



ARIZONA BOARD OF ATHLETIC TRAINING
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REGULAR SESSION MEETING MINUTES

April 8, 2013

Board Members Present: Aaron Nelson, ATC- Vice Chair
Eric Freas ATC - Board Member
Amy Nelson ATC – Board Member
Harry Callihan - Public Member

Board Members Not Present: Jennifer Fadeley - Public Member

Staff Present: J. Randy Frost, Executive Director
Karen Whiteford, Administrative Assistant

Legal Staff Present: Beth Campbell, Assistant Attorney General

Call to order

The regularly scheduled meeting of the Arizona State Board of Athletic Training was called to order at 9:08 a.m. There was a brief introduction of new Board Member, Amy Nelson.

Approval of the Meeting Minutes

With the inclusion of one correction suggested by Aaron Nelson, Harry Callihan moved to accept the regular session meeting minutes of March 4, 2013. Eric Freas seconded the motion. The motion passed 4-0.

Declaration of conflicts of Interest

There were no declarations of conflict.

Review Board Meeting Schedule

There were no changes made to the meeting schedule. The meeting time remains at 9:30.

- a. May 6, 2013 Telephonic
- b. June 3, 2013 In Person
- c. July 8, 2013 In Person

Review, Discussion, and Possible Action - Complaints, Investigations & Compliance

Initial Review of Complaints

There were no new complaints to come before the Board.

Open Complaints and Investigations

There were no open complaints to come before the Board.

Discipline Status Report

The Board discussed the Disciplinary Status Report of the following licensees:

1. Mohammed Mirza, ATC Lic. #0924, Staff informed the Board that Mr. Mirza completed the required CEUs. Harry Callihan made a motion that the Board accept Mohammed Mirza's termination of disciplinary action as of 3/19/13 and be so advised by standard letter. Eric Freas seconded the motion. Motion passed 4-0.
2. Ryan Pinson, ATC Lic. # 0238, Staff reported that Mr. Pinson has completed all requirements of his agreement. The Board agreed to keep the probation in place.
3. Jeffrey Schrock, ATC Lic. # 0672, Staff reported that Mr. Schrock completed one class in December 2011. Mr. Frost stated that Mr. Schrock explained in a phone conversation, that he plans to complete requirements on time. Five CEU's have been completed to-date.
4. Glenn Steele, ATC Lic. #0341, Staff reported that a reminder letter was sent to Mr. Steele, reminding him he has 2.5 hours to complete by 2/23/15.
5. Chad Cook, ATC Lic. # 1092, Staff reported that there wasn't anything new to report. 4.5 hours remain to be completed.
6. Ricardo Moreno, ATC Lic. # 0281, Staff reported that there wasn't anything new to report. Staff will call to inform Mr. Moreno he has one month to complete 9 CEUs.
7. Jennifer Hoenig, ATC Lic. # 1162, Staff reported that all requirements have been met and that Ms. Hoenig sent a letter requesting the Board review her probationary status. Ms. Hoenig spoke to the Board and requested the Board terminate her probation early. After discussion, Harry Callihan made a motion to reduce Ms. Hoenig's probationary period from 9/31/13 to 4/8/13 and be so advised by letter. Eric Freas seconded the motion. Motion passed 4-0.
8. Sara Smith, ATC Lic. # 1119, Staff reported that 3.0 credit hours have been completed.
9. Stephen McMullen Lic. # 1166, Staff reported that Mr. McMullen has completed all of the requirements of his agreement.
10. Kyle Torgerson Lic. #1185, Staff reported that Mr. Torgerson signed his consent agreement on 4/1/13.

Informal Interviews

There were no informal interviews to come before the Board.

Substantive review, discussion, and vote regarding the applications for licenses as follows

a. Initial applications

Alan Russell

Harry Callihan moved to approve the application for Mr. Russell. Eric Freas seconded the motion. The motion passed 4-0.

b. Renewal applications

Landon Bradford*	Michael Coutts*	Lisa Gandolfi
Ashley Garcia	Genaro Garcia	Adam Garmon
James Gentry, Jr.	Donna Gerakos	Drew Giardina
Dale Gilbert	Michelle Gonzalez	Michael Gooding
Laurence Goodwin	Samantha Gordon	Christopher Gorosics
Jonathan Gress	Tamee Gressett	Linda Guariglio
Elisa Guerra	Jennifer Guerrette	Tiffany Gutierrez
Troy Hanzal	Jennifer Harpest	Nichole Harshbarger
Anna Hartman	Jeremy Hassler	Jeff Haynes
Mark Heichelbech	Victor Herrera	Jonathan Herzner
Angela Hickmott	Michael Hilditch	Katelyn Hill
Susan Hillman	Jennifer Hoenig	Nicholas Holloway
Jarrett Holmes	Scott Horton	Taleen Horton
Geoffrey Hostetter	Aaron Howard	Susan Hubbard
Monica Huber	James Imhoff	Jeffrey Jankowski
Heidi Jannenga	Elizabeth Johnson	Bruce Johnston
Charles Jones	Marilyn Kaminski	Terri Lebrecht

Eric Freas moved to approve 49 of the 51 renewal applications listed, Gandolfi through Lebrecht. Harry Callihan seconded the motion. The motion passed 4-0.

c. Renewal applications: (continued practice without current license)

The Board discussed the application of Landon Bradford. Harry Callihan made a motion to approve Mr. Bradford's application. Eric Freas seconded the motion. Motion passed 4-0.

The application of Michael Coutts was reviewed next by the Board. Harry Callihan moved to renew Mr. Coutt's license with a confidential advisory letter. Eric Freas seconded the motion. The motion passed 4-0.

d. Incomplete applications:

There were no incomplete applications to come before the Board.

Review, Discussion, and Possible Action Regarding AZ DPS Background Reports

There were no reports to discuss.

Review, Discussion, and Possible Action - Other Business

- a. Status of the discussion with the Physical Therapy Board, to verify the PTAs at Lake Havasu are being supervised according to the Physical Therapy Board's Rules and Statutes. Mr. Frost reported that he is scheduled to meet with Chuck Brown, Executive Director for the Physical Therapy Board, in the coming week to discuss supervisory responsibility over Physical Therapy Aides.
- b. Letter to the Superintendent of Yuma Union High School District – Mr. Frost reported he is in the process of drafting a letter.
- c. Follow up with Casa Grande School District – Mr. Frost reported that the information has been changed in the job posting and that no permanent Athletic Trainer has been hired to-date.
- d. Arizona School Board Association – Mr. Frost stated that he needs to contact Mike Nesbitt to obtain more contact information.

Review, Discussion, and Possible Action regarding the revision of the Administrative Rules

- a. Status of the implementation of the new administrative rules – See item b under Administrative Matters.

Review, Discussion and Possible Action - Administrative Matters

- a. Revenue and Expenditure - Executive Director, Randy Frost stated that the Board is within budget, but expenses are greater than income. This deficit will change with the new rules and fees implementation. Mr. Frost is working with the Board's accountant to project how income will change.
- b. Review of Administrative Project Status.
 - Policies and Procedures – Sunrise/Sunset Process – Mr. Frost is working with Mike Nesbitt's assistance on this project.
 - AT Revised Rules – Application forms are complete and will be posted to the web site on May 1. The most confusion the licensees seem to have is about BOC certification vs. CEU completion. The test was discussed. The Board requested that staff edit the test so that all questions are either true/false or multiple choice. It was also decided that licensees would have to identify the rule from which they obtained their answer. Staff will add these additional questions to the test. The Board members agreed that the passing score for the test will be 70%. The Board directed Staff to make required changes and scheduled a special meeting on April 18 at 9:00 to approve the test.
 - Board Automation – Mr. Frost stated the Board Automation is still in the budget and legislature hasn't passed the budget yet.

- Legislative Update – Mr. Frost provided information on the following bills:
 - a. Bill 1105 for Occupational Therapy made it to the last step after going back to the Senate for modifications. It should be going to the Governor soon.
 - b. House Bill 2317 – This bill states that an expired clearance card may be used to satisfy fingerprint requirements if the person has submitted an application for a new clearance card. Once the applicant receives the clearance card, a copy of the card must be provided.
 - c. House Bill 2393 – Allows licensees or potential licensees to make recommendations to the Governor’s Regulatory Review Council (GRRC) regarding agency licensing time frames.
 - d. Senate Bill 2322 – Prohibits an agency from adopting new rules or amending existing rules that would restrain or burden the free exercise of vested rights.
- Michael Nesbitt – Eric Freas made a motion to approve Mike Nesbitt as part of the Advisory Committee. Harry Callihan seconded the motion. Motion passed 4-0.

c. Future Agenda Items

- Arizona School Board Association – How to get on their agenda. Staff was directed to contact Dr. Javier Cardenas from the AIA.
- Status of discussion with Chuck Brown, Executive Director of the Physical Therapy Board, to verify the PTAs are being supervised according to the Physical Therapy Board’s Rules and Statutes
- Board elections

Call to the Public

The public asked for more information about the new licensure requirements. The Review of Administrative Project Status – AT Revised Rules was reopened and the information was provided.

Ms. Hoenig provided negative feedback about one of the testing facilities to which she was directed. She asked that a list of locations be provided so there are more options.

Adjournment

The Board Meeting adjourned at 10:19 a.m.

Respectfully submitted,

J. Randy Frost, Executive Director