded the motion. The motion passed 3-0.

### Declaration of conflicts of Interest

There were no declarations of conflict.

### Review Board Meeting Schedule

There were no changes made to the meeting schedule. The meeting time remains at 9:30.

- a. July 8, 2013 In Person

- b. August 5, 2013 Telephonic
- c. September 9, 2013 In Person

## **Review, Discussion, and Possible Action - Complaints, Investigations & Compliance**

### **Initial Review of Complaints**

1. Jared Wilson, Complaint # 13-AT-0778, The Board discussed the complaint and concluded there was no evidence that Mr. Wilson had acted unprofessionally with the complainant. Harry Callihan motioned to advise KV and Mr. Wilson that the Board has dismissed KV's complaint against Mr. Wilson on June 3, 2013. Eric Freas seconded the motion. The motion passed 3-0.
2. Ricardo Moreno, Complaint # 13-AT-0281, Mr. Moreno addressed the Board, stating the reasons he was late completing the continuing education courses required as part of his consent agreement. After discussion of further discipline options, Harry Callihan motioned to dismiss Complaint #13-AT-0281 against Mr. Moreno in violation of the penalty phase of 9 CEUs prior to 5/9/13 with the knowledge Mr. Moreno will remain on probation until 5/9/14 as per his original consent agreement and be so advised in a confidential advisory letter. Eric Freas seconded the motion. The motion passed 3-0. Mr. Moreno inquired about ending his probation early. The Board responded that he may file such a request in writing prior to a Board meeting at a future date. Mr. Moreno expressed concern regarding the lack of courses on communication ethics with young athletes. Harry Callihan suggested he contact NATA-BOC with his concern.

### **Open Complaints and Investigations**

There were no open complaints to come before the Board.

### **Discipline Status Report**

The Board discussed the Disciplinary Status Report of the following licensees:

1. Ryan Pinson, ATC Lic. # 0238, Staff reported that Mr. Pinson is up-to-date and is now serving out his probation.
2. Jeffrey Schrock, ATC Lic. # 0672, Staff had nothing new to report. Mr. Schrock has until August to complete .25 hours and pay his civil penalty of \$500. Mr. Frost will contact Mr. Schrock as a reminder.
3. Glenn Steele, ATC Lic. #0341, Staff reported that Mr. Steele has until 2/23/15 to complete 2.5 hours and pay his civil penalty.
4. Chad Cook, ATC Lic. # 1092, Staff reported that Mr. Cook has until 2/1/14 to complete 5 hours. Aaron Nelson suggested that staff call Mr. Cook to remind him about the CEUs because he will become very busy when the football season starts.
5. Ricardo Moreno, ATC Lic. # 0281, See Initial Review of Complaints item 2.
6. Sara Smith, ATC Lic. # 1119, Staff reported that Ms. Smith is serving out her probation.

7. Stephen McMullen Lic. # 1166, Staff reported that Mr. McMullen is serving out his probation.
8. Kyle Torgerson Lic. #1185, Staff reported that there is nothing new to report. Staff will send a reminder letter.

**Informal Interviews**

There were no informal interviews to come before the Board.

**Substantive review, discussion, and vote regarding the applications for licenses as follows**

**a. Initial applications**

Kent Bultemeier	Dustin Vissering	
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Harry Callihan moved to approve all 2 initial applications. Eric Freas seconded the motion. The motion passed 3-0.

**b. Renewal applications**

Zachary Jones*	Richard Kates	Gregory Keuter
Ritesh Khatri	Rebecca Kilzer	Benjamin Klein
Justin Kokoskie	Nicholas Kostishak	James Kruk
Eileen Kunselman	Mark Kyger	Alicia Langford
Gregory Latta	Kelsey Leach	Jennifer Lechtenberg
Gary Lenox	John Leonard	David Linaker
Caleb Lionberger	Jerry Lloyd	Daniel Lovelace
Donald Lu	Peter Mainville, Jr.	Thomas Maystadt*
Michael McKenney	Sean McQueeney	Esteban Melendez
Amber Miller	Stuart Minck	Gary Minnella
Katherine Mitchell	Pedro Morales	Aaron Nelson*
Timothy Nelson	Frank Neville	Rebekah Palmer
Allison Russell*		

Aaron Nelson recused himself from the approval of his and Thomas Maystadt’s renewal applications; therefore, a quorum could not be reached for the two applications.

Harry Callihan moved to approve renewal applications for Richard Kates through Pedro Morales and Timothy Nelson through Rebekah Palmer, with a review of Zachary Jones and Allison Russell. Eric Freas seconded the motion. The motion passed 3-0.

Aaron Nelson’s and Thomas Maystadt’s renewal applications will continue to the July Board meeting.

**c. Renewal applications: (expired license)**

The Board reviewed the reinstatement application for Zachary Jones and verified he was licensed in Indiana while practicing in Arizona less than 120 days. Eric Freas motioned to

approve the reinstatement application for Zachary Jones. Harry Callihan seconded. The motion passed 3-0.

The Board reviewed and discussed Allison's Russell's application. Harry Callihan motioned to approve the reinstatement application for Allison Russell. Eric Freas seconded. The motion passed 3-0.

**d. Incomplete applications:**

There were no incomplete applications to come before the Board.

**Review, Discussion, and Possible Action Regarding AZ DPS Background Reports**

There were no reports to discuss.

**Review, Discussion, and Possible Action - Other Business**

- a. Letter to the Superintendent of Yuma Union High School District – Mr. Frost informed the Board that he has not heard back from the Superintendent.
- b. Arizona School Board Association – Mr. Frost clarified what role Mr. Cardenas played in reaching the Arizona School Board Association. Harry Callihan stated that he would be a good source to find out how the Board might approach superintendents and school boards.
- c. Presentation to Mike Nesbitt – Mr. Nesbitt was not able to attend the Board meeting. Staff will attempt to schedule the presentation for the July Board meeting.

**Review, Discussion and Possible Action - Administrative Matters**

- a. Revenue and Expenditure – Staff reported that the Revenue and Expenditure report would not be available until the week following the meeting.
- b. Review of Administrative Project Status.
  - Policies and Procedures – Sunrise/Sunset Process – Mr. Frost reported that he has not made progress since the last Board meeting.
  - Board Automation – Mr. Frost reported that the budget is still not approved.
  - Legislative Update – HB2322 (rulemaking restrictions) was vetoed by the Governor.
  - Michael Nesbitt – Recognition and appointment – Mr. Nesbitt was not able to attend the Board meeting
  - AT Revised Rules – Staff reported that the transition has gone smoothly even though the rules have not been revised on the Secretary of State's web site. Karen Whiteford reported that there were a few items on the rules and statutes exam that needed to be changed.
- c. Future Agenda Items
  - Discuss putting boundaries around the Board's ideas of what is acceptable for CEUs.
  - Michael Nesbitt recognition.

**Call to the Public**

No public members were present.

**Adjournment**

Eric Freas motioned to adjourn the meeting for June 3, 2013. Harry Callihan seconded the motion. The Board Meeting adjourned at 10:58 a.m.

Respectfully submitted,

J. Randy Frost, Executive Director