



ARIZONA BOARD OF ATHLETIC TRAINING
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REGULAR SESSION MEETING MINUTES
November 5, 2018

Board Members Present: Eric Freas, ATC – Chair
Bart Peterson, ATC – Vice-Chair
Chuck Baughman, ATC – Athletic Trainer Member
Cheryl Ingram – Public Member

Board Members Absent: Jennifer Fadeley – Public Member

Staff Present: Karen Whiteford – Executive Director

Legal Staff Present: Sabrina Khan – Assistant Attorney General

Location: 1740 West Adams Street, Board Room C
Phoenix, Arizona 85007

- 1) **CALL TO ORDER** – 9:31 a.m.; Mr. Freas called the meeting to order at 9:31 a.m.
- 2) **ROLL CALL**
The following Board members were present: Eric Freas, Bart Peterson, Charles Baughman, and Cheryl Ingram
- 3) **DECLARATION OF CONFLICTS OF INTEREST**
Mr. Baughman abstained from agenda item 7 and recused himself from agenda item 7)b) Charles Baughman.
- 4) **DISCUSS, AMEND AND APPROVAL OF MINUTES**
Mr. Baughman moved the Board approve the October 1, 2018, meeting minutes as submitted. Ms. Ingram seconded the motion. The motion passed 4-0.
 - a) Regular Session Meeting Minutes of October 1, 2018.
- 5) **REVIEW FUTURE BOARD MEETING SCHEDULE**
There were not reported conflicts with the future Board meeting schedule.
 - a) December 3, 2018 – Webex
 - b) January 7, 2019 – In-person
 - c) February 4, 2019 – Webex
- 6) **REVIEW, DISCUSSION, AND POSSIBLE ACTION - COMPLAINTS, HEARINGS, INVESTIGATIONS AND COMPLIANCE**
 - a) Initial Review, Discussion, and Possible Action On Complaint
 - i) Jacob Tafoya, ATR-000648
Mr. Peterson moved the Board go into executive session for legal advice. Mr. Baughman seconded the motion. The motion passed 4-0. The Board entered executive session at 9:38

a.m. and returned to regular session at 9:50 a.m. Upon return to regular session, Mr. Peterson moved the item be continued to the January meeting so more information could be gathered. Mr. Baughman seconded the motion. The motion passed 4-0.

- b) Review, Discussion, and Possible Action to Include Previous Board Action
 - i) Cameran Dansie, ATR-000776

Ms. Whiteford stated that, at the March 5, 2018, meeting, the Board voted to issue a confidential advisory letter with a requirement for continuing education to Mr. Dansie. She also stated that the Board does not have the authority to require continuing education as part of a confidential advisory letter. Mr. Peterson moved the Board rescind the previous order for continuing education that was voted on at the March 2018 Board meeting. Mr. Baughman seconded the motion. The motion passed 4-0.

7) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

Mr. Baughman abstained from items 7)a) and 7)b) and recused himself from item 7)b) Charles Baughman.

Ms. Whiteford stated that the actual number of renewal applications was 37. Mr. Peterson moved the Board approve the 8 initial and 37 renewal applications on the consent agenda. Ms. Ingram seconded the motion. The motion passed 3-1, with Mr. Baughman abstaining, and 3-0 with Mr. Baughman's recusal.

- a) Initial Applications (8)

Applicant First Name	Applicant: Last Name	Intake Method
Sunie	Amerlan	Portal
Charles	Cole	Portal
David	Grubbs	Paper
Brian	Long	Portal
Jonathan	Mak	Portal
Jordan	Nguyen	Portal
Kendall	Stewart	Portal
Jordan	White	Portal

- b) Renewal Applications (24)

License Number	Applicant First Name	Applicant: Last Name	License Expiration Date	Application Type	Intake Method
ATR-000290	John	Adam	1/1/2019	Renewal	Portal
ATR-001692	Anthony	Andreadis	12/3/2018	Renewal	Portal
ATR-000020	Charles	Baughman	1/1/2019	Renewal	Portal
ATR-001438	Joy	Bridges	10/4/2018	Renewal	Portal
ATR-001693	Margaret	Castillo	12/3/2018	Renewal	Portal
ATR-000565	James	Cole	8/3/18	Renewal	Portal
ATR-001558	Claudia	Costin	11/5/2018	Renewal	Portal
ATR-000291	Susan	Falsone	12/7/2018	Renewal	Portal
ATR-001679	Donald	Fuller	10/1/2018	Renewal	Portal

ATR-001688	Sierra	Fultz	11/5/2018	Renewal	Portal
ATR-001376	Jesse	Guffey	11/5/2018	Renewal	Portal
ATR-001685	Lauren	Hernandez	11/5/2018	Renewal	Portal
ATR-001560	Natalie	Jennings	11/6/2018	Renewal	Portal
ATR-000586	Mark	Kyger	10/3/2018	Renewal	Portal
ATR-001251	Michael	McNulty	12/1/2018	Renewal	Portal
ATR-000895	Chad	Moeller	10/6/2018	Renewal	Portal
ATR-000281	Ricardo	Moreno	7/1/2016	Reinstatement	Paper
ATR-000633	Jason	Paladino	11/2/2018	Renewal	Portal
ATR-001283	Lizette	Rodriguez	10/1/2018	Renewal	Portal
ATR-001350	Joseph	Rosauer	11/2/2018	Renewal	Portal
ATR-001235	Scott	Ross	11/2/2018	Renewal	Portal
ATR-001012	Roberto	Ruiz	10/1/2018	Renewal	Portal
ATR-000321	Lisa	Ruiz-Gonzales	9/1/2018	Renewal	Portal
ATR-001441	Meagan	Semore	11/2/2018	Renewal	Portal
ATR-001351	Gavin	Serene	11/2/2018	Renewal	Portal
ATR-001345	Nicholas	Stein	10/5/2018	Renewal	Portal
ATR-000809	Bradley	Tedder	10/1/2018	Renewal	Portal
ATR-000011	John	Valencia	11/1/2018	Renewal	Portal
ATR-001190	Dustin	Vissering	6/1/2018	Reinstatement	Paper
ATR-000861	Gretchen	Wagnitz	11/1/2018	Renewal	Portal
ATR-001057	Brandon	Warner	11/1/2018	Renewal	Portal
ATR-000115	Christopher	White	11/1/2018	Renewal	Portal
ATR-001682	Stanford	Williams	10/1/2018	Renewal	Portal
ATR-000670	Amanda	Wilson	11/1/2018	Renewal	Portal
ATR-000187	Wesley	Wood	11/1/2018	Renewal	Portal
ATR-000790	Courtney	Woodward	11/1/2018	Renewal	Portal
ATR-000022	Daniel	Wright	11/1/2018	Renewal	Portal

8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

a) Initial Applications – Board Review
None

b) Renewal Applications – Board Review
None

c) Incomplete Applications: (Missing Documents)

Mr. Freas asked Ms. Whiteford if there were any concerns with the incomplete applications. She stated there were no concerns.

i) Incomplete Initial Applications

Applicant First Name	Applicant: Last Name	Submitted Date	Days in Current Status	Intake Method
Julie	Grether	10/30/2018	3	Portal
Brittney	Kato	10/30/2018	3	Portal
Kiley	Mackell	8/1/2018	93	Portal

Mariah	Morrison	10/6/2018	26	Portal
Ronald	Porterfield	10/9/2018	23	Portal
Stephen	Stewart	10/5/2018	26	Portal
Alison	Thompson	10/31/2018	1	Portal
Alix	Ungaretti	10/15/2018	18	Portal

ii) Incomplete Renewal Applications

Applicant First Name	Applicant: Last Name	License Number	License Expiration Date	Submitted Date	Days in Current Status	Intake Method
Angel	Locke	ATR-000986	11/1/2018	10/31/2018	1	Portal
Kevin	Orloski	ATR-001249	11/3/2018	10/18/2018	14	Portal
Rumen	Petkov	ATR-001656	8/6/2018	7/22/2018	94	Portal
Jennifer	Waltrip	ATR-000110	11/1/2018	10/25/2018	8	Paper
Gayle	Weaver	ATR-000319	11/1/2018	9/30/2018	32	Portal

9) REVIEW, DISCUSSION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

- a) Executive Director’s Report – Verbal Report and Discussion – No Action Required
Ms. Whiteford provided a verbal report. No Board action was taken.
 - i) Financial Report
 - ii) Review of Recent Board Staff Activities
- b) Administrative Project Status
Ms. Whiteford provided a verbal report. No Board action was taken.
 - i) Policies and Procedures
 - ii) Board Automation (eLicensing)
- c) 2019 Sunset Audit Update
The Board reviewed the Performance Audit conducted by the Auditor General’s office. Ms. Whiteford stated a majority of the recommendations would be implemented before the six-month follow-up visit from the Auditor General’s office.
- d) Update on Request for Exemption from Rulemaking
Ms. Whiteford stated she met with Governor Ducey’s Policy Advisor regarding the requested changes and would provide a list to Ms. Rajacovich shortly.
- e) Sports Medicine Licensure Clarity Act
Mr. Baughman moved the Board enter executive session for legal advice. Mr. Peterson seconded the motion. The motion passed 4-0. The Board entered executive session at 10:10 a.m. and returned to regular session at 10:26 a.m.

10) REVIEW, DISCUSS, AND POSSIBLE ACTION REGARDING SEEKING AN EXEMPTION AND INITIATING A RULE PACKAGE TO REDUCE THE REINSTATEMENT FEE AND DUPLICATE LICENSE FEE

Ms. Whiteford stated that the former Administrative Assistant had done research regarding this item, but more research needed to be done.

11) REVIEW, DISCUSS, AND POSSIBLE ACTION REGARDING SEEKING AN EXEMPTION AND INITIATING A RULE PACKAGE TO RANDOMLY AUDIT CONTINUING EDUCATION

Ms. Whiteford stated that this item was discussed with Ms. Rajacovich and would be included in the request for an exemption from rulemaking.

12) FUTURE AGENDA ITEMS

Ms. Whiteford stated that there were two reinstatement applications that were mistakenly left off of the agenda. A special meeting would be required to discuss these applications. A special meeting was scheduled for November 7, 2018, at 1:00 p.m.

13) CALL TO THE PUBLIC

No members of the public stepped forward to speak.

14) ADJOURNMENT

Mr. Peterson moved the Board adjourn. Mr. Baughman seconded the motion. The motion passed by roll call vote. The meeting adjourned at 10:32 a.m.

	Mr. Freas	Mr. Peterson	Mr. Baughman	Ms. Fadeley	Ms. Ingram
Yay	X	X	X		X
Nay					
Recused					
Abstained					
Absent				X	

Respectfully Submitted,

Karen Whiteford
Executive Director

DRAFT