



ARIZONA BOARD OF ATHLETIC TRAINING  
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## REGULAR SESSION MEETING MINUTES

May 6, 2013

**Board Members Present:** Aaron Nelson, ATC- Vice Chair  
Eric Freas ATC - Board Member  
Amy Nelson ATC – Board Member  
Harry Callihan - Public Member  
Jennifer Fadeley - Public Member

**Staff Present:** J. Randy Frost, Executive Director  
Karen Whiteford, Administrative Assistant

**Legal Staff Present:** Anna Finn, Assistant Attorney General

### Call to order

The regularly scheduled telephonic meeting of the Arizona State Board of Athletic Training was called to order at 9:32 a.m.

### Approval of the Meeting Minutes

With the inclusion of one correction suggested by Harry Callihan, Eric Freas moved to accept the regular session meeting minutes of April 8, 2013. Harry Callihan seconded the motion. The motion passed 5-0.

### Declaration of conflicts of Interest

There were no declarations of conflict.

### Review Board Meeting Schedule

There were no changes made to the meeting schedule. The meeting time remains at 9:30.

- a. June 3, 2013 In Person
- b. July 8, 2013 In Person
- c. August 5, 2013 Telephonic

**Review, Discussion, and Possible Action - Complaints, Investigations & Compliance**

**Initial Review of Complaints**

There were no new complaints to come before the Board.

**Open Complaints and Investigations**

There were no open complaints to come before the Board.

**Discipline Status Report**

The Board discussed the Disciplinary Status Report of the following licensees:

1. Ryan Pinson, ATC Lic. # 0238, Staff reported that Mr. Pinson is on track. He is now serving out his probation.
2. Jeffrey Schrock, ATC Lic. # 0672, Staff reported that suggested classes have been forwarded to Mr. Schrock.
3. Glenn Steele, ATC Lic. #0341, Staff reported that a reminder letter was sent to Mr. Steele, reminding him he has 2.5 hours to complete by 2/23/15.
4. Chad Cook, ATC Lic. # 1092, Staff reported that Mr. Cook contacted staff to say that he will complete 4.5 hours by the dead line.
5. Ricardo Moreno, ATC Lic. # 0281, Staff spoke to Mr. Moreno and suggested courses he must complete 9 CEUs by 5/9/13. Staff will notify the Board if he complies. A special meeting may have to be set.
6. Sara Smith, ATC Lic. # 1119, Staff reported that Ms. Smith is serving out her probation.
7. Stephen McMullen Lic. # 1166, Staff reported that Mr. McMullen is serving out his probation.
8. Kyle Torgerson Lic. #1185, Staff reported that Mr. Torgerson signed his consent agreement on 4/1/13. There is nothing new to report

**Informal Interviews**

There were no informal interviews to come before the Board.

**Substantive review, discussion, and vote regarding the applications for licenses as follows**

**a. Initial applications**

Allison Connolly	Adam Krueger	Tyler Moos
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Jennifer Fadeley moved to approve all 3 initial applications. Eric Freas seconded the motion. The motion passed 5-0.

**b. Renewal applications**

Cassandra Barlow	Carianne Hunter	Katsuhiko Ichihara
Vanessa Jacinto	April Jessee	Albert Johnson
Emily Johnson.	Joshua Johnson	Drew Lauren Johnson
Matthew Johnson	Anna Johnson-Manter	Stanley Johnson
Frank Jones	Eli Kassab	Lauren Keel
Jennifer Kellerhuis	Janie Kelly	Chantal King
Jason Kline	Ron Kordonowy	William Kuehl
Stanley Kurley	Kristine Kuschel	Cherisse Kuttyreff
Kenneth Lam	Jennifer Landgrebe	Kathleen Langan
Mindy Langlois	Micaela LaRosa	Ryan Larson
Collene Lawrence	Whitney Lee	Paige Lehmann
Christopher Lessner	Brenda Lestock	Marl Latendre
Christen Lolley	Jesse Lowman	Tara Lowy
Matthew Luct	Thomas Lyle	Jaclyn Lynn
Toshiaki Nagahara	Stephanie Neff	

Harry Callihan moved to approve all 44 renewal applications listed, Eric Freas seconded the motion. The motion passed 5-0.

**c. Renewal applications: (continued practice without current license)**

There were no Board reviews.

**d. Incomplete applications:**

There were no incomplete applications to come before the Board.

**Review, Discussion, and Possible Action Regarding AZ DPS Background Reports**

There were no reports to discuss.

**Review, Discussion, and Possible Action - Other Business**

- a. Status of the discussion with the Physical Therapy Board, to verify the PTAs at Lake Havasu are being supervised according to the Physical Therapy Board's Rules and Statutes. Mr. Frost reported that he met with Chuck Brown, Executive Director for the Physical Therapy Board, and that according to Mr. Brown the Aides are being supervised properly. Mr. Frost explained that according to Mr. Brown, Physical Therapy Aides can perform any duty that they have been trained for. The responsibility lies with the Physical Therapist.
- b. Letter to the Superintendent of Yuma Union High School District – Mr. Frost reported he is in the process of drafting a letter and will have it out within the week.
- c. Arizona School Board Association – Mr. Frost stated that he has a call into Dr. Ogle of the Association. Harry Callihan suggested that staff contact Mr. Javier Cardenas of the AIA.
- d. Elections of Officers – Jennifer Fadeley nominated Aaron Nelson to serve as Chair. Eric Freas seconded the motion. The motion passed 5-0. Next Harry Callihan nominated Eric Freas to be Vice-Chair. Jennifer Fadeley seconded the motion. The motion passed 5-0

### **Review, Discussion, and Possible Action regarding the revision of the Administrative Rules**

- a. Staff informed the Board that the May 1<sup>st</sup> start time went well and that all the updated forms and information are on the web. Aaron Nelson asked how the test would be distributed and staff informed him that the tests would go out with the licenses.

### **Review, Discussion and Possible Action - Administrative Matters**

- a. Revenue and Expenditure - Executive Director, Randy Frost stated that the Board is within budget, but expenses are greater than income. This deficit will change with the new rules and fees implementation. Mr. Frost provided the Board with projections for FY14 using the new rate structure.
- b. Review of Administrative Project Status.
  - Policies and Procedures – Sunrise/Sunset Process – Mr. Frost updated the Board on the progress of the procedures.
  - AT Revised Rules – Staff informed the Board that the May 1<sup>st</sup> start time went well and that all the updated forms and information are on the web. Aaron Nelson asked how the test would be distributed and staff informed him that the tests would go out with the licenses
  - Board Automation – Mr. Frost stated the Board Automation is still in the budget and legislature hasn't passed the budget yet.
  - Legislative Update – Mr. Frost provided the Board with the status of bills previously reported.
  - Michael Nesbitt – Eric Freas found a place to make the plaque to present Mike Nesbitt. He will forward the information to Staff to complete.
- c. Future Agenda Items
  - Arizona School Board Association – How to get on their agenda. Staff was directed to contact Dr. Javier Cardenas from the AIA.

### **Call to the Public**

No public members were present.

### **Adjournment**

The Board Meeting adjourned at 10:14 a.m.

Respectfully submitted,

J. Randy Frost, Executive Director