



ARIZONA BOARD OF ATHLETIC TRAINING
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REGULAR SESSION MEETING MINUTES

February 4, 2013

Board Members Present: Michael Nesbitt, ATC – Chair
Aaron Nelson, ATC- Vice Chair
Harry Callihan - Public Member
Jennifer Fadeley - Public Member

Board Members Absent: Eric Freas ATC - Board Member

Staff Present: J. Randy Frost, Executive Director
Karen Whiteford, Administrative Assistant

Legal Staff Present: Beth Campbell, Assistant Attorney General

Call to order

The regularly scheduled telephonic meeting of the Arizona State Board of Athletic Training was called to order at 9:34 a.m.

Approval of the Meeting Minutes

Harry Callihan moved to accept the regular session meeting minutes of January 7, 2013. Jennifer Fadeley seconded the motion. The motion passed 4-0.

Declaration of conflicts of Interest

There were no declarations of conflict.

Review Board Meeting Schedule

There were no changes made to the meeting schedule. The meeting time remains at 9:30.

- a. March 4, 2013 In Person
- b. April 8, 2013 in Person
- c. May 16, 2013 Telephonic

Review, Discussion, and Possible Action - Complaints, Investigations & Compliance

Initial Review of Complaints

There were no new complaints to come before the Board.

Open Complaints and Investigations

There were no open complaints to come before the Board.

Discipline Status Report

The Board discussed the Disciplinary Status Report of the following licensees:

1. Mohammed Mirza, ATC Lic. # 0924, Staff informed the Board that Mr. Mirza is inquiring about courses. A discussion ensued regarding the time constraints that Mr. Mirza under and having time to get courses approved. Mr. Frost asked if Mr. Mirza submits classes if they could be approved prior to the next meeting. Assistant Attorney suggested that it was improper for this discussion to take place because approval of courses was not on the agenda. She suggested that it be placed on a future agenda.
2. Ryan Pinson, ATC Lic. # 0238, Staff reported that there wasn't anything new to report. Mr. Pinson has 1.5 hours to complete by May.
3. Jeffrey Schrock, ATC Lic. # 0672, a letter was sent to Mr. Schrock informing him of the Board's decision from the last meeting and reminding him of his obligations.
4. Glenn Steele, ATC Lic. #0341, Staff reported that there wasn't anything new to report. A reminder letter will go to Mr. Steele.
5. Chad Cook, ATC Lic. # 1092, Staff reported that there wasn't anything new to report.
6. Ricardo Moreno, ATC Lic. # 0281, Staff reported that there wasn't anything new to report.
7. Jennifer Hoenig, ATC Lic. # 1162, Staff reported that the latest lab reports are included in the materials. A letter from her employer has yet to be received. Aaron Nelson moved to have staff to follow up on the report and have it on the agenda for discussion next meeting. Harry Callihan seconded the motion. The motion passed 4-0.
8. Sara Smith, ATC Lic. # 1119, Staff reported that Ms. Smith submitted a certificate of completion for her CEUs.
9. Stephen McMullen Lic. # 1166, Staff reported that Mr. McMullen has completed some of the pre-approved courses and is working with Staff to locate additional courses. He needs 3 hrs by October 2, 2013.

Informal Interviews

There were no informal interviews to come before the Board.

Substantive review, discussion, and vote regarding the applications for licenses as follows

a. Initial applications

| |
|---------------------|
| Javier Alvidrez |
| Kirstine Kuntzelman |
| Christina McGuire |

Aaron Nelson moved to approve all three of the initial applications listed. Harry Callihan seconded the motion. The motion passed 5-0.

b. Renewal applications

| | | |
|------------------|-------------------|--------------------|
| Melanie Allen | Martha Alonso | Tina Benally |
| Jennifer Cameron | Jared Campbell | Andrew Castelein |
| Farren Castelein | David Castillo | David Chorba |
| Rita Chorba | David Cilladi | Stephen Cilladi |
| Emily Clarke | Craig Coats | Charles Cole |
| James Cole II | Michael Colombo | Haley Conant |
| Lisa Cox | Kenneth Crenshaw | Jamie Crumbaker |
| Michael Cruz | Cameran Dansie | Roger Darrow |
| Justin Deer | Daniel Dell’Omo | Ronald Delucia |
| Sammy Diaz | Ashley Dickey | Ryan DiPanfilo |
| Kellen Donovan | Dane Dorsten | Chad Doyle |
| Shannon Doyle | Shannon Dunn | Robert Dyson |
| Traci Ellery | Scott Ellis | Vincent Fedorowich |
| Jonathan Fierro | Claire Fox | Nicholas Frangella |
| Aaron Hoback | Masanobu Koyanagi | Jessica Pierce |
| Lavon Schaffner | | |

Aaron Nelson moved to approve 43 of the 46 renewal applications listed. Harry Callihan seconded the motion. The motion passed 4-0.

The Board discussed the application of Martha Alonso. Ms. Alonso practiced for two days while her license was lapsed. The Board reviewed a letter from the Principal of the school she was employed with. Aaron Nelson moved to renew Ms. Alonso’s license and give her a confidential advisory letter. Jennifer Fadeley seconded the motion. Motion passed 4-0.

The application of Tina Benally was reviewed next by the Board. Ms. Benally was present and informed the Board that she has not been practicing for about a year. Harry Callihan moved to renew Ms. Benally’s license with a confidential advisory letter. Jennifer seconded the motion. The motion passed 4-0.

Finally the board reviewed the application of Lavon Schaffner. Ms. Schaffner claims that she has not practiced while her license was expired. Aaron Nelson moved to renew Ms Schaffner ‘s license and issue her a confidential advisory letter. Harry Callihan seconded the motion. The motion passed 4-0.

c. Renewal applications: (continued practice without current license)

There were none.

d. Incomplete applications:

There were no incomplete applications to come before the Board.

Review, Discussion, and Possible Action Regarding AZ DPS Background Reports

There were no reports to discuss.

Review, Discussion, and Possible Action - Other Business

- a. Lake Havasu letter – Staff reported that a response has been received, The Board asked staff to follow up with Lake Havasu.

Review, Discussion, and Possible Action regarding the revision of the Administrative Rules

- a. Status of Rules Revision – Executive Director, Randy Frost updated the Board on the status of the proposed rules. Mr. Frost reported that the proposed rules had gone through a study session and that he attended the session and offered comment. Mr. Frost reported that the proposed rules are going in front of the Council the following day. He and Mr. Nesbit will attend the meeting. Mr. Nesbit requested that Mr. Frost send an email to the Board after the meeting.

Review, Discussion and Possible Action - Administrative Matters

- a. Revenue and Expenditure.

Executive Director, Randy Frost provided the Board with the Revenue and Expenditure Report. Mr. Frost pointed out that the yearend numbers will be upside down.

- b. Review of Administrative Project Status.

Executive Director, Randy Frost provided an update on various projects to the Board.

Mr. Nesbitt reported that he will be speaking at the Arizona Athletic Trainer's Association about the Board and what they're doing. Mr. Nesbit invited everyones attendence

Mr. Nesbitt suggested that Karen Whiteford ask for feedback from our licensees about what topics they would like to see on our website.

- c. Future Agenda Items.

Aaron Nelson asked that the letter to Casa Grande be included in the March meeting materials.

Status of the ASU procedures required of William Martin.

Call to the Public

No one from the public spoke.

Adjournment

The Board Meeting adjourned at 10:30 a.m.

Respectfully submitted,

J. Randy Frost, Executive Director