



ARIZONA BOARD OF ATHLETIC TRAINING
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REGULAR SESSION MEETING MINUTES
December 4, 2017

Board Members Present: Eric Freas, ATC – Chair
Bart Peterson, ATC – Vice-Chair
Chuck Baughman, ATC – Athletic Trainer Member
Cheryl Ingram – Public Member

Board Members Absent: Jennifer Fadeley – Public Member

Staff Present: Karen Whiteford – Executive Director
Kelsey Belone – Administrative Assistant

Legal Staff Present: Sabrina Khan – Assistant Attorney General

1) **CALL TO ORDER** – 9:30 a.m.; Mr. Freas called the meeting to order at 9:30 a.m.

2) **ROLL CALL**

The following Board members were present via WebEx: Eric Freas, Bart Peterson, Chuck Baughman, and Cheryl Ingram.

3) **DECLARATION OF CONFLICTS OF INTEREST**

Mr. Baughman recused himself from item 8)c).

4) **DISCUSS, AMEND AND APPROVAL OF MINUTES**

a) Regular Session Meeting Minutes of November 6, 2017

Mr. Baughman moved the Board approve the regular session meeting minutes of November 6, 2017. Ms. Ingram seconded the motion. The motion passed 4-0.

b) Executive Session Meeting Minutes of October 2, 2017 (Revised)

Mr. Peterson moved the Board approve the revised executive session meeting minutes of October 2, 2017. Mr. Baughman seconded the motion. The motion passed 4-0.

5) **REVIEW FUTURE BOARD MEETING SCHEDULE**

There were no Board member schedule conflicts reported.

a) January 8, 2018 – In-Person (1740 W. Adams)

b) February 5, 2018 – Telephonic

c) March 5, 2018 – Telephonic

6) REVIEW, DISCUSSION, AND POSSIBLE ACTION - COMPLAINTS, HEARINGS, INVESTIGATIONS AND COMPLIANCE

- a) Initial Review of and Possible Action Regarding Opening a Complaint
None
- b) Review, Discussion, and Possible Action of Whether or Not to Open a Complaint
None
- c) Open Complaints and Investigations
None
- d) Status of Compliance with Board Order/Approval of Board Ordered CE
 - i) Randall Cohen AT # 0274, complaint number 15-AT-0274
Ms. Whiteford reported that there was no change to Mr. Cohen’s status.
 - ii) Jeffrey Bodenhamer AT #1447, complaint number 15-AT-1447
Ms. Whiteford reported that a reminder letter was mailed to Mr. Bodenhamer on 11/29/17.
 - iii) Tyler Sullivan AT #1421, complaint number 17-AT-1421
Ms. Whiteford reported that there was no change to Mr. Sullivan’s status.
 - iv) Thomas Pruitt AT #1583, complaint number 17-AT-1583
Ms. Whiteford reported that there was no change to Mr. Pruitt’s status.
 - v) Renita Wheeler, AT #1683, complaint number 17-AT-1683
Ms. Whiteford reported that there was no change to Ms. Wheeler’s status.
- e) Informal Interviews
No informal interviews at this time.

7) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

Mr. Peterson moved the Board approve the 4 initial applications and 21 renewal applications on the consent agenda. Ms. Ingram seconded the motion. The motion passed 4-0.

- a) Initial Applications (4)

First Name	Last Name	Comments
Anthony	Andreadis	
Margaret	Castillo	
Nicholas	Coberly	
Angela	Tauer	

- b) Renewal Applications (21)

License #	First Name	Last Name	Status	Current License Expiration Date	Comments
0290	John	Adam	Ready	1/1/2018	
0096	Jennifer	Adams	Ready	1/1/2018	
0234	Steven	Arias	Ready	1/1/2018	
0899	Steven	Baca	Ready	1/1/2018	
0248	Andrea	Bagnall	Ready	1/1/2018	
0013	Anne	Blazek	Ready	1/1/2018	
0363	Leann	Boone	Ready	1/1/2018	
1285	Andrew	Cleves	Ready	11/7/2017	
1562	Kaitlyn	DiJohn	Ready	1/8/2018	

0291	Susan	Falsone	Ready	12/7/2017	
1448	Zachary	Fandrich	Ready	12/6/2017	
1564	Bradley	Herman	Ready	1/8/2018	
0986	Angel	Locke	Ready	11/1/2017	
1451	Ryan	Neal	Ready	1/3/2018	
1350	Joseph	Rosauer	Ready	11/2/2017	
1040	Amy	Rust	Ready	12/5/2017	
0719	Kristen	Severson	Ready	11/2/2017	
0980	Paul	Wheeler III	Ready	11/1/2017	
0187	Wesley	Wood	Ready	11/1/2017	
0206	Jennifer	Wyly	Ready	1/1/2018	
1121	Junko	Yazawa	Ready	12/1/2017	

8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

- a) Initial Applications – Board Review
 - i) Brandon Blascak – Disclosure
Mr. Baughman moved the Board approve Mr. Blascak’s initial application. Ms. Ingram seconded the motion. The motion passed 4-0.
- b) Renewal Applications – Board Review
 - i) Catherine Costello – Reinstatement
Following review and discussion, Mr. Baughman moved the Board approve Ms. Costello’s reinstatement and issue a confidential advisory letter for practicing without a license for one day. Mr. Peterson seconded the motion. The motion passed 4-0.
 - ii) Taylor Sackett – Reinstatement
Following review and discussion, Mr. Peterson moved the Board approve Mr. Sackett’s reinstatement. Ms. Ingram seconded the motion. The motion passed 4-0.
- c) Renewal Applications – Board Member
 - i) Charles Baughman
Mr. Baughman recused himself from this agenda item. Mr. Freas moved the Board approve Mr. Baughman’s renewal application. Ms. Ingram seconded the motion. The motion passed 3-0-1.
- d) Incomplete Initial Applications: (Missing Documents)
None
- e) Incomplete Renewal Applications: (Missing Documents)
None

9) REVIEW, DISCUSSION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

- a) Executive Director’s Report – Verbal Report and Discussion – No Action Required
Ms. Whiteford provided a verbal report. No Board action was required.
 - i) Financial Report
 - ii) Review Recent Board Staff Activities
- b) Administrative Project Status
 - i) Policies and Procedures – No update.
 - ii) 2019 Sunset Review – Ms. Whiteford stated that she received a letter regarding the upcoming Sunset Review, but details were not included in the letter.

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- iii) Board Automation (eLicensing) – Ms. Whiteford stated that the implementation date has been moved to March 9, 2018.
- iv) Mandatory Board Member Training – No update.
- v) Five Year Rule Review – No update.
- c) 2019 Sunset Review
Mr. Freas stated that he will reach out to the state association regarding the upcoming Sunset Review.
- d) Relocation of Staff Office to 1740 W. Adams – Ms. Whiteford stated that Board staff is preparing for the move scheduled for December 21.

10) FUTURE AGENDA ITEMS

- a) Mr. Freas requested that the 2019 Sunset Review remain on future agendas.

11) CALL TO THE PUBLIC

- a) Laurie White from the Arizona Athletic Trainers' Association informed the Board that, as the co-chair of the Governmental Affairs Committee, she is the contact regarding the upcoming Sunset Review.

12) ADJOURNMENT

Mr. Freas moved the Board adjourn. Mr. Baughman seconded the motion. The motion passed 4-0. The meeting adjourned at 9:56 a.m.

Respectfully Submitted,

Karen Whiteford
Executive Director