



**ARIZONA BOARD OF ATHLETIC TRAINING**  
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**REGULAR SESSION MEETING MINUTES**  
**April 14, 2025**

**Board Members Present:** Charles Baughman – Chairman  
Cheryl Ingram – Vice Chair  
Suzie Squires – Athletic Trainer  
Seth Myers – Public Member

**Board Member Absent:** Johanna Urquijo – Athletic Trainer

**Staff Present:** Shaina Ganatra – Executive Director  
Aleris Selmon – Licensing Administrator

**Legal Staff Present:** Marc Harris – Assistant Attorney General

**Location:** Meeting Held via Google Meet  
Meeting Link: <https://meet.google.com/ihn-enzf-geu>

1) **CALL TO ORDER** – Mr. Baughman called the meeting to order at 9:30 a.m.

2) **ROLL CALL**

The following Board members were present: Charles Baughman, Cheryl Ingram, Suzie Squires, and Seth Myers.

3) **DECLARATION OF CONFLICTS OF INTEREST**

Ms. Squires informed of her intent to recuse herself from the Agenda for item 6)d)i) for the following individual: Jayson Nielsen. Mr. Baughman informed of his intent to recuse himself from the Consent Agenda for items 7)a) Initial Applications for the following individual: Tysen Lipscomb, and 7)b) Renewal Application for the following individual: Kerry Madden.

4) **DISCUSS, AMEND, AND APPROVAL OF MINUTES**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice).

a) Regular Session Meeting Minutes of February 3, 2025

Ms. Ingram made a motion to approve the Regular Session Meeting Minutes of February 3, 2025.

Ms. Squires seconded the motion. The motion passed 4-0 by a roll call vote.

- b) Regular Session Meeting Minutes of March 3, 2025  
Ms. Ingram made a motion to approve the Regular Session Meeting Minutes of March 3, 2025. Ms. Squires seconded the motion. The motion passed 3-1 (abstained) by a roll call vote. Mr. Myers abstained from the vote.

**5) REVIEW FUTURE BOARD MEETING SCHEDULE**

- a) May 5, 2025 – Google Meet  
No Board member conflicts were reported
- b) June 2, 2025– Google Meet  
No Board member conflicts were reported.
- c) July 7, 2025 – Google Meet  
No Board member conflicts were reported.

**6) REVIEW, DISCUSSION, AND POSSIBLE ACTION - COMPLAINTS, HEARINGS, INVESTIGATIONS AND COMPLIANCE**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- a) Review, Discussion, and Possible Action of Whether or Not to Open a Complaint  
None
- b) Initial Review, Discussion, and Possible Action On Complaints  
None
- c) Initial Review, Discussion, and Possible Action On Compliance of Board Order  
None
- d) Review, Discussion, and Possible Action on Self-Disclosure of Actions
  - i) Jaysen Nielsen –Athletic Trainer – Self Disclosure  
Ms. Selmon provided a summary of the self disclosure. Mr. Baughman made a motion to go into Executive Session for legal advice. Ms. Myers seconded the motion. The motion passed 3-1 (recused) by a roll call vote. The Executive Session began at 9:44 a.m. The Executive Session ended at 9:49 a.m. Ms. Ingram made a motion to table the item to the next board meeting on June 2, 2025, following Mr. Nielsen’s court date of May 14, 2025. Mr. Myers seconded the motion. The motion passed 3-1 (recused) by a roll call. Ms. Squires recused herself from the vote.

**7) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE APPROVED BY EXECUTIVE DIRECTOR**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice). The consent agenda items may be considered for ratification as a single action unless a Board Member removes the item for review at the current meeting or a future meeting.

Mr. Myers made a motion to approve the Consent Agenda, 7)a) eleven Initial Applications, 7)b) nine Renewal Applications, and 7)c) three Reinstatement Applications. Ms. Squires seconded the motion. The motion passed 3-1 (recused) by a roll call vote. Mr. Baughman recused himself from the vote.

- a) Initial Applications Approved by Executive Director (11)

License Number	Last Name	First Name	Effective Date	Expiration Date

ATR-001084	Fedorowich	Vincent	4/9/2025	4/8/2026
ATR-100180	Frey	Elizabeth	4/9/2025	4/8/2026
ATR-100181	Gilmore	Nathanael	4/9/2025	4/8/2026
ATR-100182	Guerra	Elisa	4/9/2025	4/8/2026
ATR-100183	Lipscomb	Tysen	4/9/2025	4/8/2026
ATR-100184	Pawlik	Matthew	4/9/2025	4/8/2026
ATR-100185	Ramos	Ariana	4/9/2025	4/8/2026
ATR-100186	Swanhart	Madison	4/9/2025	4/8/2026
ATR-100187	Timony	Brooke	4/9/2025	4/8/2026
ATR-100188	Weeks	Meghan	4/9/2025	4/8/2026
ATR-100189	White	Clinton	3/10/2025	3/9/2026

b) Renewal Applications Approved by Executive Director (9)

<b>License Number</b>	<b>Last Name</b>	<b>First Name</b>	<b>Effective Date</b>	<b>Expiration Date</b>
ATR-100067	Gonzales	Paul	2/16/2025	2/15/2026
ATR-000998	Gorosics	Christopher	4/2/2025	4/1/2026
ATR-100068	Green	Rebekah	2/21/2025	2/20/2026
ATR-100063	Madden	Kerry	2/1/2025	1/31/2026
ATR-100075	Napolitano	Angela	3/13/2025	3/12/2026

ATR-100074	Newsome	Allison	3/5/2025	3/4/2026
ATR-009179	Staehling	Andrew	2/24/2025	2/23/2026
ATR-100064	Sung	Rakhoon	2/1/2025	1/31/2026
ATR-100070	Tarpey	Robert	2/28/2025	2/27/2026

c) Reinstatement Applications Approved by Executive Director (3)

License Number	Last Name	First Name	Effective Date	Expiration Date
ATR-009384	Enders	Garrett	2/27/2025	2/26/2026
ATR-000014	Hackett	Craig	3/31/2025	3/30/2026
ATR-009462	Patrick	Kyle	3/28/2025	3/27/2026

**8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice).

i) Todd Fandrich, ATR-000942, Reinstatement Application – Affirmation

Ms. Selmon provided a summary of the reinstatement affirmation. Ms. Squires made a motion to go into Executive Session for legal advice. Ms. Ingram seconded the motion. The motion passed 4-0 by a roll call vote. The Executive Session began at 10:00 a.m. The Executive Session ended at 10:10 a.m. Mr. Myers made a motion to table the item until the next Board Meeting, May 5, 2025, to allow Board staff to communicate the application process concerning payments, and to verify the failure to disclose. Ms. Squires seconded the motion. The motion passed 4-0 by a roll call vote.

**9) REVIEW, DISCUSSION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS**

a) Board Member Replacement

Director Ganatra provided an update on the Board Member Replacement.

b) Bills to Watch

Director Ganatra provided an update pertaining to the Legislative Bills.

- (1) SB 1235 – Health profession regulatory boards; membership
- (2) SB 1587 – Health boards; third-party contracting
- (3) HB 2368 – Auditor general; records; financial institutions
- (4) HB2031 – Boards and commissions: repeal
- (5) HB2061 – Administrative proceedings; jury trials
- (6) HB2276 – Legislative ratification; rulemaking; regulatory costs
- (7) HB2351 – Health professionals; website; time limitation
- (8) HB2632 – Regulatory costs; rulemaking; legislative ratification

- (9) HB2708 – Trial by jury; regulatory proceedings
- (10) HB2874 – Excessive health insurance claims; notification
- (11) HB2875 – Health professionals; unprofessional conduct
- (12) HB2927 – Public meetings; records; requirements; penalties
- c) Deficiency and Extension Letter Review
  - Director Ganatra provided an update pertaining to the Deficiency and Extension Letter Review.
  - Ms. Selmon provided a summary in reference to the language provide within the letter.
  - Mr. Baughman made a motion to utilize the deficiency letter as presented to the Board Members.
  - Ms. Ingram seconded the motion. The motion passed 4-0 by a roll vote.
- d) Executive Director’s Report – Verbal Report and Discussion – No Action Required
  - i) Financial Review
    - Director Ganatra provided an update on the financial report.
  - ii) Review of Recent Board Staff Activities
    - Director Ganatra provided a summary of the recent Board staff activities.
  - iii) Statistics
    - (1) 855 current licenses
    - (2) 7 active consent agreements – Next item due May 6, 2025

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice). The Board may also vote to hold an executive session on this agenda item for discussion or consideration of employment, appointment, or promotion of a public officer, appointee or employee pursuant to A.R.S. § 38431.03(A)(1).

#### **10) CALL TO THE PUBLIC**

Three members of the public chose to speak.

#### **11) FUTURE AGENDA ITEMS**

Discussion Regarding License Certificates  
 Todd Fandrich, ATR-000942, Reinstatement Application – Affirmation  
 Review, Discussion, and Possible Action on the Subcommittee’s Recommendations to the  
 Disciplinary Matrix

#### **12) ADJOURNMENT**

Mr. Baughman made a motion to adjourn the meeting at 10:35 a.m. Ms. Ingram seconded the motion. The motion passed 4-0 by a roll call vote.