



ARIZONA BOARD OF ATHLETIC TRAINING
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REGULAR SESSION MEETING MINUTES
October 7, 2019

Board Members Present via Webex: Eric Freas, ATC – Chair
Chuck Baughman, ATC – Vice-Chair
Cheryl Ingram – Public Member

Board Members Absent: Bart Peterson, ATC – Athletic Trainer Member
Jennifer Fadeley – Public Member

Staff Present: Karen Whiteford – Executive Director
Amber Jones – Administrative Assistant

Legal Staff Present: Sabrina Khan – Assistant Attorney General

Location: 1740 West Adams Street, Board Room B
Phoenix, Arizona 85007

- 1) **CALL TO ORDER** –Mr. Freas called the meeting to order at 9:30 a.m.
- 2) **ROLL CALL**
The following Board members were present: Eric Freas, Chuck Baughman, and Cheryl Ingram
- 3) **DECLARATION OF CONFLICTS OF INTEREST**
No conflicts of interest were reported.
- 4) **DISCUSS, AMEND AND APPROVAL OF MINUTES**
 - a) Regular Session Meeting Minutes of September 9, 2019
Mr. Baughman moved the Board approve the regular session meeting minutes of September 9, 2019. Ms. Ingram seconded the motion. The motion passed 3-0 by roll call vote.
- 5) **REVIEW FUTURE BOARD MEETING SCHEDULE**
No conflicts with the upcoming Board meeting schedule were reported.
 - a) November 4, 2019 – Webex
 - b) December 2, 2019 – Webex
 - c) January 6, 2020 – In-Person
- 6) **REVIEW, DISCUSSION, AND POSSIBLE ACTION - COMPLAINTS, HEARINGS, INVESTIGATIONS AND COMPLIANCE**
 - a) Initial Review, Discussion, and Possible Action On Complaint
None

7) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

Ms. Ingram moved the Board approve all applications from the consent agenda. Mr. Baughman seconded the motion. The motion passed 3-0 by roll call vote.

a) Initial Applications (4)

Applicant: Last Name	Applicant First Name
Pierpont	Austin
Strauss	Ian
Tamagawa	Kohei
Voelker	Nicholas

b) Renewal/Reinstatement Applications (50)

License Number	Applicant: Last Name	Applicant First Name	License Expiration Date	Application Type
ATR-009001	Amerlan	Sunie	11/4/2019	Renewal
ATR-001684	Amos	Matthew	11/5/2019	Renewal
ATR-001344	Bacon	Cailee	10/5/2019	Renewal
ATR-001553	Borges	Amanda	10/2/2019	Renewal
ATR-001226	Bowen	Kyle	9/8/2019	Renewal
ATR-001438	Bridges	Joy	10/4/2019	Renewal
ATR-000669	Crenshaw	Kenneth	9/7/2019	Reinstatement
ATR-000288	Dyson	Robert	9/7/2019	Renewal
ATR-001338	Eilers	Marc	10/5/2019	Renewal
ATR-000291	Falsone	Susan	12/7/2019	Renewal
ATR-001298	Folan	Sean	9/13/2019	Renewal
ATR-001676	Fredericks	Alyssa	9/30/2019	Renewal
ATR-001679	Fuller	Donald	10/1/2019	Renewal
ATR-009010	Grether	Julie	12/2/2019	Renewal
ATR-000951	Guerra	Elisa	10/5/2019	Renewal
ATR-001431	Gutierrez	Andrea	9/13/2019	Renewal
ATR-001215	Harding	Josie	11/6/2019	Renewal
ATR-001685	Hernandez	Lauren	11/5/2019	Renewal
ATR-001560	Jennings	Natalie	11/6/2019	Renewal
ATR-001413	Kaus	Hailey	9/10/2019	Reinstatement
ATR-000526	Kurley	Stanley	10/1/2019	Renewal
ATR-001705	Lee	Amanda	3/4/2019	Reinstatement
ATR-009005	Mak	Jonathan	11/4/2019	Renewal
ATR-000895	Moeller	Chad	10/6/2019	Renewal
ATR-001233	Montt	Anna	10/5/2019	Renewal
ATR-001551	Rhodes	Elizabeth	9/11/2019	Renewal
ATR-001283	Rodriguez	Lizette	10/1/2019	Renewal
ATR-001012	Ruiz	Roberto	10/1/2019	Renewal
ATR-000792	Serbus	Patrick	9/1/2019	Reinstatement

ATR-001351	Serene	Gavin	11/2/2019	Renewal
ATR-001544	Slade	Lisa	9/11/2019	Renewal
ATR-001090	Smith	David	11/7/2019	Renewal
ATR-001681	Sowle	Eric	10/1/2019	Renewal
ATR-000130	Stark	Richard	9/1/2019	Reinstatement
ATR-000637	Stevens	Peter	10/1/2019	Renewal
ATR-000680	Stover	Andrew	9/1/2019	Reinstatement
ATR-000151	Stratton	Glen	9/1/2019	Reinstatement
ATR-001103	Swanson	Geoffrey	11/7/2019	Renewal
ATR-000488	Tarantino	Joseph	11/2/2019	Renewal
ATR-001695	Tauer	Angela	12/3/2019	Renewal
ATR-000809	Tedder	Bradley	10/1/2019	Renewal
ATR-001160	Thomas	Nicholas	10/1/2019	Renewal
ATR-001023	Tillmans	Connie	10/1/2019	Renewal
ATR-000409	Turner	Kyle	10/1/2019	Renewal
ATR-000536	Valier	Alison	11/1/2019	Renewal
ATR-000387	Valovich Mcleod	Tamara	11/1/2019	Renewal
ATR-001190	Vissering	Dustin	11/7/2019	Renewal
ATR-008996	Vomacka	Madison	9/10/2019	Renewal
ATR-000604	Wade	Rick	11/1/2019	Renewal
ATR-000218	Wolff	Ryan	11/1/2019	Renewal

8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

a) Initial Applications – Board Review

i) Aubree Begay-Houston – Disclosure

Mr. Baughman moved the Board approve Ms. Begay-Houston’s initial application. Ms. Ingram seconded the motion. The motion passed 3-0 by roll call vote.

b) Renewal Applications – Board Review

i) Victoria Osborne, ATR-001509 – Reinstatement

Ms. Osborne was present via Webex and made a brief statement. Mr. Freas asked Ms. Osborne what dates she practiced after her license expired. Ms. Osborne stated she started practicing on August 5 and stopped on October 3. The Board estimated that the number of days practiced with an expired license was 35. Mr. Freas asked Ms. Osborne if the school’s athletic director was able to find coverage after October 3. Ms. Osborne said that he found coverage. Ms. Ingram moved the Board approve Ms. Osborne’s reinstatement with the stipulation of one year of probation, \$250 civil penalty, and three hours of continuing education in ethics. Mr. Baughman seconded the motion. The motion passed 3-0 by roll call vote. Ms. Ingram stated that the application was to be approved pending execution of a consent agreement. Ms. Ingram moved the Board go into executive session for legal advice. Mr. Baughman seconded the motion. The motion passed 3-0 by roll call vote. The Board entered executive session at 9:53 a.m. and returned to regular session at 9:58 a.m. Ms. Ingram rescinded the previous motion and moved the Board approve Ms. Osborne’s reinstatement and offer a consent agreement for one year of probation, \$250 civil penalty, and three hours of continuing education in ethics. Mr. Baughman seconded the motion. The motion passed 3-0 by roll call vote. Mr. Freas informed Ms. Osborne that her license is considered renewed as of right now.

c) Incomplete Applications:

i) Incomplete Initial Applications (3)

Ms. Jones stated that Mia Korum’s application is complete. Mr. Baughman moved the Board approve Ms. Korum’s application. Ms. Ingram seconded the motion. The motion passed 3-0 by roll call vote.

Applicant: Last Name	Applicant First Name
Johnson	Shanice
Korum	Mia
Otero	Nicole

ii) Incomplete Renewal/Reinstatement Applications (3)

Ms. Jones stated that all three renewal/reinstatement applications listed are still incomplete.

License Number	Applicant: Last Name	Applicant First Name	License Expiration Date	Days in Current Status	Application Type
ATR-001533	Lotshaw	Kellie	8/7/2019	62	Renewal
ATR-001594	Nicholson	Julia	6/3/2019	23	Reinstatement
ATR-009007	Stewart	Kendall	11/4/2019	1	Renewal

9) REVIEW, DISCUSSION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

- a) Executive Director’s Report – Verbal Report and Discussion – No Action Required
 - i) Financial Report – Ms. Whiteford reviewed the current financial report.
 - ii) Review of Recent Board Staff Activities – No update.
 - iii) Statistics – Ms. Whiteford provided current statistics.
 - (1) 853 current licensees
 - (2) Five active consent agreements – Next item due 11/17/19
 - (3) Six open investigations
- c) Administrative Project Status
 - i) Policies and Procedures – Currently updating.
 - ii) Board Automation (eLicensing) – Working with ASET on billing for software licenses and program support.
 - iii) CE Broker Implementation – System is live. AT website must be updated and announcement sent.
 - iv) Administrative Process Changes to Statutes – Meeting with Senator Brophy-McGee on October 29.
 - v) Proposed Rule Revisions – No update.
 - vi) Records Retention Schedule Revision – Complete. License records must now be stored for five years after license expiration, rather than permanently.
- d) Other Board Business and Reports
 - i) Review of 2019 Legislative Update Memo
This item was tabled until the November Board meeting.
- e) Review, Discussion, and Possible Action of Whether or Not to Grant Authority to Approve Licenses to Executive Director
This item was tabled until the November Board meeting.

10) FUTURE AGENDA ITEMS

Mr. Freas requested that an item to discuss the open public Board member seat be added to the November agenda.

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11) CALL TO THE PUBLIC

Laurie White, from the Arizona Athletic Trainers' Association, stated that the Association is open to lobbying in support of the Board's continuation.

12) ADJOURNMENT

Mr. Baughman moved the Board adjourn at 10:13 a.m. Ms. Ingram seconded the motion. The motion passed 3-0 by roll call vote. The meeting adjourned at 10:13 a.m.

Respectfully Submitted,

Karen Whiteford
Executive Director