



ARIZONA BOARD OF ATHLETIC TRAINING
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REGULAR SESSION MEETING MINUTES
April 4, 2016

Board Members Present: Eric Freas, ATC – Chair
Bart Peterson, ATC – Vice-Chair
Chuck Baughman, ATC – Athletic Trainer Member
Harold Callihan – Public Member

Board Members Absent: Jennifer Fadeley – Public Member

Staff Present: Karen Whiteford – Executive Director

Legal Staff Present: Sabrina Kahn – Assistant Attorney General
Thomas Raine – Assistant Attorney General

- 1) **CALL TO ORDER** – 9:30 a.m.; Mr. Freas called the meeting to order at 9:30 a.m. (A recording of the meeting is available through the Board Office.)
 - a) **Roll Call** – The following Board members were present: Eric Freas, Bart Peterson, Chuck Baughman, and Harold Callihan
- 2) **DISCUSS, AMEND AND APPROVAL OF MINUTES**
 - a) Regular Session Meeting Minutes of March 7, 2016 – Mr. Baughman moved the Board approve the Board meeting minutes of March 7, 2016, with no amendments. Mr. Callihan seconded the motion. The motion passed 4-0.
- 3) **DECLARATION OF CONFLICTS OF INTEREST**

There were no conflicts of interest to report.
- 4) **REVIEW FUTURE BOARD MEETING SCHEDULE:**
 - a) The Board reviewed the meeting schedule for:
 - i) May 2, 2016 In Person
 - ii) June 6, 2016 Telephonic
 - iii) July 11, 2016 In Person
 - iv) August 8, 2016 – Due to work schedules, the Board agreed to hold the August meeting via teleconference.

ITEMS FOR BOARD REVIEW, DISCUSSION AND LEGAL ACTION

- 5) **REVIEW, DISCUSSION, AND POSSIBLE ACTION - COMPLAINTS, INVESTIGATIONS & COMPLIANCE**

a) Initial Review of and Possible Action Regarding Opening a Complaint

i) There were no new complaints to discuss.

b) Open Complaints and Investigations

i) Anna Hartman ATC Lic #0393, complaint number 16-AT-0393

Mr. Peterson moved the Board go into executive session to obtain legal advice. Mr. Baughman seconded the motion. The motion passed 4-0.

Upon returning to regular session at 9:51, the Board asked questions of Ms. Hartman, who was not represented by an attorney. Questions were related to dry needling courses taken and physician supervision.

Mr. Peterson moved the Board require that Ms. Hartman provide copies of certificates of completion for the dry needling courses taken and standing orders from her supervising physician. Mr. Baughman seconded the motion. The motion passed 4-0.

Mr. Baughman moved the Board order Ms. Hartman to cease providing dry needling treatment until the complaint is resolved. Mr. Peterson seconded the motion. The motion passed 4-0.

Ms. Hartman asked the Board if decision would be made regarding her complaint at the May Board meeting, provided she provides the required information. The Board responded positively.

c) Status of Compliance with Board Order/Approval of Board Ordered CE

The Board discussed the Disciplinary Status Report of the following licensees:

- i) Stanley Johnston ATC Lic. #0830 Mr. Johnston has completed all of his discipline requirements. His probation will end on 10/15/16.
- ii) Michael Hilditch ATC Lic. # 0273 Staff reported no change and that Mr. Hilditch's probation will end on 6/8/2016.
- iii) Randall Cohen ATC Lic. # 0274 Staff reported there was no change in Mr. Cohen's status.
- iv) Margaret Rall ATC Lic. # 1282 Staff no change in Ms. Rall's status.
- v) Meagan Semore ATC Lic. #1441 Staff reported that there were no changes to Ms. Semore's status.
- vi) Jeffrey Bodenhamer ATC Lic. #1447 Staff reported that there were no changes to Mr. Bodenhamer's status.

d) Informal Interviews

i) There were no informal interviews.

6) REVIEW, DISCUSSION, AND POSSIBLE ACTION – APPLICATIONS FOR LICENSURE

a) Initial applications

Taylor Dace	Matthew Deal	John Duff
David Getsoff	Caroline Herrera	Krista Kim

Nicole Mumaw	Adrian Pettaway	Paul Sirois
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Mr. Peterson moved to approve the nine initial applications. Mr. Callihan seconded the motion. The motion passed 4-0.

- b) Initial applications, Board review*
There were no initial applications requiring Board review.
- c) Renewal applications

Jose Alvarez Jr.	Jamie Behr	Michelle Bradach
Landon Bradford	Daniel Brauning*	Ashlee Castro
Michael Elliott*	Cher Fesenmaier	Ashley Garcia
Alifonzo Garcia Jr.	Adam Garmon	Donna Gerakos
Samantha Gordon	Christopher Gorosics	Linda Guariglio
Tiffany Gutierrez	Craig Hackett	George Hackett
Saburo Hagihara	Troy Hanzal	Anthony Harris
Anna Hartman	Jeremy Hassler	David Hayward
Jonathan Herzner	Jarrett Holmes	Walter Horn
Taleen Horton	Geoffrey Hostetter	Susan Hubbard
Monica Huber	Iliniza Imerman	Curtis Johnson
Marilyn Kaminski	Nicholas Papania*	Hiroki Sato
Justin Segotta	Lisa Spies	Shane Zdebiak

* Requires Board review

Mr. Baughman moved the Board approve 36 (Alvarez through Bradford, Castro, Fesenmaier through Kaminski, and Sato through Zdebiak) of the 39 renewal applications. Mr. Peterson seconded the motion. The motion passed 4-0.

- d) Renewal applications: (Board Review)

- i) Daniel Brauning

Following review of Mr. Brauning's application, which included statements that he had not practiced athletic training since his license expired, Mr. Callihan moved the Board approve Mr. Brauning's application for reinstatement. Mr. Peterson seconded the motion. The motion passed 4-0.

- ii) Michael Elliott

The Board reviewed Mr. Elliott's reinstatement application and his request to have the \$200 reinstatement fee waived. Following review and discussion Mr. Baughman moved the Board approve Mr. Elliott's reinstatement upon receipt of the \$200 reinstatement fee and issue a confidential advisory letter to Mr. Elliott. Mr. Peterson seconded the motion. The motion passed 4-0.

- iii) Nicholas Papania

Following review of Mr. Papania's application, which included statements that he had not practiced athletic training since his license expired, Mr. Baughman moved the Board approve Mr. Papania's application for reinstatement. Mr. Callihan seconded the motion. The motion passed 4-0.

e) Incomplete Initial Applications

Ryan Ross		
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Incomplete Renewal Applications

Benjamin Downie	Sean Fields	
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Mr. Freas stated no action needs to be taken on incomplete applications.

7) REVIEW, DISCUSSION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

a) Executive Director's Report

- i) Financial Report – Ms. Whiteford stated that she had not yet received the most current financial report, but that the Board is expected to have a positive cash balance at the end of the fiscal year.
- ii) Review Recent Board Staff Activities – Ms. Whiteford notified the Board that she will be attending the NBCOT State Regulatory Leadership Forum in May.
- iii) Review of Current Legislative Activity (2016) – Ms. Whiteford provided status updates on the following bills:
 - (1) HB 2613 regulatory boards; licensing; revisions
 - (2) HB 2501 health regulatory boards; transfer; DHS
 - (3) HB 2014 electronic documents; state agencies
 - (4) SB 1443 health profession regulatory boards
 - (5) SB 1524 regulatory board actions; limitations
- iv) Rule Activity – Nothing to report
- v) Personnel Matters – Ms. Whiteford stated that the open Administrative Assistant position has not been filled.

Ms. Whiteford provided a verbal report for the items above. No action was taken on any item.

b) Administrative Project Status

- i) Policies and Procedures – No update.
- ii) Board Automation – Ms. Whiteford met with an eLicense on 3/23/16.
- iii) BOC Disciplinary Action Exchange – Board staff is entering disciplinary actions as they are executed.
- iv) National Practitioner Data Bank Adverse Action Updates – Board staff is entering disciplinary actions as they are executed.
- v) Dry Needling – This item was discussed in Item 5(b)(i).
- vi) Mandatory Board Member Training – Ms. Whiteford stated that CLEAR online training usernames and passwords had been emailed to Board members. Mr. Callihan stated he had trouble accessing the training. Ms. Whiteford agreed to check on the issue.
- vii) Check Scanning and Remote Deposit – No progress has been made on this project.
- viii) Five Year Rule Review – Ms. Whiteford stated that the Board was granted a 120-day extension. The new due date is 7/29/16.

- ix) Public Record Requests from ABC-15 – Ms. Whiteford stated that she was granted a two-week extension and submitted the documents by the new deadline.
- c) Update on AT stake holders meetings – No updates.
- d) Communication to spring/fall baseball teams regarding current licensure requirements – A draft letter to the spring/fall baseball teams was reviewed by the Board. Board staff was directed to send the letter, with one minor change, now and in December of 2016.
- e) Change temporary license expiration date to match application expiration date – Board staff explained that there was a discrepancy in the timing of the item deficiency due date and the temporary license expiration date, causing the initial application to expire before the temporary license does. It was discovered during discussion that the deficiency letter needed to be changed to allow 120 days for the applicant to submit any missing documentation. Board staff was directed to change this letter.

10) CALL TO THE PUBLIC

Courtney Creel, Allison Griffin, and Chance Hobensee – all Northern Arizona University students – asked general licensing questions.

9) FUTURE AGENDA ITEMS

The Board requested an item be added to the 5/2/16 agenda regarding official versus unofficial license verification.

8) BOARD MEMBER TRAINING – Discussion of “Addressing the Supreme Court’s North Carolina Dental Decision: Options for the States”

The Board reviewed and discussed “Addressing the Supreme Court’s North Carolina Dental Decision: Options for the States”. Ms. Kahn summarized the North Carolina Dental case and discussed, with the Board, possible ways the State of Arizona might prevent a similar situation in the future.

11) ADJOURNMENT

Mr. Baughmann moved the Board adjourn the meeting. Mr. Peterson seconded the motion. The motion passed 4-0. The Board meeting adjourned at 10:08 a.m.

Respectfully Submitted,

Karen Whiteford
Executive Director