



ARIZONA BOARD OF ATHLETIC TRAINING
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REGULAR SESSION MEETING MINUTES
December 2, 2019

Board Members Present via Webex: Eric Freas, ATC – Chair
Chuck Baughman, ATC – Vice-Chair
Bart Peterson, ATC – Athletic Trainer Member
Cheryl Ingram – Public Member

Board Members Absent: Jennifer Fadeley – Public Member

Staff Present: Karen Whiteford – Executive Director
Amber Jones – Administrative Assistant

Legal Staff Present: Sabrina Khan – Assistant Attorney General

Location: 1740 West Adams Street, Conference Room 1024
Phoenix, Arizona 85007

- 1) **CALL TO ORDER** –Mr. Freas called the meeting to order at 9:35 a.m.
- 2) **ROLL CALL**
The following Board members were present: Eric Freas, Chuck Baughman, Bart Peterson, and Cheryl Ingram
- 3) **DECLARATION OF CONFLICTS OF INTEREST**
Mr. Baughman recused himself from agenda item 7)b).
- 4) **DISCUSS, AMEND AND APPROVAL OF MINUTES**
 - a) Executive Session Meeting Minutes of October 7, 2019
Ms. Ingram moved the Board approve the executive session meeting minutes of October 7, 2019.
Mr. Baughman seconded the motion. The motion passed 4-0 by roll call vote.
 - b) Regular Session Meeting Minutes of November 4, 2019
Mr. Baughman stated that item 8)b)i) is incomplete. Ms. Whiteford said she would correct the error and present the minutes to the Board at the January meeting.
 - c) Executive Session Meeting Minutes of November 4, 2019
Mr. Baughman moved the Board approve the November 4, 2019, executive session meeting minutes. Mr. Peterson seconded the motion. The motion passed 4-0 by roll call vote.
- 5) **REVIEW FUTURE BOARD MEETING SCHEDULE**
 - a) January 16, 2020 – In-Person
Mr. Freas stated the January Board meeting was originally scheduled for January 6 but was potentially moved because of the AT Day at the Capitol on January 16. He further stated that he would not be able to attend in-person on the 16th. Mr. Baughman stated he would not be able to attend in-person either. Ms. Whiteford stated that there would possibly be a very important

matter for the Board to review at the January meeting and suggested the meeting be scheduled for January 6 so a majority of Board members could be present. The Board agreed to schedule the meeting for January 6, 2020.

- b) February 3, 2020 – Webex – No conflicts.
- c) March 2, 2020 – Webex – No conflicts.

6) REVIEW, DISCUSSION, AND POSSIBLE ACTION - COMPLAINTS, HEARINGS, INVESTIGATIONS AND COMPLIANCE

- b) Review, Discussion, and Possible Action of Whether or Not to Open a Complaint
None

7) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE APPROVED BY EXECUTIVE DIRECTOR

Ms. Whiteford informed the Board that the applications listed have been approved by the Executive Director, and appear on the agenda for the Board to review and report any concerns. Mr. Freas asked the Board members if they had any concerns. They responded that they did not.

- a) Initial Applications Approved (5)

License Number	Applicant First Name	Applicant Last Name	Issue Date	Expiration Date
ATR-009150	Natalie	Boe	11/25/2019	11/24/2020
ATR-009154	Matthew	Chaloupka	11/25/2019	11/24/2020
ATR-009152	Luis	Estala	11/25/2019	11/24/2020
ATR-009151	Garrett	Kendall	11/25/2019	11/24/2020
ATR-009153	Kaitlin	Meade	11/25/2019	11/24/2020

- b) Renewal/Reinstatement Applications Approved (20)

License Number	Applicant First Name	Applicant Last Name	Application Type	Effective Date	Expiration Date
ATR-000900	Jeffrey	Barlow	Renewal	1/2/2020	1/1/2021
ATR-000020	Charles	Baughman	Renewal	1/2/2020	1/1/2021
ATR-001151	Joshua	Beaumont	Renewal	1/2/2020	1/1/2021
ATR-001696	Brandon	Blascak	Renewal	12/4/2019	12/3/2020
ATR-001562	Kaitlyn	DiJohn	Renewal	1/9/2020	1/8/2021
ATR-009003	David	Grubbs	Renewal	11/5/2019	11/4/2020
ATR-001348	Daniel	Gundy	Renewal	11/3/2019	11/2/2020
ATR-001405	Tanya	Hanninen	Renewal	12/3/2019	12/2/2020
ATR-000986	Angel	Locke	Renewal	11/2/2019	11/1/2020
ATR-009016	Zachary	Martindale	Renewal	1/14/2020	1/13/2021
ATR-000281	Ricardo	Moreno	Renewal	11/8/2019	11/7/2020
ATR-001451	Ryan	Neal	Renewal	1/4/2020	1/3/2021
ATR-001549	Taylor	Sackett	Renewal	12/4/2019	12/3/2020
ATR-001105	Suzie	Squires	Renewal	1/2/2020	1/1/2021
ATR-001125	Senecca	Stromberg	Renewal	1/2/2020	1/1/2021
ATR-009011	Alison	Thompson	Renewal	12/3/2019	12/2/2020
ATR-000110	Jennifer	Waltrip	Renewal	11/2/2019	11/1/2020
ATR-000115	Christopher	White	Renewal	11/2/2019	11/1/2020

ATR-001688	Sierra	Williams	Renewal	11/6/2019	11/5/2020
ATR-000022	Daniel	Wright	Renewal	11/2/2019	11/1/2020

8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

- a) Initial Applications – Board Review
None
- b) Renewal Applications – Board Review
 - i) Kayla Wright, ATR-001667 – Reinstatement
Ms. Wright was present by phone. Mr. Freas asked the Board if they had an opportunity to review Ms. Wright’s application and if they had any questions. No questions were asked of Ms. Wright. Mr. Baughman moved the Board approve Ms. Wright’s reinstatement pending execution of a consent agreement for one year of probation, to include a \$250 civil penalty and three hours of continuing education in ethics, both due upon completion of probation. Mr. Peterson seconded the motion. The motion passed 4-0 by roll call vote.

9) REVIEW, DISCUSSION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

- a) Executive Director’s Report – Verbal Report and Discussion – No Action Required
 - i) Financial Report – Ms. Whiteford provided the most recent cash flow report, dated 11/13/2019, which estimates the Board will have approximately \$8,000 remaining in their appropriation at the end of fiscal year 2020.
 - ii) Review of Recent Board Staff Activities – No update.
 - iii) Statistics – Ms. Whiteford provided the most current licensing and regulation statistics.
 - (1) 861 current licensees
 - (2) 7 active consent agreements – Next item due 02/06/2020
 - (3) 4 open investigations
- b) Administrative Project Status – Ms. Whiteford provided a status update on administrative projects.
 - i) Policies and Procedures - Updating
 - ii) CE Broker Implementation – AT website must be updated and an announcement sent. Ms. Whiteford met with a representative from CE Broker and was offered assistance.
 - iii) Administrative Process Changes to Statutes – Senator Brophy McGee’s staff requested that bill language be drafted by Board staff by December 24, 2019. Subsequently received voicemail from legislative staff, stating they would draft the language
 - iv) Proposed Rule Revisions – Changes will be required to rules for administrative changes to statute and for dry needling, if it passes. Docket must be opened and public feedback received before rules can be changed.
- b) Other Board Business and Reports
 - i) Update on Board Appointments – Ms. Whiteford stated that she has not received any updates from the Governor’s Office of Boards and Commissions. Mr. Freas verified that, as of January 20, 2020, there will be only one officially-appointed Board member.

10) FUTURE AGENDA ITEMS

No agenda items were requested for the January meeting.

11) CALL TO THE PUBLIC

Laurie White, from the AzATA, asked who the Board talks to update rule verbiage regarding CAATE standards. Ms. Whiteford stated that would be the Governor’s Regulatory Review Council.

12) ADJOURNMENT

Mr. Baughman moved the Board adjourn. Ms. Ingram seconded the motion. The motion passed 4-0 by roll call vote. The meeting adjourned at 9:56 a.m.

December 2, 2019
Athletic Training Board Meeting Minutes

Respectfully Submitted,

Karen Whiteford
Executive Director