****

**ARIZONA BOARD OF ATHLETIC TRAINING**

**1740 West Adams Street, Suite 3407**

**Phoenix, Arizona 85007**

**(602) 589-6337**

[**www.at.az.gov**](http://www.at.az.gov/)

**at.info@otboard.az.gov**

**REGULAR SESSION MEETING MINUTES**

**May 7, 2018**

**Board Members Present via WebEx:** Eric Freas, ATC – Chair

Bart Peterson, ATC – Vice-Chair

 Jennifer Fadeley – Public Member

 Cheryl Ingram – Public Member

**Board Members Absent:** Chuck Baughman, ATC – Athletic Trainer Member

**Staff Present:** Karen Whiteford – Executive Director

 Kelsey Belone – Administrative Assistant

**Legal Staff Present:** Sabrina Khan – Assistant Attorney General

1. **CALL TO ORDER** – 9:30 a.m.; Mr. Peterson called the meeting to order at 9:30 a.m.
2. **ROLL CALL**

The following Board members were present via WebEx: Eric Freas, Bart Peterson, Jennifer Fadeley, and Cheryl Ingram.

1. **DECLARATION OF CONFLICTS OF INTEREST**

There were no reported conflicts of interest.

1. **DISCUSS, AMEND AND APPROVAL OF MINUTES**
	1. Regular Session Meeting Minutes of April 2, 2018

Ms. Ingram stated that one item on page 1 required correction. Ms. Ingram moved the Board approve the minutes, as corrected. Ms. Fadeley seconded the motion. The motion passed by roll call vote 4-1.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Mr. Freas | Mr. Peterson | Mr. Baughman | Ms. Fadeley | Ms. Ingram |
| Yay | x | x |  | x | x |
| Nay |  |  |  |  |  |
| Absent |  |  | x |  |  |
| Recused |  |  |  |  |  |
| Abstained |  |  |  |  |  |

1. **REVIEW FUTURE BOARD MEETING SCHEDULE**

There were no conflicts reported.

* 1. June 4, 2018 – WebEx
	2. July 2, 2018 – In-Person
	3. August 6, 2018 - WebEx
1. **REVIEW, DISCUSSION, AND POSSIBLE ACTION - COMPLAINTS, HEARINGS, INVESTIGATIONS AND COMPLIANCE**
	1. Status of Compliance with Board Order/Approval of Board Ordered CE
		1. Randall Cohen, AT #0274, complaint number 15-AT-0274 - Ms. Whiteford reported that there was no change to Mr. Cohen’s status.
		2. Thomas Pruitt, AT #1583, complaint number 17-AT-1583 - Ms. Whiteford stated that Mr. Pruitt had met all of the requirements of his consent agreement and his probation would automatically expire on March 17, 2019. Mr. Freas asked Ms. Whiteford to remove Mr. Pruitt’s information from the report as there would be no changes before the probation ended.
		3. Renita Wheeler, AT #1683, complaint number 17-AT-1683 - Ms. Whiteford stated that there was no change to Ms. Wheeler’s status.
2. **CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE**

Mr. Peterson moved the Board approve the applications on the consent agenda, as written. Ms. Ingram seconded the motion. The motion passed 4-1 by roll call vote.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Mr. Freas | Mr. Peterson | Mr. Baughman | Ms. Fadeley | Ms. Ingram |
| Yay | x | x |  | x | x |
| Nay |  |  |  |  |  |
| Absent |  |  | x |  |  |
| Recused |  |  |  |  |  |
| Abstained |  |  |  |  |  |

* 1. Initial Applications (5)

|  |  |  |
| --- | --- | --- |
| **First Name** | **Last Name** | **Comments** |
| Hannah | Breck |  |
| Alexandra | Bryan |  |
| Michael | Feliciano |  |
| John | Girton Jr. |  |
| Theresa | Lau |  |

* 1. Renewal Applications (37)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **License #** | **First Name** | **Last Name** | **Status** | **Current License Expiration Date** |
| 1584 | Matthew | Brewer | Ready | 4/2/2018 |
| 1590 | Brett | Burton | Ready | 4/30/2018 |
| 1261 | Vicente | Chavira | Ready | 5/3/2018 |
| 1187 | Allison | Connolly | Ready | 5/1/2018 |
| 1278 | Anthony | Cukierski | Ready | 5/4/2018 |
| 1473 | John | Duff | Ready | 4/3/2018 |
| 1014 | Ashley | Garcia | Ready | 4/1/2018 |
| 0043 | Tamee | Gressett | Ready | 4/1/2018 |
| 1003 | Saburo | Hagihara | Ready | 4/1/2018 |
| 0459 | Jeremy | Hassler | Ready | 4/1/2018 |
| 0239 | Jonathan | Herzner | Ready | 4/1/2018 |
| 1377 | Krista | Hixson | Ready | 6/1/2018 |
| 1004 | Monica | Huber | Ready | 4/1/2018 |
| 1368 | Iliniza | Imerman | Ready | 4/6/2018 |
| 0079 | James | Imhoff | Ready | 5/1/2018 |
| 0545 | April | Jessee | Ready | 5/1/2018 |
| 0725 | Emily | Johnson | Ready | 5/1/2018 |
| 1110 | Joshua | Johnson | Ready | 5/1/2018 |
| 0338 | Matthew | Johnson | Ready | 5/1/2018 |
| 1165 | Bruce | Johnston | Ready | 5/1/2018 |
| 1489 | Tiffany | Kobordo | Ready | 6/5/2018 |
| 0245 | Justin | Kokoskie | Ready | 6/1/2018 |
| 0263 | Ron | Kordonowy | Ready | 6/1/2018 |
| 0546 | Ryan | Larson | Ready | 6/1/2018 |
| 1378 | Derick | Lehman | Ready | 6/1/2018 |
| 0015 | Mark | Letendre | Ready | 6/1/2018 |
| 0035 | David | Linaker | Ready | 6/1/2018 |
| 0859 | Jesse | Lowman | Ready | 6/1/2018 |
| 1604 | Wesley | Moss | Ready | 6/4/2018 |
| 1266 | Nicholas | Papania | Ready | 4/3/2018 |
| 1592 | Michael | Powell | Ready | 4/30/2018 |
| 0963 | Vanessa | Recio | Ready | 5/1/2018 |
| 1480 | Jessica | Salter | Ready | 5/1/2018 |
| 1284 | Yusuke | Takahashi | Ready | 5/11/2018 |
| 1612 | Aaron | Walker | Ready | 6/4/2018 |
| 0799 | Elizabeth | Whitley | Ready | 5/1/2018 |
| 1593 | Charlene | Wichman | Ready | 4/30/2018 |

* 1. Reinstatement Applications

None

1. **REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE**
	1. Initial Applications – Board Review

None

* 1. Renewal Applications – Board Review

None

* 1. Incomplete Initial Applications: (Missing Documents)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| First Name | Last Name | Notice of Deficiency Sent | Application Expires | Deficiency |
| Erin | Alkema | 4/26/2018 | 8/24/2018 | Written Verification of Licensure of Utah and Citizenship/Alien Status Form. |
| Brittanee | Bartles | 4/25/2018 | 8/23/2018 | Needs 1 Completed Professional Recommendation and Written Verification of NE License. - Board Review - YES #8 |
| Keela | Boone | 2/1/2018 | 6/1/2018 | Needs Set of Fingerprints, Fingerprint Fee, & Initial Application Fee. |
| David | Grubbs | 4/9/2018 | 8/7/2018 | Needs CPR Card, 2 Completed Professional Recommendations, Official Verification of PT of AZ, PT of OH, AT of OH License. |
| David | Hines | 4/9/2018 | 8/7/2018 | Needs Citizenship/Alien Status Form & Supporting Document, & Official Verification of PT License of Tenn. |
| Mischa | Jemionek | 2/1/2018 | 6/1/2018 | Needs Official Verification of New Jersey. |
| Veronica | Rivas | 4/20/2018 | 8/18/2018 | Needs BOC Verification, Verification of AT Ohio & Verification of PT/AT of West Virginia, & Initial Application Fees. |
| Yuichi | Takizawa | 4/25/2018 | 8/23/2018 | Needs Citizenship/Alien Status Form & Supporting Document. |

* 1. Incomplete Renewal Applications: (Missing Documents)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| License # | First Name | Last Name | Status | License Expire Date | Deficiency Letter Sent | App Expires | Comments |
| 0723 | Belinda | Donahoe | Closed | 2/1/2018 | 3/2/2018 | 6/30/2018 | Needs Reinstatement Fee, Letter for Reinstatement for Board Review, and Current BOC. |
| 0770 | Andrea | Harvey | Closed | 4/1/2018 | 4/11/2018 | 8/9/2018 | Needs Reinstatement Fee - Board Review |

Mr. Freas asked Board staff if there were any issues with the incomplete applications. Board staff said there were no issues.

1. **REVIEW, DISCUSSION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS**
	1. Executive Director’s Report – Verbal Report and Discussion – No Action Required

Ms. Whiteford provided a verbal report. No Board action was taken.

* + 1. Financial Report
		2. Review Recent Board Staff Activities
	1. Administrative Project Status
		1. Policies and Procedures - Ms. Whiteford stated that she is updating policies and procedures to reflect changes from e-Licensing.
		2. Board Automation (eLicensing) - Ms. Whiteford informed the Board there would be a “soft” go-live on 5/2/18 or 5/3/18.
	2. 2019 Sunset Review - Ms. Whiteford updated the Board on the status of the 2019 Sunset Review.
	3. Executive Order 2018-02 – Internal Review of Administrative Rules; Moratorium to Promote Job Creation and Customer-Service-Oriented Agencies - Ms. Whiteford stated she would attempt to have a summary prepared for the June Board meeting.
	4. The Standing of Licensees with BOC certification and Renewal With the Arizona Board of Athletic Training - Mr. Freas asked if Board staff is able to verify BOC certification online. Ms. Whiteford said they could, as long as the BOC updates certification information immediately. Mr. Freas asked Ms. Whiteford to ask the BOC if they update information immediately.
	5. 2018 Legislative Session – Bills - Ms. Whiteford provided a brief summary of the following bills:
		1. HB 2403 – athletic trainers; regulation; repeal - failed
		2. HB 2062 – permits; licenses; denials; agency hearings - held
		3. HB 2065 – public meetings; definition; penalties - signed
		4. HB 2088 – pupils; concussions; parental notification - harassment language added
		5. HB 2089 – interscholastic activities; health dangers; information - vetoed (Reintroduced as HB 2657 and SB 1539)
		6. HB 2118 – public records; denial of access - held
		7. HB 2197 – health professionals; workforce data
		8. HB 2207 – public meetings; recordings; posting; definition - vetoed (Reintroduced as SB 1531)
		9. HB 2238 – administrative decisions; review; scope - signed
		10. HB 2252 – schools; concussions; health care provider - failed
		11. SB 1031 – health professionals; penalties; prohibition - held
		12. SB 1073 – orthotics; prosthetic devices; valid prescription - signed
		13. SB 1184 – state compact; temporary professional licenses - held
		14. SB 1273 – GRRC; review; licensing requirements - transmitted to Governor 5/2/18
		15. SB 1436 – prohibition; criminal history; occupational regulation - signed
		16. SB 1470 – sunrise process; health professionals; modifications - held
		17. SCR 1037 – right to engage in occupation
1. **FUTURE AGENDA ITEMS**

Mr. Freas requested that item 9)e) appear on the June 2018 agenda.

1. **CALL TO THE PUBLIC**

Laurie White from the Arizona Athletic Trainers’ Association made a statement regarding HB 2252.

Frankie Cruz from the Arizona Auditor General’s Office made a brief statement.

1. **ADJOURNMENT**

Mr. Peterson moved the Board adjourn. Ms. Fadeley seconded the motion. The motion passed by roll call vote. The meeting adjourned at 10:04 a.m.

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| --- | --- | --- | --- | --- | --- |
|  | Mr. Freas | Mr. Peterson | Mr. Baughman | Ms. Fadeley | Ms. Ingram |
| Yay | x | x |  | x | x |
| Nay |  |  |  |  |  |
| Absent |  |  | x |  |  |
| Recused |  |  |  |  |  |
| Abstained |  |  |  |  |  |

Respectfully Submitted,

Karen Whiteford

Executive Director