



ARIZONA BOARD OF ATHLETIC TRAINING  
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## REGULAR SESSION MEETING MINUTES

January 9, 2012

**Board Members Present:** Laurie White, ATC - Chair  
Michael Nesbitt, ATC - Vice-Chair  
Aaron Nelson, ATC – Member  
Jennifer Fadeley - Public Member  
Harry Callihan - Public Member

**Staff Present:** J. Randy Frost, Executive Director  
Veronica Cardoza, Administrative Assistant

**Legal Staff Present:** Jeanne Galvin, Assistant Attorney General

### Call to order

The regularly scheduled meeting of the Arizona State Board of Athletic Training was called to order at 9:30 a.m.

### Approval of the Meeting Minutes

Aaron Nelson moved to accept the regular session meeting minutes of December 5, 2011 as amended. Michael Nesbitt seconded the motion. The motion passed 5-0.

### Declaration of conflicts of Interest

None

### Review Board Meeting Schedule

There were no changes made to the meeting schedule. The Board agreed to continue with the 9:30 a.m. start time.

- a. February 6, 2012 In Person
- b. March 5, 2012 Telephonic
- c. April 2, 2012 In Person

## **Review, Discussion, and Possible Action - Complaints, Investigations & Compliance**

### **Initial Review of Complaints**

There were no initial complaints to review.

### **Discipline Status Report**

The Board discussed the Disciplinary Status Report of the following licensees:

1. Mohammed Mirza, ATC License # 0924, Staff reported that Mr. Mirza submitted continuing education courses for Board approval to meet the terms of his consent agreement. The Board reviewed the courses and Mr. Mirza's consent agreement and discussed the fact that Mr. Mirza had not successfully completed the terms of his agreement. After considerable discussion, Jennifer Fadeley moved to deny the courses due to failure to submit them in a timely manner. Aaron Nelson seconded the motion. Motion passed 5-0. The Board then discussed Mr. Mirza's violation of the Consent agreement. Michael Nesbitt moved to open a formal complaint against Mr. Mirza for failure to complete the terms of his consent agreement that terminated on December 9, 2011. Aaron Nelson seconded the motion. The motion passed 5-0.
2. John Leonard, ATC License # 0687, Staff reported that a letter was sent Mr. Leonard expressing the Board's concern that he is running short of time to complete his educational requirements. Staff also presented a letter from Mr. Leonard addressing the Board's concerns.
3. Andrew Powers, ATC License # 0926, Staff reported Mr. Powers was contacted regarding his license expiration and his responsibility to complete the terms of his consent agreement. Staff reported that Mr. Powers replied that he planned to complete the required education.
4. Terrance Sheridan, ATC License # 0605, Staff reported that a notice was received from the Board of Certification (BOC) stating that Mr. Sheridan had resigned his certification. The Board directed Staff to send a letter to Mr. Sheridan letting him know that The Board was notified by the BOC that he had resigned his certification and ask him for an explanation. The Board also directed Staff to include in the letter that he was still bound by his consent agreement.
5. Ryan Pinson, ATC License # 0238, Staff provided the Board a certificate of completion, provided by Mr. Pinson, as proof of completing 1 hour of the 9 hours of continuing education required by his consent agreement. The Board accepted the certificate as proof.
6. Sara Bach, ATC Lic. # 0450, complaint # 11-AT-0450, Staff reported that Ms. Bach's license expired on January 1, 2012 and that we still haven't received her renewal application. After some discussion, Jennifer Fadeley moved to go into executive session to receive legal advice from Council at 10:23 a.m. Michael Nesbitt seconded the motion. The motion passed 5-0. The Board returned to the regular session at 10:29 a.m. The

Board then directed Staff to contact Ms. Bach and inquire as to her intentions regarding the renewal of her license and report to the Board at the next meeting.

7. Kara Cummins, ATC Lic. # 0879, Staff reported that there was not a change in Ms. Cummins status. The Board directed Staff to send a reminder letter to Ms. Cummins.
8. Jeffrey Schrock, ATC Lic. # 0672, Staff reported to the Board that Mr. Schrock was notified that the courses that he submitted were approved. Mr. Schrock was also informed that the courses he submitted were .25 short of the 6 hours required.
9. Glenn Steele, ATC Lic. #034, Staff asked the Board for clarification on the terms of the new consent agreement to be offered to Mr. Steele discussed last meeting. After the Board clarified the terms they directed Staff to proceed with drafting the new consent agreement.

### **Informal Interviews**

There were no informal interviews to come before the Board.

### **Substantive review, discussion, and vote regarding the applications for licenses as follows**

#### **a. Initial applications**

Jennifer Fadeley moved to approve 8 of the initial applications on the list. Aaron Nelson seconded the motion. The motion passed 5-0. The Board then discussed the initial application of Chad Cook. The Staff provided the Board with letters from Mr. Cook and his supervisor, Tom Reed, explaining that Mr. Cook had been practicing without a license since 2009. After considerable discussion, Michael Nesbitt made a motion to offer a consent agreement to Mr. Cook for practicing without a license and to issue a license to Mr. Cook once we receive a signed consent agreement. Jennifer Fadeley seconded the motion. The motion passed 5-0.

After discussions regarding Chad Cook, Jennifer Fadeley moved to go into executive session to receive legal advice from Council at 11:14 a.m. Aaron Nelson seconded the motion. The motion passed 5-0. The Board returned to regular session at 11:21. The Board then discussed the failure of Tom Reed to ensure that Mr. Cook had submitted his application for licensure and for allowing him to work without a license. After considerable discussion, Jennifer Fadeley moved to open a Board complaint against Tom Reed for violations of A.R.S. § 32-4153 (14) and A.R.S § 32-4153 (15). Harry Callihan seconded the motion. The motion passed 5-0.

#### **b. Renewal applications**

Jennifer Fadeley moved to approve all 69 renewal applications submitted. Aaron Nelson seconded the motion. The motion passed 5-0.

**c. Renewal applications: (continued practice without current license)**

The Board discussed the renewal application of Gregory Barajas. Mr. Barajas had been out of the state and failed to renew his license on time. Michael Nesbitt moved to approve Mr. Barajas's application for license renewal and to issue him a confidential advisory letter. Jennifer Fadeley seconded the motion. The motion passed 4-0. Aaron Nelson was not available to vote for the remainder of the meeting.

**d. Incomplete applications:**

There were no incomplete applications to come before the Board

**Review, Discussion, and Possible Action - Other Business**

a. Physical Therapists Acting as Athletic Trainers in Public Schools. The Board discussed Parker Schools who is allegedly utilizing a volunteer physical therapist in the capacity of an athletic trainer. After much discussion, the Board decided that more information was needed to determine if any laws were violated and directed staff to further investigate.

b. Basha High School Athletic Trainer Ricardo Moreno's Arrest. Staff notified the Board that a report from Chandler Police has not been released and that the Chandler Unified School District is unable to release any information. Staff will continue to stay on top of the issue so that the Board can determine what should be done regarding Mr. Moreno's license.

c. Nomination and Vote of Board Chair. Jennifer Fadeley nominated Michael Nesbitt, Laurie White seconded the nomination. Mr. Nesbitt accepted the nomination. The board voted unanimously for Michael Nesbitt to serve as Chair for 2012.

d. Nomination and Vote of Board Vice-Chair. Jennifer Fadeley nominated Aaron Nelson for Vice-Chair on the condition that he will accept it. Harry Callihan seconded the nomination. The board voted unanimously for Aaron Nelson to serve as Vice-Chair for 2012.

**Review, Discussion, and Possible Action Regarding AZ DPS Background Reports**

There were no background reports to discuss.

**Review, Discussion and Possible Action regarding the revision of the Admin. Rules**

a. Status of the rule making package. Randy Frost explained that the Docket opening was forwarded to the Secretary of State and that GRRC has reviewed the rule package and suggested corrections. The Board directed staff to discuss the corrections at the next meeting and invite Matt Weber.

**Review, Discussion and Possible Action - Administrative Matter**

a. Revenue and Expenditure.

The Board was presented with an update on the revenue picture.

b. Review of Administrative Project Status.

Mr. Frost provided an update on various projects to the Board.

c. Future Agenda Items.

1. Review of discipline matrix for future cutoff times and consider a substantive policy statement.
2. Appointment of Laurie White to the advisory committee.
3. Discussion of criminal disclosure statement.

**Call to the Public**

None

**Adjournment**

The Board Meeting adjourned at 12:10 p.m.

Respectfully submitted,

J. Randy Frost, Executive Director