



ARIZONA BOARD OF ATHLETIC TRAINING
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REGULAR SESSION MEETING MINUTES
November 18, 2024

Board Members Present: Charles Baughman – Chairman
Cheryl Ingram – Vice Chair
Johanna Urquijo – Athletic Trainer

Board Member Absent: Seth Myers – Public Member
Suzie Squires – Athletic Trainer

Staff Present: Shaina Ganatra – Executive Director
Kari Watkins – Licensing Specialist

Legal Staff Present: Marc Harris – Assistant Attorney General

Location: Meeting Held via Google Meet
Meeting Link: <https://meet.google.com/zed-kwew-ook>

- 1) **CALL TO ORDER** – Mr. Baughman called the meeting to order at 9:48 a.m.
- 2) **ROLL CALL**
The following Board members were present: Charles Baughman, Cheryl Ingram, and Johanna Urquijo.
- 3) **DECLARATION OF CONFLICTS OF INTEREST**
None
- 4) **DISCUSS, AMEND, AND APPROVAL OF MINUTES**
The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice).
 - i) Regular Session Meeting Minutes of October 28, 2024
Mr. Baughman made a motion to table the Regular Session Meeting Minutes of October 28, 2024, for the next Board meeting, due to lack of quorum. Ms. Ingram seconded the motion. The motion passed 3-0 by a roll call vote.
- 5) **REVIEW FUTURE BOARD MEETING SCHEDULE**
 - i) December 2, 2024 – Google Meet
No Board member conflicts were reported
 - ii) January 6, 2025 – In-person

- No Board member conflicts were reported.
- iii) February 3, 2025 – Google Meet
 No Board member conflicts were reported.

6) REVIEW, DISCUSSION, AND POSSIBLE ACTION - COMPLAINTS, HEARINGS, INVESTIGATIONS AND COMPLIANCE

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- a) Review, Discussion, and Possible Action of Whether or Not to Open a Complaint
None
- b) Initial Review, Discussion, and Possible Action On Complaints
None
- c) Initial Review, Discussion, and Possible Action On Compliance Board Order
None

7) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE APPROVED BY EXECUTIVE DIRECTOR

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice). The consent agenda items may be considered for ratification as a single action unless a Board Member removes the item for review at the current meeting or a future meeting.

Ms. Ingram made a motion to ratify the (5) Initial Applications and the (20) Renewal Applications as presented in the consent agenda. Ms. Urquijo seconded the motion. The motion passed 3-0 by a roll call vote.

- a) Initial Applications Approved by Executive Director (5)

License Number	Last Name	First Name	Effective Date	Expiration Date
ATR-100056	Chu	Avery	1/4/2024	1/3/2025
ATR-100154	McKnight	James	11/8/2024	11/7/2025
ATR-100155	Motsay	Ashley	10/24/2024	10/23/2025
ATR-100042	Nakano	Kota	11/2/2024	11/1/2025
ATR-100062	Nugent	Kayla	1/26/2024	1/25/2025

- b) Renewal Applications Approved by Executive Director (20)

License Number	Last Name	First Name	Effective Date	Expiration Date
ATR-000206	Allen	Jennifer	1/2/2024	1/1/2025
ATR-001172	Bealer	Eric	11/4/2024	11/3/2025
ATR-000261	Boese	Michael	1/2/2024	1/1/2025
ATR-001596	Branstetter	Kelsey	8/5/2024	8/4/2025
ATR-009370	Del Rossi	Karen	11/12/2024	11/11/2025
ATR-009372	Engholm	Shelby	12/6/2024	12/5/2025
ATR-009383	Feltrop	Shelby	1/27/2024	1/26/2025
ATR-009263	Gorman	Jalyn	11/29/2024	11/28/2025
ATR-001339	Hodge	Brennen	11/8/2024	11/7/2025
ATR-001466	Leddon	Charles	12/12/2024	12/11/2025
ATR-001014	Martinez	Ashley	11/14/2024	11/13/2025
ATR-009485	Mata	Analysa	11/30/2024	11/29/2025
ATR-009273	Merrick	Audyanna	11/22/2024	11/21/2025
ATR-001549	Sackett	Taylor	12/5/2024	12/4/2025
ATR-001105	Squires	Suzie	1/2/2024	1/1/2025
ATR-001594	Thoenes	Julia	11/4/2024	11/3/2025
ATR-000980	Wheeler III	Paul	11/2/2024	11/1/2025
ATR-000813	Williams	Renee	11/2/2024	11/1/2025

ATR-009499	Wolfe	Emily	1/31/2024	1/30/2025
ATR-009487	Wooten	Blake	11/30/2024	11/29/2025

c) Reinstatement Applications Approved by Executive Director (0)

8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice).

None

9) REVIEW, DISCUSSION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

- a) Update on Matters Related to Fingerprinting as it Relates to A.R.S. §32-4128
Director Ganatra updated the Board members on the status of the Fingerprinting process.
- b) Executive Director’s Report – Verbal Report and Discussion – No Action Required
 - i. Financial Review
Director Ganatra updated the Board members on the current financials.
 - ii. Review of Recent Board Staff Activities
Director Ganatra provided a summary of recent Board staff activities.
 - iii. Statistics
(1) 871 current licensees
(2) 5 active consent agreements – Next item due February 20, 2025.

10) CALL TO THE PUBLIC

None

11) FUTURE AGENDA ITEMS

Extend an invite to attend future Board meetings to the President of Arizona Athletic Trainers’ Association and Members of the Governmental Affairs Committee

12) ADJOURNMENT

Mr. Baughman made a motion to adjourn the meeting at 10:03 a.m. Ms. Ingram seconded the motion. The motion passed 3-0 by a roll call vote.