



ARIZONA BOARD OF ATHLETIC TRAINING  
4205 N. 7<sup>th</sup> Avenue, Ste. 305  
Phoenix, Arizona 85013  
(602) 589-6337  
FAX: (602) 589-8354  
www.at.az.gov  
[at.info@otboard.az.gov](mailto:at.info@otboard.az.gov)

## REGULAR SESSION MEETING MINUTES

August 5, 2013

**Board Members Present:** Aaron Nelson, ATC – Chair  
Eric Freas ATC – Vice-Chair  
Harold Callihan – Public Member

**Board Members Absent:** Jennifer Fadeley – Public Member

**Staff Present:** J. Randy Frost – Executive Director  
Karen Whiteford – Administrative Assistant

**Legal Staff Present:** Seth Hargraves – Assistant Attorney General

### Call to order

The regularly scheduled telephonic meeting of the Arizona State Board of Athletic Training was called to order at 9:34 a.m.

### Approval of the Meeting Minutes

Harold Callihan moved to accept the regular session meeting minutes of July 8, 2013. Eric Freas seconded the motion. The motion passed 3-0.

### Declaration of conflicts of Interest

There were no declarations of conflict.

### Review Board Meeting Schedule

There were no changes made to the meeting schedule. The meeting time remains at 9:30.

- a. September 9, 2013 In Person
- b. October 7, 2013 In Person
- c. November 4, 2013 Telephonic
- d. December 2, 2013 In Person

## **Review, Discussion, and Possible Action - Complaints, Investigations & Compliance**

### **Initial Review of Complaints**

There were no new complaints to come before the Board.

### **Open Complaints and Investigations**

There were no open complaints to come before the Board.

### **Discipline Status Report**

The Board discussed the Disciplinary Status Report of the following licensees:

1. Ryan Pinson, ATC Lic. # 0238, Staff reported that Mr. Pinson is up-to-date and is now serving out his probation.
2. Jeffrey Schrock, ATC Lic. # 0672, Staff reported that Mr. Schrock has completed all of his required CEUs and will pay his civil penalty by the deadline. Fingerprints have not been received, as requested. Mr. Schrock has until August 25 to pay his civil penalty of \$500. Licensure can be withheld if fingerprints are not submitted. Mr. Frost will follow up with Mr. Schrock.
3. Glenn Steele, ATC Lic. #0341, Staff reported the certificates for 2.25 CEUs were received. Mr. Steel has until 2/23/14 to complete the remaining .75 hours.
4. Chad Cook, ATC Lic. # 1092, Staff reported that an email was received from Mr. Cook which included descriptions of four courses for approval. The courses were from the NATA website, and therefore, were acceptable. Mr. Cook needs 2.0 hours, in addition to the 4.0 hours approved at the meeting, before 2/1/14.
5. Ricardo Moreno, ATC Lic. # 0281, Staff reported that Mr. Moreno is serving out his probation and that no requests have been received for early probation termination.
6. Sara Smith, ATC Lic. # 1119, Staff reported that Ms. Smith is serving out her probation.
7. Stephen McMullen Lic. # 1166, Staff reported the \$500 civil penalty was received and that Mr. McMullen is serving out his probation.
8. Kyle Torgerson Lic. #1185, Staff reported that a reminder email was sent with a list of previously-approved classes. Mr. Torgerson replied that he would attempt to complete the 6.0 hours and pay the \$250 civil penalty in September.

### **Informal Interviews**

There were no informal interviews to come before the Board.

## **Substantive review, discussion, and vote regarding the applications for licenses as follows**

### **a. Initial applications**

Arika Cozzi	Winston Davenport	Caitlin Divers
Cassidy Elliott	Kimberly Hansen	Josie Harding
Hilary Heinrichs	Reynaldo Iglione	Jaimie Lafler
Jessica Markbreiter	Sarah Moore	Sarah Schodrof
Douglas Shaffer	Jonathan Stroud	

Eric Freas moved to approve Arika Cozzi through Jonathan Stroud, for a total of 14 initial applications. Harold Callihan seconded the motion. The motion passed 3-0.

**b. Renewal applications**

Laura Gomez	Edward Orr	Kelly Ostrow
Diana Padilla	Jason Paladino	Michael Palmer
Roberick Marty Parel	John Parsons	April Perotti
Bart Peterson	Shayne Peterson	Tamara Poole
Neil Pulver	Connie Rauser	Nicholas Rawlins
Breanna Reeser	Brian Reinker	Kevin Riegle
Kim Rodgers	Jessica Rodriguez	James Roush
Dale Rudd	Jessica Rushforth	Amy Rust
Rudy Sanchez	Caitlin Scheib	Terra Schmidt
Cynthia Seminoff	Douglas Severson	James Shearer
Lindsey Shepherd	Mark Sherlock	Clark Shirley
Sarah Shute	Scott Stanhibel	Nathan Stewart
Michael Suman	Monica Surguine	Geoffrey Swanson
Nicole Sweer		

Eric Freas moved to approve renewal applications for Laura Gomez through Nicole Sweer, for a total of 40 renewals. Harold Callihan seconded the motion. The motion passed 3-0.

**c. Renewal applications: (expired license)**

There were no applications for reinstatement of expired licenses.

**d. Incomplete applications:**

Kyle Bowen	Samantha Yeoman	
------------	-----------------	--

Staff reported that the applications are still incomplete. Aaron Nelson asked if they were aware that they are not to practice until they are licensed. Staff reported that they are both aware.

**Review, Discussion, and Possible Action Regarding AZ DPS Background Reports**

There were no reports to discuss.

**Review, Discussion, and Possible Action - Other Business**

- a. Arizona School Board Association- outcome of discussions with Dr. Cardenas. Mr. Frost stated that he has not been able to speak with Dr. Cardenas, despite several attempts.

- b. Letter received from Wesley Sphar and telephone conversation with an attorney representing Mr. Sphar regarding license denial. – Staff reported that Mr. Sphar mailed a letter that he was not going to pursue an appeal, but called the Board office and stated that he changed his mind and would appeal the decision. Mr. Frost received a phone call from an attorney asking questions, and eventually found out it was Mr Sphar's attorney. Mr. Hargraves stated that any request re-hearing or review must be received within 35 days after denial is sent out, which is approximately August 13, 2013.

### **Review, Discussion and Possible Action - Administrative Matters**

- a. Revenue and Expenditure – Staff reported the report is not available because the 13<sup>th</sup> month is still being completed.
- b. Review of Administrative Project Status.
- Policies and Procedures – Sunrise/Sunset Process – Staff reported that documents are being added to the file as noticed.
  - Board Automation – Mr. Frost reported he will try again for the 2015 budget.
  - Michael Nesbitt – Recognition and appointment – The open Board member position may affect the recognition and appointment.
- c. Future Agenda Items
- Eric Freas requested an item for filling the open Board position be on the agenda for September.
  - Mr. Nelson requested an item be added to discuss how the Board should proceed when probation is over before the scheduled Board meeting.

### **Call to the Public**

No public members wished to address the Board.

### **Adjournment**

Eric Freas motioned to adjourn the meeting for July 8, 2013. Harold Callihan seconded the motion. The Board Meeting adjourned at 10:15 a.m.

Respectfully submitted,

J. Randy Frost, Executive Director