



ARIZONA BOARD OF ATHLETIC TRAINING  
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**REGULAR SESSION MEETING MINUTES**  
**August 7, 2017**

**Board Members Present:** Eric Freas, ATC – Chair  
Bart Peterson, ATC – Vice-Chair  
Chuck Baughman, ATC – Athletic Trainer Member  
Cheryl Ingram – Public Member

**Board Members Absent:** Jennifer Fadeley – Public Member

**Staff Present:** Karen Whiteford – Executive Director

**Legal Staff Present:** Sabrina Khan – Assistant Attorney General

1) **CALL TO ORDER** – 9:30 a.m.; Mr. Freas called the meeting to order at 9:30 a.m.

2) **ROLL CALL**

The following Board members were present by telephone: Eric Freas, Bart Peterson, Chuck Baughman, and Cheryl Ingram.

3) **DECLARATION OF CONFLICTS OF INTEREST**

Mr. Peterson recused himself from item 8)b)i).

4) **DISCUSS, AMEND AND APPROVAL OF MINUTES**

a) Regular Session Meeting Minutes of July 10, 2017

Mr. Baughman requested a correction to item 6)b), which lists Mr. Peterson moving and seconding the motion. Mr. Peterson moved the Board approve the July 10, 2017, minutes with the requested correction. Ms. Ingram seconded the motion. The motion passed 4-0.

5) **REVIEW FUTURE BOARD MEETING SCHEDULE**

a) September 11, 2017 – Telephonic

b) October 2, 2017 – In-Person

c) November 6, 2017 – Telephonic

There were no conflicts stated by Board members.

6) **REVIEW, DISCUSSION, AND POSSIBLE ACTION - COMPLAINTS, HEARINGS, INVESTIGATIONS AND COMPLIANCE**

a) Initial Review of and Possible Action Regarding Opening a Complaint  
None

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- b) Open Complaints and Investigations  
None
- c) Status of Compliance with Board Order/Approval of Board Ordered CE
  - i) Randall Cohen ATC Lic. # 0274, complaint number 15-AT-0274 – Ms. Whiteford stated that there was no update to Mr. Cohen’s status.
  - ii) Jeffrey Bodenhamer ATC Lic. #1447, complaint number 15-AT-1447 – Ms. Whiteford stated that there was no update to Mr. Bodenhamer’s status.
  - iii) Tyler Sullivan ATC Lic. #1421, complaint number 17-AT-1421 – Ms. Whiteford stated that there was no update to Mr. Sullivan’s status.
  - iv) Thomas Pruitt ATC Lic. #1583, complaint number 17-AT-1583 – Ms. Whiteford stated that there was no update to Mr. Pruitt’s status.
- d) Informal Interviews  
No informal interviews at this time.

**7) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE**

Mr. Baughman moved the Board approve the initial and renewal applications listed in the consent agenda. Mr. Peterson seconded the motion. The motion passed 4-0.

a) Initial Applications (23)

First Name	Last Name	Comments
Elyse	Abbott	
Paul	Arthur	
Michael	Ballasch	
Amanda	Beers	
Rachael	Bode	
Daryl	Finch	
Melissa	Gatti	
Katherine	Kendall	
Lindy	Kyger	
Tung-Lin	Li	
Cameron	Linsley	
Raymond	Lysinger	
Natalie	Martos	
Travis	Pasillas	
Rumen	Petkov	
Victoria	Placencia	
Lauren	Rodrigues	
Heidi	Schroepfer	
Karen	Schultz-Soltysik	
Nicole	Spisak	
Megan	Vetter	
Katherine	Wieckowski	
David	Zenobi	

b) Renewal Applications (63)

Licens e #	First Name	Last Name	Status	Current License Expiration Date	Comments
1311	Alyssa	Bauer	Ready	8/3/2017	
1521	Amanda	Bock	Ready	8/7/2017	

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1496	Joe	Carbajal	Ready	7/10/2017	
1405	Tanya	Carden	Ready	8/2/2017	
1422	Brittany	Cline	Ready	8/2/2017	
0274	Randall	Cohen	Probation	7/30/2017	
1407	Ryan	Cooney	Ready	8/2/2017	
0669	Kenneth	Crenshaw	Ready	9/7/2017	
1315	Donte	Delia	Ready	8/3/2017	
1525	Caleb	Diederich	Ready	8/7/2017	
1316	Brittany	Dieter	Ready	8/5/2017	
1409	Carlie	Elmer	Ready	8/2/2017	
1250	Sean	Fields	Probation	7/11/2017	
1410	Whitley	Figge	Ready	8/2/2017	
1542	Adrianna	Galewski	Ready	9/11/2017	
1499	Ryle	Garland	Ready	7/10/2017	
1215	Josie	Harding	Ready	8/4/2017	
1529	Chance	Hohensee	Ready	8/7/2017	
1217	Reynaldo	Igliane	Ready	8/4/2017	
0736	Frank	Jones	Ready	7/5/2017	
0994	Kenneth	Lam	Ready	8/2/2017	
1239	Kenneth	Lange	Ready	10/6/2017	
1532	Andrew	Lose	Ready	8/7/2017	
1533	Kellie	Lotshaw	Ready	8/7/2017	
1334	Lindsey	Loughran	Active	9/7/2017	
1546	Kayson Mark	Matela	Ready	9/11/2017	
0298	Lois	Michaelis-Goode	Ready	9/12/2017	
0402	Joshua	Moore	Ready	7/1/2017	
0158	Ralph	Neighbors	Ready	8/2/2017	
0649	Mitchell	Nelson	Ready	7/1/2017	
1535	Renata	Odongo	Ready	8/7/2017	
0048	David	Parry	Ready	9/8/2017	
0611	April	Perotti	Ready	8/1/2017	
0308	Shayne	Peterson	Ready	8/1/2017	
0078	Michelle	Poppen	Ready	8/1/2017	
1417	Tessa	Powell	Ready	8/2/2017	
0868	Breanna	Reeser	Ready	9/1/2017	
0500	Brian	Reinker	Ready	9/1/2017	
0517	Kevin	Riegle	Ready	9/1/2017	
1089	David	Rivera	Ready	9/1/2017	
0071	Kim	Rodgers	Ready	9/1/2017	
0215	Randy	Roetter	Ready	9/1/2017	
1548	Jazmine	Roland	Ready	9/11/2017	
0061	James	Roush	Ready	9/1/2017	
1536	Seth	Royal	Ready	8/7/2017	
1097	Dale	Rudd	Ready	9/1/2017	
0692	Jessica	Rushforth	Ready	9/1/2017	
0155	Rudy	Sanchez	Ready	9/1/2017	
0029	Gretchen	Schlicht	Ready	9/1/2017	
0792	Patrick	Serbus	Ready	9/1/2017	

0949	Clete	Sigwart	Ready	9/1/2017	
0130	Richard	Stark	Ready	9/1/2017	
0552	Nathan	Stewart	Ready	9/1/2017	
0814	Michael	Suman	Ready	9/1/2017	
0587	Monica	Surguine	Ready	9/1/2017	
1537	Marc	Viergutz	Ready	8/7/2017	
1423	Carlos	Villalpando	Ready	8/2/2017	
0005	Connie	Weaver	Ready	9/1/2017	
1424	Chelsea	Willette	Ready	8/2/2017	
1425	Spencer	Williamson	Ready	8/2/2017	
1538	Catlyn	Wilson	Ready	8/7/2017	
1437	William	Yaw IV	Ready	9/13/2017	
0927	Kelly	Zink	Ready	8/1/2017	

**8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE**

a) Initial Applications – Board Review  
None

b) Renewal Applications – Board Members  
i) Bart Peterson, AT #0060

Mr. Peterson recused himself from this agenda item. Mr. Freas moved the Board approve Mr. Peterson’s renewal. Mr. Baughman seconded the motion. The motion passed 3-0-1.

c) Renewal Applications – Board Review

i) Eric Bealer, AT #1172

Mr. Baughman moved the Board approve Mr. Bealer’s reinstatement. Ms. Ingram seconded the motion. The motion passed 4-0.

ii) Miranda Higgins, AT #1412

Following review and discussion, Mr. Baughman moved the Board direct staff to obtain proof of time served, payment of penalty, and a statement from Ms. Higgins as to why she did not disclose her arrest on her 2016 renewal application. Mr. Peterson seconded the motion. The motion passed 4-0.

iii) Jason Klein, AT #0989

Following review and discussion, Mr. Baughman moved the Board approve Mr. Klein’s reinstatement. Mr. Peterson seconded the motion. The motion passed 4-0.

iv) Nicholas Metz, #1036

Following review and discussion, Mr. Peterson moved the Board approve Mr. Metz’s reinstatement. Mr. Baughman seconded the motion. The motion passed 4-0.

d) Incomplete Initial Applications: (Missing Documents)

If Board Staff receives the missing document(s), the Board may review, consider, and take action on the following applications:

First Name	Last Name	Deficiency Letter Sent	Application Expires	Comments
Alison	Horner	7/5/2017	11/2/2017	Needs License Verification from IL.
Jordan	Light	7/27/2017	11/24/2017	Needs Licensure of Massachusetts & Kentucky.
William	Mestas	7/28/2017	11/25/2017	Needs BOC Certification, Official Transcripts, Correct Check Amt of \$300, and FP Clearance Card.

Ms. Whiteford stated that Board staff had received all required documents from Alison Horner and William Mestas. Mr. Baughman moved the Board approve the initial applications of Alison Horner and William Mestas. Mr. Peterson seconded the motion. The motion passed 4-0

e) Incomplete Renewal Applications: (Missing Documents)

If Board Staff receives the missing document(s), the Board may review, consider, and take action on the following applications:

License Number	First Name	Last Name	Current License Expiration Date	Deficiency Letter Sent	Application Expires	Comments
1478	Adrian	Pettaway	4/3/2017	4/24/2017	8/22/2017	Needs Reinstatement Fee & Statement

Ms. Whiteford stated that Mr. Pettaway’s application would expire on 8/22/17. Mr. Baughman stated that Mr. Pettaway is currently in the Dominican Republic. Ms. Belone stated that two emails had been sent to Mr. Pettaway and she has received no response. The Board directed staff to send another email to Mr. Pettaway with the “Read Receipt” option selected.

**9) REVIEW, DISCUSSION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS**

a) Executive Director’s Report – Verbal Report and Discussion – No Action Required

Ms. Whiteford provided a verbal report on these items.

- i) Financial Report
- ii) Review Recent Board Staff Activities

b) Administrative Project Status

- i) Policies and Procedures – No update.
- ii) Board Automation (eLicensing) – Ms. Whiteford stated that this projected has been extended and is anticipated to be complete in six months.
- iii) Mandatory Board Member Training – Ms. Whiteford stated that additional training would occur at the end of the current meeting.
- iv) Compliance with Executive Order 2017-02 Results of Survey To-Date – Ms. Whiteford summarized the status of the requirement. Following discussion, the Board decided that they would like to respond to the stakeholders and hold an open meeting on August 21, 2017, to discuss responses.
- v) Five Year Rule Review – No update.
- vi) WebEx Implementation – Ms. Whiteford informed the Board that the State is moving away from CenturyLink phone conferencing and migrating to WebEx, an online audio/video conferencing system.

c) Status of Implementation of HB2372 Public Benefits; Fee Waivers; Requirements – Ms. Whiteford informed the Board that the details of implementation are still being worked out.

d) Review of 2017 Legislative Update Memo – Ms. Khan provided a summary of the bills passed during the 53<sup>rd</sup> Legislative Legislature, First Regular Session.

Mr. Baughman moved the Board go into executive session to obtain legal advice on SB 1437.

Mr. Peterson seconded the motion. The motion passed 4-0. The Board went into executive session at 10:28 a.m. The Board returned to open session at 10:31 a.m.

Mr. Freas moved the Board go into executive session to obtain legal advice of the 2017 Legislative Update memo. Mr. Baughman seconded the motion. The motion passed 4-0. The Board went into executive session at 10:31 a.m. The Board returned to open session at 10:48 a.m.

e) Fiscal Year 2019 Budget – Ms. Whiteford provided a brief update on the status of the fiscal year 2019 budget.

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- f) Relocation of Staff Office to 1740 W. Adams – Ms. Whiteford stated that this project continues to move forward.

**10) FUTURE AGENDA ITEMS**

Mr. Baughman requested that a discussion of the requirement to register laser tools in Florida be added to the September agenda.

**11) CALL TO THE PUBLIC**

No members of the public stepped forward to comment.

**12) ADJOURNMENT**

Mr. Freas moved the Board adjourn the meeting. Mr. Baughman seconded the motion. The motion passed 4-0. The Board meeting adjourned at 10:55 a.m.

Respectfully Submitted,

Karen Whiteford  
Executive Director