



ARIZONA BOARD OF ATHLETIC TRAINING
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REGULAR SESSION MEETING MINUTES
December 2, 2024

Board Members Present: Charles Baughman – Chairman
Cheryl Ingram – Vice Chair
Suzie Squires – Athletic Trainer
Johanna Urquijo – Athletic Trainer

Board Member Absent: Seth Myers – Public Member

Staff Present: Shaina Ganatra – Executive Director
Kari Watkins – Licensing Specialist

Legal Staff Present: Marc Harris – Assistant Attorney General

Location: Meeting Held via Google Meet
Meeting Link: <https://meet.google.com/ady-zgmb-zpy>

- 1) **CALL TO ORDER** – Mr. Baughman called the meeting to order at 9:30 a.m.
- 2) **ROLL CALL**
The following Board members were present: Charles Baughman, Cheryl Ingram, Suzie Squires, and Johanna Urquijo.
- 3) **DECLARATION OF CONFLICTS OF INTEREST**
Ms. Squires informed of her intent to recuse herself from the Consent Agenda for the following individual: Emma Nettles. Ms. Urquijo informed of her intent to recuse herself from Agenda Item 6(b), Melissa Ewing.
- 4) **CALL TO THE PUBLIC**
No member of the Public chose to speak.
- 5) **DISCUSS, AMEND, AND APPROVAL OF MINUTES**
The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice).
 - a) Regular Session Meeting Minutes of October 28, 2024

Ms. Ingram made a motion to approve the Regular Session Meeting Minutes of October 28, 2024. Ms. Squires seconded the motion. The motion passed 3-1 (abstained) by a roll call vote.

- b) Regular Session Meeting Minutes of November 18, 2024
Ms. Urquijo made a motion to approve the Regular Session Meeting Minutes of November 18, 2024. Ms. Ingram seconded the motion. The motion passed 3-1 (abstained) by a roll call vote.

5) REVIEW FUTURE BOARD MEETING SCHEDULE

- a) January 6, 2025 – In-Person
No Board member conflicts were reported
- b) February 3, 2025– Google Meet
No Board member conflicts were reported.
- c) March 3, 2025 – Google Meet
No Board member conflicts were reported.

6) REVIEW, DISCUSSION, AND POSSIBLE ACTION - COMPLAINTS, HEARINGS, INVESTIGATIONS AND COMPLIANCE

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- a) Review, Discussion, and Possible Action of Whether or Not to Open a Complaint
None
- b) Initial Review, Discussion, and Possible Action On Complaints
 - i) Melissa Ewing, ATR-100143, Complaint #2024-AT-0012
Mr. Baughman made a motion to go into Executive Session for legal advice. Ms. Ingram seconded the motion. The motion passed 3-1 (recused) by a roll call vote. The Executive Session started at 10:08 AM. The Executive Session ended at 10:18 AM. Ms. Ingram made a motion to issue a consent agreement consisting of one (1) year of probation, a civil penalty of \$250.00, and three (3) hours of continuing education in medical ethics, in reference to A.R.S. § 32-4153(22), A.R.S. § 32-4157 (A). Ms. Squires seconded the motion. The motion passed 3-1 (recused) by a roll call vote. Ms. Squires made a motion to invite Ms. Ewing to an informal interview, should she choose not to sign the consent agreement within 30 days of receipt. Ms. Ingram seconded the motion. The motion passed 3-1 (recused) by a roll call vote.
- c) Initial Review, Discussion, and Possible Action On Compliance Board Order
None

6) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE APPROVED BY EXECUTIVE DIRECTOR

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice). The consent agenda items may be considered for ratification as a single action unless a Board Member removes the item for review at the current meeting or a future meeting.

- a) Initial Applications Approved by Executive Director (4)

Ms. Urquijo made a motion to approve the four (4) Initial Applications. Ms. Ingram seconded the motion. The motion passed 4-0 by a roll call vote.

License Number	Last Name	First Name	Effective Date	Expiration Date
ATR-100057	Drake	Candice	1/4/2024	1/3/2025

ATR-100158	Martinez	Jose	11/27/2024	11/26/2025
ATR-100156	Richmond	Amy	11/25/2024	11/24/2025
ATR-100157	Snook	Kate	11/26/2024	11/25/2025

b) Renewal Applications Approved by Executive Director (12)

Ms. Urquijo made a motion to approve the one (1) Renewal Application for Charles Baughman. Ms. Squires seconded the motion. The motion passed 3-1 (abstained) by a roll call vote. Ms. Urquijo made a motion to approve the eleven (11) Renewal Applications, less Charles Baughman. Ms. Ingram seconded the motion. The motion passed 3-1 (abstained) by a roll call vote.

License Number	Last Name	First Name	Effective Date	Expiration Date
ATR-000899	Baca	Steven	1/2/2024	1/1/2025
ATR-000020	Baughman	Charles	1/2/2024	1/1/2025
ATR-000729	Bohls	Chad	1/2/2024	1/1/2025
ATR-001697	Brewer	Adam	1/8/2024	1/7/2025
ATR-009152	Estala	Luis	11/25/2024	11/24/2025
ATR-000550	McQueeney	Sean	1/13/2024	1/12/2025
ATR-000281	Moreno	Ricardo	11/8/2024	11/7/2025
ATR-009018	Nettles	Emma	1/14/2024	1/13/2025
ATR-009467	Norceide	Dano	11/15/2024	11/14/2025
ATR-009278	Purcell	Rachel	1/4/2024	1/3/2025
ATR-009166	Roberts	Nicholas	1/14/2024	1/13/2025

ATR-001125	Stromberg	Senecca	1/2/2024	1/1/2025
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c) Reinstatement Applications Approved by Executive Director (3)

Ms. Squires made a motion to approve the three (3) Reinstatement Applications. Ms. Urquijo seconded the motion. The motion passed 4-0 by a roll call vote.

License Number	Last Name	First Name	Effective Date	Expiration Date
ATR-009112	Johnson	Hayden	11/26/2024	11/25/2025
ATR-000740	Morris	Trent	11/26/2024	11/25/2025
ATR-000792	Serbus	Patrick	11/26/2024	11/25/2025

7) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice).

a) Enrique De La Cruz-Galindo, Initial Application – Disclosure

Ms. Squires made a motion to approve the Initial Application for Enrique De La Cruz-Galindo. Ms. Ingram seconded the motion. The motion passed 4-0 by a roll call vote.

8) REVIEW, DISCUSSION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

a) Discussion RE Board Approved CPR Course Providers

Director Ganatra provided information on the current Board-approved list of CPR course providers and referenced the list of CPR course providers available by the BOC. Mr. Baughman made a motion to approve the BOC-acceptable Emergency Cardiovascular Care (ECC) providers in addition to the current list of Board-approved CPR course providers to meet the statutory course requirements. Ms. Urquijo seconded the motion. The motion passed 4-0 by a roll call vote.

b) Update on November 24, 2024 Subcommittee Meeting

Director Ganatra provided an update for the Subcommittee Meeting held, on November 24, 2024.

c) Update on Matters Related to Fingerprinting as it Relates to A.R.S. §32-4128

Director Ganatra updated the Board members on the status of the Fingerprint Clearance Card process.

d) Executive Director’s Report – Verbal Report and Discussion – No Action Required

i) Update on Efforts to Reach Out to the President of the Association and Governmental Affairs Committee

Director Ganatra provided a status update on the efforts to reach out to the President of the Association and Governmental Affairs Committee.

ii) Financial Review

Director Ganatra updated the Board members on the current financials.

iii) Review of Recent Board Staff Activities

Director Ganatra provided a summary of the recent Board staff activities.

iv) Statistics

- (1) 880 current licensees
- (2) 5 active consent agreements – Next item due February 20, 2025

9) FUTURE AGENDA ITEMS

Provide Subcommittee Meeting Updates
Expected License Volumes

10) ADJOURNMENT

Mr. Baughman made a motion to adjourn the meeting at 11:18 a.m. Ms. Squires seconded the motion. The motion passed 4-0 by a roll call vote.