

**ARIZONA BOARD OF ATHLETIC TRAINING**

**4205 N. 7th Avenue, Ste. 305**

**Phoenix, Arizona 85013**

**(602) 589-6337**

**FAX: (602) 589-8354**

[**www.at.az.gov**](http://www.at.az.gov/)

**at.info@otboard.az.gov**

**REGULAR SESSION MEETING MINUTES**

**November 2, 2015**

**Board Members Present:** Eric Freas, ATC – Chair

 Bart Peterson, ATC – Vice-Chair

 Chuck Baughman, ATC – Athletic Trainer Member

 Jennifer Fadeley – Public Member

 Harold Callihan – Public Member

**Board Members Absent:** None

**Staff Present:** Karen Whiteford – Executive Director

 Cindy McCombs - Administrative Assistant

**Legal Staff Present:** Thomas Raine – Assistant Attorney General

1. **CALL TO ORDER** – 9:30 a.m.; Eric Freas called the meeting to order at 9:30 a.m. (A recording of the meeting is available through the Board Office.)

2. **Roll Call** – The following Board members were present: Eric Freas, Bart Peterson, Chuck Baughman, Jennifer Fadeley, and Harold Callihan

3. **Discuss, Amend and Approval of Minutes**

Regular Session Meeting Minutes of October 5, 2015 – Chuck Baughman moved the Board approve the Board meeting minutes of October 5, 2015, with no changes. Jennifer Fadeley seconded the motion. The motion passed 4-0.

4. **Declaration of Conflicts of Interest**

There were no recusals.

5. **Review Future Board Meeting Schedule:**

 The Board reviewed the meeting schedule for:

* December 7, 2015 Telephonic
* January 4, 2015 In Person
* February 1, 2015 In Person

**Items for Board Review, Discussion and Legal Action**

6. **Review, Discussion, and Possible Action - Complaints, Investigations & Compliance**

a. **Initial Review of and Possible Action Regarding Opening a Complaint**

 There were no new complaints to discuss.

b. **Open Complaints and Investigations**

There were no open complaints to discuss.

 c. **Status of Compliance with Board Order/Approval of Board Ordered CE**

 The Board discussed the Disciplinary Status Report of the following licensees:

1. Stanley Johnston ATC Lic. #0830 Mr. Johnston has completed all of his discipline requirements. His probation will end on 10/15/16. Staff reported that a letter was mistakenly sent to Mr. Johnston, stating that his probation had ended on 10/15/15. Upon discovery of the mistake, Board staff sent a certified letter to Mr. Johnston, notifying him of the mistake, and also attempted to contact him by phone and email with no success. The Board directed staff to contact Mr. Johnston's Athletic Director.
2. Ken Crenshaw ATC Lic. #0669 Staff reported that Mr. Crenshaw's probation ended on 10/15/15.
3. Daniel Brauning ATC Lic. # 1260 Staff reported that Mr. Brauning's probation will end on 1/15/16.
4. Jaimee Reyna ATC Lic. # 1362 Staff reported that Ms. Reyna still owes her civil penalty.
5. Michael Hilditch ATC Lic. # 0273 Staff reported that Mr. Hilditch's probation will end on 6/8/2016.
6. Randall Cohen ATC Lic. # 0274 Staff reported that there are no updates on Mr. Cohen.
7. Margaret Rall ATC Lic. # 1282 Staff reported that there are not updates on Ms. Rall.

 d. **Informal Interviews**

 There were no informal interviews.

7. **Review, Discussion, and Possible Action – Applications for Licensure**

1. **Initial applications**

|  |  |  |
| --- | --- | --- |
| Scott Adams | Charlie Holliday | Diahann Montano |
| Meagan Semore\* | Joseph Trujillo\* |  |

 \* Requires Board review

Chuck Baughman moved to approve the three initial applications that did not require Board review. Bart Peterson seconded the motion. The motion passed 4-0.

1. **Initial applications, Board review\***

Meagan Semore

Chuck Baughman moved the Board approve Ms. Semore’s license upon acceptance of a consent agreement in accordance with the Board’s complaint resolution chart, to include one year of probation, a civil penalty of $250.00, and three hours of continuing education in medical ethics. Bart Peterson seconded the motion. Chuck Baughman moved to amend the motion to add that the continuing education must be completed within one year of the Board receiving the signed consent agreement. Bart Peterson seconded the amended motion. Following review and discussion the motion passed 4-0.

Joseph Trujillo

Bart Peterson moved the Board approve Mr. Trujillo’s license. Chuck Baughman seconded the motion. Following review and discussion the motion passed 4-0.

1. **Renewal applications**

|  |  |  |
| --- | --- | --- |
| Scott Barringer | Michael Blankenship | Kelsey Carpenter |
| Daniel Gundy | Brennen Hodge | Lamar Innes |
| Jason Klein\* | Emily Markle | Kevin Orloski |
| Jason Paladino\* | Robert Perry | Trevor Rice |
| Joseph Rosauer | Scott Ross\* | Kristen Severson |
| Jacob Tafoya | Joseph Tarantino\* | Kyle Utne |
| John Valencia | Alison Valier | Rick Wade |
| Cailee Welch | Paul Wheeler III | Shauna Whitlow |
| Carol Williams | Dustin Williams | Alisha Wilsey |
| Amanda Wilson | Courtney Woodward |  |

\* Requires Board review

Jennifer Fadeley moved the Board approve 25 (Barringer through Innes, Markle through Orloski, Perry through Rosauer, and Severson through Woodward) of the 29 renewal applications. Chuck Baughman seconded the motion. The motion passed 4-0.

1. **Renewal applications: (Board Review)**

Jason Klein

The Board reviewed the renewal application of Jason Klein. The Board discussed the fact that Mr. Klein had not practiced as an Athletic Trainer since his license expired. Jennifer Fadeley moved the Board approve Mr. Klein’s renewal application. Harold Callihan seconded the motion. The motion passed 4-0.

Jason Paladino

The Board reviewed the renewal application of Jason Paladino. The Board discussed the fact that Mr. Paladino had not practiced as an Athletic Trainer since his license expired. Chuck Baughman moved the Board approve Mr. Paladino’s renewal application. Harold Callihan seconded the motion. The motion passed 4-0.

Scott Ross

The Board reviewed the renewal application of Scott Ross. The Board discussed the fact that Mr. Ross had practiced as an Athletic Trainer 11 days since his license expired. Chuck Baughman moved the Board approve Mr. Ross’s renewal application with a confidential advisory letter. Harold Callihan seconded the motion. The motion passed 4-0.

Joseph Tarantino

The Board reviewed the renewal application of Joseph Tarantino. The Board discussed the fact that Mr. Tarantino had practiced as an Athletic Trainer eight days since his license expired. Harold Callihan moved the Board approve Mr. Tarantino’s renewal application with a confidential advisory letter. Bart Peterson seconded the motion. The motion passed 4-0.

1. **Incomplete applications**

|  |
| --- |
| Mathew Thomas |

EF stated that no action is required on Mr. Thomas’s incomplete renewal application.

8. **Review, Discussion, and Possible Action - Other Business**

* Update on the AT stake holders meetings

9. **Review, Discussion and Possible Action - Administrative Matters**

1. **Revenue and Expenditure Report**

Ms. Whiteford reported that she did not have a report to present because the projected expenditures did not appear to be accurate.

1. **Review of Administrative Project Status**
* Policies and Procedures – No update.
* Board Automation – No update.
* BOC Disciplinary Action Exchange – Ms. Whiteford reported that there were still only four states participating in the Exchange. The Board asked her to report how much time it would take to update disciplinary actions on the Exchange and the National Data Bank at the next meeting.
* Dry Needling – No update.
* Mandatory Board Member Training – Ms. Whiteford and Mr. Raine presented possible strategies for completing the required 12 hours of Board member training. They offered to present a draft plan at the next Board meeting.
* Legislative Update – No update.
* EMTs at youth sporting events – No update.
1. **Capitol Times article and related questionnaires**

There were no updates.

1. **Discussion of impact to A.R.S. 32-4122(3) as it relates to the CAATE’s decision to change the AT degree level to a Master’s degree**

After discussion, the Board determined that this new requirement for CAATE accreditation does not affect our statute.

1. **Recognition of previous Executive Director, J. Randy Frost**

Bart Peterson moved the Board spend no more than $100.00 to recognize Randy Frost’s services to the Board. Jennifer Fadeley seconded the motion. The motion passed 4-0. Eric Freas volunteered to research possible vendors.

1. **Future agenda items**
2. Recognition of Aaron Nelson’s services to the Board
3. Discussion of preventing use of disciplinary CEUs for BOC certification renewal

10. **Call to the Public**

Laurie White addressed the Board regarding the AZATA’s support of the Board in regard to the outcome of the Governor’s Boards and Commissions questionnaire. She also spoke about the AZATA’s informational hearing before the House Health Committee in February 2016 on the subject of sudden cardiac death and what athletic trainers do to prevent it.

11. **Adjournment**

Jennifer Fadeley moved the Board adjourn the meeting. Bart Peterson seconded the motion. The motion passed 4-0. The Board meeting adjourned at 10:31 a.m.

Respectfully Submitted,

Karen Whiteford

Executive Director