



**ARIZONA BOARD OF ATHLETIC TRAINING**  
4205 N. 7<sup>th</sup> Avenue, Ste. 305  
Phoenix, Arizona 85013  
(602) 589-6337  
FAX: (602) 589-8354  
[www.at.az.gov](http://www.at.az.gov)  
[at.info@otboard.az.gov](mailto:at.info@otboard.az.gov)

**REGULAR SESSION MEETING MINUTES**  
**December 5, 2016**

**Board Members Present:** Eric Freas, ATC – Chair  
Bart Peterson, ATC – Vice-Chair  
Chuck Baughman, ATC – Athletic Trainer Member  
Jennifer Fadeley – Public Member

**Board Members Absent:** None

**Staff Present:** Karen Whiteford – Executive Director  
Christina Soto – Administrative Assistant

**Legal Staff Present:** Sabrina Khan – Assistant Attorney General

- 1) **CALL TO ORDER** – 9:30 a.m.; Mr. Freas called the meeting to order at 9:30 a.m. (A recording of the meeting is available through the Board Office.)
- 2) **ROLL CALL**  
The following Board members were present: Eric Freas, Bart Peterson, Chuck Baughman, Jennifer Fadeley, and Bart Peterson (at 9:01).
- 3) **DECLARATION OF CONFLICTS OF INTEREST**  
Mr. Baughman recused himself from agenda item 8.b.
- 4) **DISCUSS, AMEND AND APPROVAL OF MINUTES**
  - a) Special Meeting Regular Session Meeting Minutes of October 26, 2016  
Mr. Baughman moved the Board approve the Special Meeting Regular Session Minutes of October 26, 2016. Ms. Fadeley seconded the motion. The motion passed 4-0.
  - b) Special Meeting Executive Session Meeting Minutes of October 26, 2016  
Mr. Baughman moved the Board approve the Special Meeting Executive Session Minutes of October 26, 2016. Mr. Peterson seconded the motion. The motion passed 4-0.
  - c) Regular Session Meeting Minutes of November 7, 2016  
Mr. Peterson moved the Board approve the Regular Session Minutes of November 7, 2016. Mr. Baughman seconded the motion. The motion passed 4-0.

**5) REVIEW FUTURE BOARD MEETING SCHEDULE**

There were no conflicts with Board member schedules.

- a) January 9, 2017 – In-Person
- b) February 6, 2017 – Telephonic
- c) March 6, 2017 – Telephonic

**6) REVIEW, DISCUSSION, AND POSSIBLE ACTION - COMPLAINTS, INVESTIGATIONS & COMPLIANCE**

- a) Initial Review of and Possible Action Regarding Opening a Complaint  
None
- b) Open Complaints and Investigations  
None
- c) Status of Compliance with Board Order/Approval of Board Ordered CE
  - i) Randall Cohen ATC Lic. # 0274, complaint number 15-AT-0274 – Ms. Whiteford reported that there was no change to Mr. Cohen’s status.
  - ii) Jeffrey Bodenhamer ATC Lic #1447, complaint number 15-AT-1447 – Ms. Whiteford reported that there was no change to Mr. Bodenhamer’s status.
  - iii) Brandie Peterson ATC Lic #1242, complaint number 16-AT-1242 – Ms. Whiteford reported that there was no change to Ms. Peterson’s status.
  - iv) Sean Fields ATC Lic #1250, complaint number 16-AT-1250 – Ms. Whiteford reported that Board staff received completion certificates for 6.2 hours of continuing education on 12/1/16.
- d) Informal Interviews  
No informal interviews at this time.

**7) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE**

- a) Initial Applications (0)  
None
- b) Renewal Applications (16)

License Number	First Name	Last Name	Status	Current License Expiration Date	Comments
1149	John	Anderson	Active	1/1/2017	
0234	Steven	Arias	Ready	1/1/2017	
0899	Steven	Baca	Ready	1/1/2017	
0248	Andrea	Bagnall	Ready	1/1/2017	
0570	Cory	Barton	Ready	1/1/2017	
0013	Anne	Blazek	Ready	1/1/2017	
0858	Kellie	Bliven	Ready	1/1/2017	
0363	Leann	Boone	Ready	1/1/2017	
1128	Shane	Buckler	Ready	1/1/2017	
0291	Susan	Falsone	Ready	12/7/2016	
1251	Michael	McNulty	Ready	12/1/2016	
1451	Ryan	Neal	Ready	1/3/2017	
0980	Paul	Wheeler III	Ready	11/1/2016	
0115	Christopher	White	Ready	11/1/2016	
0187	Wesley	Wood	Ready	11/1/2016	
0206	Jennifer	Wyly	Ready	1/1/2017	

Mr. Baughman moved the Board approve the 16 renewal applications. Mr. Peterson seconded the motion. The motion passed by roll call vote 4-0.

Vote	Mr. Freas	Mr. Peterson	Mr. Baughman	Ms. Fadeley
Aye	X	X	X	X
Nay				
Recused				
Abstained				
Absent				

**8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE**

a) Initial Applications – Board Review  
None

b) Renewal Applications – Board Members

i) Charles Baughman – Board Member Renewal

Mr. Freas moved the Board approve Mr. Baughman’s renewal application. Mr. Peterson seconded the motion. The motion passed by roll call vote 3-0-1.

Vote	Mr. Freas	Mr. Peterson	Mr. Baughman	Ms. Fadeley
Aye	X	X		X
Nay				
Recused			X	
Abstained				
Absent				

c) Renewal Applications – Board Review

i) Amy Rust – Reinstatement

Ms. Whiteford reported that Ms. Rust’s license expired on 9/1/16 and that her application, including all fees and statement, were received on 11/3/16. Following review and discussion Mr. Baughman moved the Board approve Ms. Rust’s license reinstatement. Ms. Fadeley seconded the motion. The motion passed by roll call vote.

Vote	Mr. Freas	Mr. Peterson	Mr. Baughman	Ms. Fadeley
Aye	X	X	X	X
Nay				
Recused				
Abstained				
Absent				

d) Incomplete Initial Applications: (Missing Documents)

First Name	Last Name	Deficiency Letter Sent	Comments
Kaitlyn	DiJohn	10/21/2016	Need (2) recommendations.
Richard	Gill	9/28/2016	Need letter stating whether or not practicing.
Thomas	Pruitt	11/29/2016	Needs Transcripts, (1) prof. recommendation, Utah lic ver., BOC verif. & info on charges.
Kalie	Swain	10/27/2016	Need (1) Recommendations, (1) Lic. Verification
Thomas	Whitson	10/7/2016	Need CPR unexpired cert.

Mr. Freas asked Board staff if there were any concerns with the incomplete initial applications. Ms. Whiteford replied that there were no concerns.

e) Incomplete Renewal Applications: (Missing Documents)

License #	First Name	Last Name	Current License Expiration Date	Deficiency Letter Sent	Comments
1447	Jeffrey	Bodenhamer	12/14/2016	11/28/2016	Need renewal fee, pg 3 completed with signature and statutes and rules test.

Mr. Freas asked Board staff if there were any concerns with the incomplete renewal applications. Ms. Whiteford stated that Mr. Bodenhamer's license expires on 12/14/16. Ms. Soto stated that Mr. Bodenhamer's renewal was received but page 3 of the application and the statutes and rules test were not. She also stated that she had been in contact with Mr. Bodenhamer and he was aware of the missing documents.

**9) REVIEW, DISCUSSION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS**

- a) Executive Director's Report – Verbal Report and Discussion – Ms. Whiteford provided a verbal update on the two items below. No action was required.
  - i) Financial Report
  - ii) Review Recent Board Staff Activities
- b) Administrative Project Status
  - i) Policies and Procedures – No update.
  - ii) Board Automation – Ms. Whiteford stated that price quotes were not yet available.
  - iii) Mandatory Board Member Training – Ms. Whiteford stated that in-person Board member training would occur at the end of the January meeting.
  - iv) Check Scanning and Remote Deposit – No update.
  - v) Five Year Rule Review – Ms. Whiteford stated that she intended to submit a request for an exemption from the rulemaking moratorium in the next week.
- c) Possible Move of Staff Office to 1740 W. Adams – No update.
- d) Letter to Baseball Team Medical Coordinators – Ms. Whiteford stated that the Board requested this letter be mailed to baseball team medical coordinators at the end of the year. Mr. Baughman stated that, at a meeting he attended with baseball team medical coordinators the previous week, there were questions raised regarding dry needling and whether Athletic Trainers licensed in other states could perform dry needling if they were in Arizona under the 120-day annual limit. Ms. Khan stated she would research the topic. Mr. Baughman asked if the topic should be added to the agenda for the next Board meeting. It was agreed that the topic would be added to the January agenda. Mr. Peterson stated he felt the letter could be sent out after the Board received an answer from Ms. Khan.
- e) National Football League Athletic Trainer Initiative – Mr. Peterson provided information regarding a new grant program through the NFL Foundation, in collaboration with the National

Athletic Trainers' Association (NATA), Gatorade, the Professional Football Athletic Trainers Society (PFATS) and the Korey Stringer Institute (KSI). This program is available in four states, including Arizona. Eligible schools can apply for a \$35,000 grant to hire a high school athletic trainer.

- f) Major League Baseball Athletic Trainer Liability Insurance – Mr. Baughman stated that Major League Baseball (MLB) rolled out a professional liability program that covers athletic trainers because of the increase in the premium that will be coming from Mercer (the current insurance provider).

**10) FUTURE AGENDA ITEMS**

- a) Dry needling for out-of-state athletic trainers

**11) CALL TO THE PUBLIC**

No members of the public were present.

**12) ADJOURNMENT**

Mr. Freas moved the Board adjourn the meeting. Ms. Fadeley seconded the motion. The motion passed 4-0. The Board meeting adjourned at 9:57 a.m.

Respectfully Submitted,

Karen Whiteford  
Executive Director