

**ARIZONA BOARD OF ATHLETIC TRAINING**

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**REGULAR SESSION MEETING MINUTES**

**October 5, 2015**

**Board Members Present:** Eric Freas, ATC – Chair

Bart Peterson, ATC – Vice-Chair

Chuck Baughman, ATC – Athletic Trainer Member

Jennifer Fadeley – Public Member

**Board Members Absent:** Harold Callihan – Public Member

**Staff Present:** J. Randy Frost – Executive Director

Cindy McCombs- Administrative Assistant

**Legal Staff Present:** Bridget Harrington – Assistant Attorney General

**Call to order**

The regularly scheduled telephonic meeting of the Arizona State Board of Athletic Training was called to order at 9:34 a.m.

**Approval of the Meeting Minutes**

Chuck Baughman moved to accept the regular session meeting minutes of September 14, 2015, with suggested changes to the Disciplinary Status Report. Bart Peterson seconded the motion. The motion passed 4-0.

**Declaration of conflicts of Interest**

There were no recusals.

**Review Board Meeting Schedule**

The meeting times will remain at 9:30 a.m.

1. November 2, 2015 In Person
2. December 7, 2015 Telephonic
3. January 4, 2015 In person

**Review, Discussion, and Possible Action - Complaints, Investigations & Compliance**

**Initial Review of Complaints**

There were no initial complaints to come before the Board.

**Open Complaints and Investigations**

There were no open complaints to discuss.

**Discipline Status Report**

The Board discussed the Disciplinary Status Report of the following licensees:

1. Stanley Johnston ATC Lic. #0830 Staff reported that Mr. Johnston has completed all of his discipline requirements. His probation will end on 10/15/16.
2. Ken Crenshaw ATC Lic. #0669 Staff reported that Mr. Crenshaw has completed all of his discipline requirements. His probation will end on 10/15/15.
3. Daniel Brauning ATC Lic. # 1260 Staff reported that Mr. Brauning has completed all of his discipline requirements. His probation will end on 1/15/16.
4. Jaimee Reyna ATC Lic. # 1362 Staff reported that Ms. Reyna still owes her civil penalty.
5. Michael Hilditch ATC Lic. # 0273 Staff reported that proof of completion of CEs and civil penalty were received from Mr. Hilditch. His probation will end on June 8, 2016.
6. Randall Cohen ATC Lic. # 0274 Staff reported Mr. Cohen had requested information regarding CE courses. There are no other updates on Mr. Cohen.
7. Margaret Rall ATC Lic. # 1282 Staff reported that there are not updates on Ms. Rall.
8. Kenneth Lam ATC Lic. # 0994 Staff reported that Mr. Lam has completed everything from his non-disciplinary consent agreement.

**Informal Interviews**

There were no informal interviews to come before the Board.

**Substantive review, discussion, and vote regarding the applications for licenses as follows:**

1. **Initial applications**

|  |  |  |
| --- | --- | --- |
| Joy Bridges | Toshiro Hirano | JoAnn Murray |

Chuck Baughman moved to approve the 3 initial applications. Bart Peterson seconded the motion. The motion passed 4-0.

**b. Initial applications, Board review\***

There were no initial applications requiring Board review.

**c. Renewal applications**

|  |  |  |
| --- | --- | --- |
| Abe Masamichi | Marc Eilers | Christine Hopkins |
| Amy Kublin\* | Rebecca Lalley | Sara Miller |
| Chad Moeller | Anna Montt | Gavin Serene |
| Nicholas Stein | Selena Taegel | Bradley Tedder |
| Nicholas Thomas | Kyle Turner | Tamara Valovich McLeod |
| Chad Walker | Gayle Weaver | Christopher Wells |
| Renee Williams | Hal Wyatt |  |

Bart Peterson moved to approve 19 of the 20 renewal applications. Jennifer Fadeley seconded the motion. The motion passed 3-0. Chuck Baughman recused himself.

**d. Renewal applications: (Board Review)**

1. The Board reviewed the renewal application of Amy Kublin. The Board discussed the fact that Ms. Kublin had not practiced since her license expired. Bart Peterson moved to approve the application with a consent agreement to include one year of probation, $250 civil penalty, and three hours continuing education in medical ethics, with six months to pay the civil penalty and complete the continuing education. Following discussion, the motion failed for lack of a second. Chuck Baughman moved the Board to issue a consent agreement to include a reinstatement fee of $200. Mr. Frost stated that Ms. Kublin had already paid the $200 reinstatement fee. Mr. Baughman’s motion failed for lack of a second. Bart Peterson moved the Board approve the reinstatement of Ms. Kublin’s license with a confidential advisory letter. Chuck Baughman seconded the motion. The motion passed 4-0.

**e. Incomplete applications**

There were no incomplete applications to review.

**f. Previously approved applications: (Board Review)**

There were no previously approved applications to review.

**Review, Discussion, and Possible Action - Other Business**

1. Update of the AT stake holders meetings. Staff stated that there wasn’t anything new to report.
2. Review, discussion and possible action on the Joint Executive Director Selection Committee’s recommendation to hire Karen Whiteford as the Board’s Executive Director.

Bart Peterson moved the Board accept the recommendation of the joint committee to hire Karen Whiteford as the Executive Director at the salary as advertised. Chuck Baughman seconded the motion. The motion passed 4-0.

**Review, Discussion and Possible Action - Administrative Matters**

1. Revenue and Expenditure Report

Mr. Frost stated that he did not have a report to present to the Board. Due to changes to the accounting system, and personnel changes, Ms. Whiteford will have to work with them on how they report to us.

1. Review of Administrative Project Status

* Policies and Procedures
* Board Automation
* BOC Disciplinary Action Exchange
* Dry Needling
* Mandatory Board Member Training
* Legislative Update
* EMTs at youth sporting events

Mr. Frost stated that he did not have any updates to the above items and no action was required.

1. Future agenda items

* Capitol Times article and related questionnaire
* Previous Executive Director recognition
* A.R.S. 32-4122(3) as it relates to the CAATE’s decision to change the AT degree level to a Master’s degree

**Call to the Public**

Laurie White thanked Mr. Frost for making the Board members aware of the Capitol Times article and for his years of service with the Athletic Training Board.

**Adjournment**

Bart Peterson moved to adjourn the meeting. Chuck Baughman seconded the motion. The Board Meeting adjourned at 10:07 a.m.

Respectfully Submitted,

Karen Whiteford, Executive Director