



ARIZONA BOARD OF ATHLETIC TRAINING  
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## REGULAR SESSION MEETING MINUTES

July 9, 2012

**Board Members Present:** Michael Nesbitt, ATC - Chair  
Aaron Nelson, ATC – Vice-Chair  
Harry Callihan - Public Member  
Eric Freas ATC- Board Member  
Jennifer Fadeley-Public Board Member

**Staff Present:** J. Randy Frost, Executive Director  
Veronica Cardoza, Administrative Assistant

**Legal Staff Present:** Jeanne Galvin, Assistant Attorney General

### Call to order

The regularly scheduled meeting of the Arizona State Board of Athletic Training was called to order at 9:46 a.m.

### Approval of the Meeting Minutes

Aaron Nelson moved to accept the regular session meeting minutes of June 4, 2012. Harry Callihan seconded the motion. The motion passed 5-0.

### Declaration of conflicts of Interest

There were no conflicts with any item on the agenda.

### Review Board Meeting Schedule

There were no changes made to the meeting schedule.

- a. August 6, 2012 In Person
- b. September 10, 2012 In Person
- c. October 1, 2012 Telephonic

### Review, Discussion, and Possible Action - Complaints, Investigations & Compliance

### **Initial Review of Complaints**

There were no new complaints to come before the Board.

### **Open Complaints and Investigations**

There were no open complaints to come before the Board.

### **Discipline Status Report**

The Board discussed the Disciplinary Status Report of the following licensees:

1. Mohammed Mirza, ATC License # 0924, Staff reported that Mr. Mirza has completed and submitted certificates of course completion and that Mr. Mirza is searching for additional courses.
2. Terrance Sheridan, ATC License # 0605, Staff reported that an agreement for voluntary surrender of licensure was sent to Mr. Sheridan for signature and that he received it on 6/16/12. Staff also stated that a signed agreement has not been returned. The Board directed staff to contact Mr. Sheridan and inform him that he has 5 businesses to sign and return the agreement.
3. Ryan Pinson, ATC License # 0238, Staff informed the Board that Mr. Pinson was up to date and that he was in the office the week before to submit his renewal for August.
4. Jeffrey Schrock, ATC Lic. # 0672, Staff informed the Board that a reminder letter was sent to Mr. Schrock in April and that there has been no response from him. The Board directed staff to contact Mr. Schrock for an update on his progress.
5. Glenn Steele, ATC Lic. # 0340, Staff reported that Mr. Steele hasn't submitted his classes for approval. The Board directed staff to send a letter to Mr. Steele firmly requesting him to submit his courses.
6. Chad Cook, ATC Lic. # 1092, Staff reported that Mr. Cook submitted his certificates of course completion for 3.5 hours and submitted syllabi for 2 additional courses. After some discussion regarding the validity of the courses Aaron Nelson moved to approve the courses with the caveat that Mr. Cook's remaining courses be directly related to athletic training. Jennifer Fadeley seconded the motion. The motion passed 5-0.
7. Ricardo Moreno, ATC Lic # 0281, Staff reported that there was no change in Mr. Moreno's status. The Board directed staff send a reminder letter to Mr. Moreno.

### **Informal Interviews**

There were no informal interviews to come before the Board.

**Substantive review, discussion, and vote regarding the applications for licenses as follows**

**a. Initial applications**

Aaron Nelson moved to approve 18 of the initial applications listed. Eric Freas seconded the motion. The motion passed 5-0.

The Board went into executive session for legal advice at 10:05 a.m. to discuss the application of Jennifer Hoenig. The Board returned from executive session at 10:20. Jennifer Fadeley moved to table Ms. Koenig's application until the August 6<sup>th</sup> meeting and invite Ms. Hoenig to appear before the Board to explain some things regarding her application. Eric Freas seconded the motion. The motion passed 5-0.

**b. Renewal applications**

Aaron Nelson moved to approve 56 of the 61 renewal applications listed. Jennifer Fadeley seconded the motion. The motion passed 5-0. The Board discussed the 5 applicants who had expired but did not practice. Aaron Nelson moved to approve the applications of Heidi Jannenga and Elizabeth Johnson. Eric Freas seconded the motion. The motion passed 5-0. Harry Callihan moved to approve the application of Christen Lolley. Aaron Nelson seconded the motion. The motion passed 5-0. Eric Freas moved to approve the application of Lois Michaelis-Goode. Harry Callihan seconded the motion. The motion passed 5-0.

**c. Renewal applications: (continued practice without current license)**

There were none.

**d. Incomplete applications:**

There were no incomplete applications to come before the Board.

**Review, Discussion, and Possible Action - Other Business**

- a. Gila Ridge High School Athletic Directors Response to Subpoena for records. Executive Director Randy Frost provided the Board a copy of the subpoena and response from Derek Bosch, Athletic Director. The Board discussed the response and what the next step would be. After some discussion the Board went into executive session for legal advice at 11:07. Upon return from executive session at 11:10, the Board directed staff to send a letter to Gila Ridge.
- b. Executive Directors response to Parker U.S.D. Superintendents letter. The Board directed staff to send a letter to The Parker Superintendent asking who will be referring, responding and following up on injuries and providing the clearance letters.
- c. Andrew Powers e-mail requesting approval for CE courses. The Board reviewed the courses submitted. Aaron Nelson moved to approve the courses and encourage Mr. Powers to complete his consent agreement. Eric Freas seconded the motion. The motion passed 5-0.

### **Review, Discussion, and Possible Action Regarding AZ DPS Background Reports**

There were no reports to discuss.

### **Review, Discussion and Possible Action regarding the revision of the Admin. Rules**

- a. Review changes suggested by Assistant AG Jeanne Galvin. The Board discussed the suggested changes and agreed with all but the deletion of the definition of athlete. This definition is important to differentiate the ATs from the PTs. Aaron Nelson moved to accept the changes except the removal of the athlete definition. Eric Freas seconded the motion. The motion passed 5-0.

### **Review, Discussion and Possible Action - Administrative Matter**

- a. Revenue and Expenditure.

The Board was informed that due to the 13<sup>th</sup> month close out, a final revenue and expenditure report was not available.

- b. Review of Administrative Project Status.

Randy Frost provided an update on various projects to the Board.

- c. Future Agenda Items.

1. AT Resource.Com
2. Mandatory athletic training in high school and collegiate sports.

### **Call to the Public**

No one from the public was in attendance.

### **Adjournment**

The Board Meeting adjourned at 11:25 a.m.

Respectfully submitted,

J. Randy Frost, Executive Director