



ARIZONA BOARD OF ATHLETIC TRAINING
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REGULAR SESSION MEETING MINUTES
SEPTEMBER 13, 2021

Board Members Present via Webex: Eric Freas, ATC – Chair
Cheryl Ingram – Vice-Chair
Bart Peterson, ATC – Athletic Trainer Member
Charles Baughman, ATC – Athletic Trainer Member

Board Members Absent: Jennifer Fadeley – Public Board Member

Staff Present via Webex: Karen Whiteford – Executive Director
Amber Jones – Administrative Assistant

Legal Staff Present via Webex: Justin Larson – Assistant Attorney General

Location: Meeting held via Webex due to COVID-19 concerns
Meeting number 2463 978 8825

- 1) **CALL TO ORDER** – Mr. Freas called the meeting to order at 9:30 a.m.
- 2) **ROLL CALL**
The following Board members were present: Eric Freas, Cheryl Ingram, Bart Peterson and Charles Baughman.
- 3) **DECLARATION OF CONFLICTS OF INTEREST**
None
- 4) **DISCUSS, AMEND AND APPROVAL OF MINUTES**
 - a) Regular Session Meeting Minutes of August 2, 2021
Mr. Baughman made a motion to approve the regular session minutes of August 2, 2021. Mr. Peterson seconded the motion. The motion passed 4-0 by roll call vote.
 - b) Executive Session Meeting Minutes of August 2, 2021
Mr. Baughman made a motion to approve the executive session minutes of August 2, 2021. Mr. Peterson seconded the motion. The motion passed 4-0 by roll call vote.
- 5) **REVIEW FUTURE BOARD MEETING SCHEDULE**
 - a) October 4, 2021 – Changed to Webex (Ms. Ingram will possibly be unable to attend.)
 - b) November 1, 2021 – To Be Determined
 - c) December 6, 2021 – Webex
- 6) **REVIEW, DISCUSSION, AND POSSIBLE ACTION - COMPLAINTS, HEARINGS, INVESTIGATIONS AND COMPLIANCE**
None

7) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE APPROVED BY EXECUTIVE DIRECTOR

Mr. Peterson made a motion to ratify the (13) initial applications and (107) renewal/reinstatement applications. Ms. Ingram seconded the motion. The motion passed 4-0 by roll call vote.

a) Initial Applications Approved by Executive Director (13)

License Number	Applicant Last Name	Applicant First Name	Effective Date	Expiration Date
ATR-009339	Armijo	Thalia	8/5/2021	8/4/2022
ATR-009342	Bohne	Taylor	8/5/2021	8/4/2022
ATR-009345	Chatham	Sara	8/20/2021	8/19/2022
ATR-009337	Cyphers	Jennifer	8/4/2021	8/3/2022
ATR-009347	Doyle	Amanda	8/20/2021	8/19/2022
ATR-009338	Jackson	Jeffrey	8/4/2021	8/3/2022
ATR-009340	Kikugawa	Kevin	8/5/2021	8/4/2022
ATR-009344	Kolster	Jillian	8/20/2021	8/19/2022
ATR-009341	Lopez	Nicole	8/5/2021	8/4/2022
ATR-009336	Maddox	Alison	8/4/2021	8/3/2022
ATR-009349	Scales	Kimberlie	8/24/2021	8/23/2022
ATR-009346	Stiller	Charcy	8/20/2021	8/19/2022
ATR-009348	West	Rachel	8/20/2021	8/19/2022

b) Renewal/Reinstatement Applications Approved by Executive Director (102)

License Number	Applicant Last Name	Applicant First Name	Effective Date	Expiration Date	Application Type
ATR-009122	Adams	Frank	9/9/2021	9/8/2022	Renewal
ATR-009249	Aguayo	Felix	9/3/2021	9/2/2022	Renewal
ATR-009232	Allen	Andrea	8/4/2021	8/3/2022	Renewal
ATR-001548	Anguiano	Jazmine	9/12/2021	9/11/2022	Renewal
ATR-009099	Arroyo	Raymond	8/24/2021	8/23/2022	Reinstatement
ATR-001643	Arthur	Paul	8/7/2021	8/6/2022	Renewal
ATR-001645	Beers	Amanda	3/12/2021	3/11/2022	Renewal
ATR-009123	Bisso	Sierra	9/9/2021	9/8/2022	Renewal
ATR-001617	Blake	John	9/2/2021	9/1/2022	Reinstatement
ATR-001521	Bock	Amanda	8/5/2021	8/4/2022	Renewal
ATR-001226	Bowen	Kyle	9/9/2021	9/8/2022	Renewal
ATR-001312	Boyce	Kelly	8/4/2021	8/3/2022	Renewal
ATR-008970	Braden	Gaige	8/6/2021	8/5/2022	Renewal
ATR-009194	Brown III	Kenneth	5/28/2021	8/25/2022	Renewal
ATR-009251	Casillas	Alfredo	9/10/2021	9/9/2022	Renewal
ATR-009259	Culwell	Dylan	10/1/2021	9/30/2022	Renewal
ATR-009084	Denk	Natalie	8/5/2021	8/4/2022	Reinstatement
ATR-000464	Downie	Benjamin	9/13/2021	9/12/2022	Renewal
ATR-009062	Duwyenie	Travis	9/2/2021	9/1/2022	Renewal

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License Number	Applicant Last Name	Applicant First Name	Effective Date	Expiration Date	Application Type
ATR-001408	Edinger	Perry	9/9/2021	9/8/2022	Renewal
ATR-001213	Edwards	Cassidy	8/5/2021	8/4/2022	Renewal
ATR-001228	Eilers	Emily	9/9/2021	9/8/2022	Renewal
ATR-001338	Eilers	Marc	10/6/2021	10/5/2022	Renewal
ATR-008978	Ellis	Jordan	9/10/2021	9/9/2022	Renewal
ATR-001298	Folan	Sean	9/14/2021	9/13/2022	Renewal
ATR-001679	Fuller	Donald	10/2/2021	10/1/2022	Renewal
ATR-009238	Gracyk	Emily	8/17/2021	8/16/2022	Renewal
ATR-001376	Guffey	Jesse	11/6/2021	11/5/2022	Renewal
ATR-008977	Harris	Emily	9/10/2021	9/9/2022	Renewal
ATR-000273	Hilditch	Michael	8/5/2021	8/4/2022	Reinstatement
ATR-001665	Horner	Alison	8/7/2021	8/6/2022	Renewal
ATR-001670	Hutchins	Naomi	9/11/2021	9/10/2022	Renewal
ATR-001671	Johnson	Margaret	9/11/2021	9/10/2022	Renewal
ATR-000830	Johnston	Stanley	10/4/2021	10/3/2022	Renewal
ATR-008999	Keeler	David	10/1/2021	9/30/2022	Renewal
ATR-001077	Kelly	Janie	8/17/2021	8/16/2022	Reinstatement
ATR-001672	Kirkpatrick	Caitlyn	9/11/2021	9/10/2022	Renewal
ATR-001239	Lange	Kenneth	10/7/2021	10/6/2022	Renewal
ATR-009237	Leichtenberger	Morgan	8/17/2021	8/16/2022	Renewal
ATR-009121	Leonard	Allison	9/9/2021	9/8/2022	Renewal
ATR-001137	Lionberger	Caleb	8/8/2021	8/7/2022	Renewal
ATR-009004	Long	Brian	8/20/2021	8/19/2022	Reinstatement
ATR-001334	Loughran	Lindsey	9/8/2021	9/7/2022	Renewal
ATR-000137	Lovelace	Daniel	8/5/2021	8/4/2022	Reinstatement
ATR-008930	Martinez	Alana	8/19/2021	8/18/2022	Renewal
ATR-001546	Matela	Kayson Mark	9/12/2021	9/11/2022	Renewal
ATR-000364	McLeod	Ian	9/9/2021	9/8/2022	Renewal
ATR-009256	Medeiros	Ashley	9/11/2021	9/10/2022	Renewal
ATR-001036	Metz	Nicholas	8/7/2021	8/6/2022	Renewal
ATR-001440	Murray	JoAnn	10/5/2021	9/20/2022	Renewal
ATR-009115	Nervig III	William	8/5/2021	8/4/2022	Renewal
ATR-000471	Neville	Frank	9/9/2021	9/8/2022	Renewal
ATR-009253	Ogilvie Jr.	Theodore	9/10/2021	9/9/2022	Renewal
ATR-001509	Osborne	Victoria	10/7/2021	10/6/2022	Renewal
ATR-001098	Palmer	Rebekah	8/2/2021	8/26/2022	Renewal
ATR-001168	Parel	Roberick Marty	9/9/2021	9/8/2022	Renewal
ATR-009131	Parks	Carson	9/9/2021	9/8/2022	Renewal
ATR-000308	Peterson	Shayne	8/2/2021	8/1/2022	Renewal
ATR-009254	Pettis II	Stephen	9/10/2021	9/9/2022	Renewal

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ATR-000491	Pulver	Neil	9/14/2021	9/13/2022	Renewal
ATR-001083	Raab	Scot	9/2/2021	9/1/2022	Renewal
ATR-009265	Radlich	Jacob	10/19/2021	10/18/2022	Renewal
ATR-000863	Reed	Thomas	9/2/2021	9/1/2022	Renewal
ATR-000500	Reinker	Brian	9/2/2021	9/1/2022	Renewal
ATR-000080	Rich	Michael	9/2/2021	9/1/2022	Renewal
ATR-001675	Richardson	Keighley	9/11/2021	9/10/2022	Renewal
ATR-001089	Rivera	David	9/2/2021	9/1/2022	Renewal
ATR-000082	Rivero	Lawrence	9/2/2021	9/1/2022	Renewal
ATR-000977	Roche	Janele	9/2/2021	9/1/2022	Renewal
ATR-001283	Rodriguez	Lizette	10/2/2021	10/1/2022	Renewal
ATR-008966	Routhier	Jacob	8/18/2021	8/17/2022	Renewal
ATR-000377	Rue	Carlos	12/21/2020	12/20/2021	Renewal
ATR-000398	Rummage	Jared	9/2/2021	9/1/2022	Renewal
ATR-000692	Rushforth	Jessica	9/2/2021	9/1/2022	Renewal
ATR-001512	Ryan	Spencer	7/11/2021	7/10/2022	Renewal
ATR-000369	Scandura	Joanne	9/2/2021	9/1/2022	Renewal
ATR-000524	Schmidt	Joshua	9/2/2021	9/1/2022	Renewal
ATR-000493	Schneider	Melissa	9/2/2021	9/1/2022	Renewal
ATR-001042	Shepherd	Lindsey	9/2/2021	9/1/2022	Renewal
ATR-000949	Sigwart	Clete	9/10/2021	9/9/2022	Renewal
ATR-000825	Silvey	Joseph	9/2/2021	9/1/2022	Renewal
ATR-001544	Slade	Lisa	9/12/2021	9/11/2022	Renewal
ATR-001400	Sorensen	Jenna	8/20/2021	8/19/2022	Reinstatement
ATR-001681	Sowle	Eric	10/2/2021	10/1/2022	Renewal
ATR-000983	Spence	Gregory	9/2/2021	9/1/2022	Renewal
ATR-008949	Spicuzza	James	8/5/2021	8/4/2022	Renewal
ATR-001144	Stevens	Ann	9/2/2021	9/1/2022	Renewal
ATR-001206	Stobierski	Lisa	9/11/2021	9/10/2022	Renewal
ATR-000814	Suman	Michael	9/2/2021	9/1/2022	Renewal
ATR-001609	Suncin	German	9/6/2021	9/5/2022	Reinstatement
ATR-009229	Tervort	Raegan	7/28/2021	9/22/2022	Renewal
ATR-000478	Thatcher	Anna	10/3/2021	10/2/2022	Renewal
ATR-001556	Trujillo	Isaac	10/3/2021	10/2/2022	Renewal
ATR-008993	Tsosie	Muriel	9/10/2021	9/9/2022	Renewal
ATR-000536	Valier	Alison	11/2/2021	11/1/2022	Renewal
ATR-009142	Voelker	Nicholas	10/7/2021	10/6/2022	Renewal
ATR-001332	Walsh	Lauren	9/8/2021	9/7/2022	Renewal
ATR-001082	Warner	Lynzi	8/24/2021	8/23/2022	Reinstatement
ATR-000005	Weaver	Connie	9/2/2021	9/1/2022	Renewal

License Number	Applicant Last Name	Applicant First Name	Effective Date	Expiration Date	Application Type
ATR-001615	Willis	Davonna	8/24/2021	8/23/2022	Reinstatement
ATR-001236	Yeoman	Samantha	9/9/2021	9/8/2022	Renewal
ATR-001277	Zdebiak	Shane	9/9/2021	9/8/2022	Renewal

8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- a) Initial Applications – Board Review
None
- b) Renewal Applications – Board Review
None

9) REVIEW, DISCUSSION, AND POSSIBLE ACTION – BOARD DIRECTION - SUBMISSION OF RULES PACKAGE TO GOVERNOR’S OFFICE FOR FINAL APPROVAL AND TO GRRC

Mr. Peterson made a motion to direct Board staff to forward the final rulemaking package to the Governor’s office and GRRC for approval. Ms. Ingram seconded the motion. The motion passed 4-0 by roll call vote.

10) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – OUT-OF-STATE REGISTRATION FEE ESTABLISHMENT AND RULEMAKING IN RESPONSE TO PASSAGE OF HOUSE BILL 2454 (TELEHEALTH/REGISTRATION)

Mr. Peterson made a motion to approve the following for out-of-state telehealth registration: Registration fees: Initial (\$300.00), Renewals (\$175.00). Ms. Ingram seconded the motion. The motion passed 4-0 by roll call vote.

11) REVIEW, DISCUSSION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

- a) Open Board Member Position
Ms. Whiteford stated that she had not yet received the new Board member’s loyalty oath, which is required prior to serving on the Board.
- b) Possible Conversion to Thentia for Online Licensing
Discussions with ASET and the Governor’s office will continue through September 26, 2021.
- c) Executive Director’s Report – Verbal Report and Discussion – No Action Required
 - i) Financial Report
 - ii) Review of Recent Board Staff Activities
 - iii) Statistics
 - (1) 860 current licensees
 - (2) 2 active consent agreements – Next item due 6/21/2022
 - (3) 3 open investigations

12) CALL TO THE PUBLIC

Laurie White, Arizona Athletic Trainers’ Association Governmental Affairs Committee Co-Chairperson, thanked the Board for moving forward with the proposed rulemaking. She also thanked Ms. Whiteford for her time and effort in moving these rules forward, which will allow athletic trainers to practice to the full extent of their education.

14) REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING POSITION GRADE INCREASE AND SALARY ADJUSTMENT FOR EXECUTIVE DIRECTOR

The Board went to executive session to discuss personnel matters at 10:10 a.m. and returned to open session at 10:21 a.m. Upon return, Ms. Ingram made a motion to approve the salary increase as

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discussed in executive session for the Executive Director. Mr. Peterson seconded the motion. The motion passed 4-0 by roll call vote.

15) FUTURE AGENDA ITEMS

- Open board member position
- Review of possible new Board member training requirement

16) ADJOURNMENT

Ms. Ingram made a motion to adjourn at 10:23 a.m. Mr. Peterson seconded the motion. The motion passed 4-0 by roll call vote.