



**ARIZONA BOARD OF ATHLETIC TRAINING**  
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**REGULAR SESSION MEETING MINUTES**  
**February 4, 2019**

**Board Members Present via Webex:** Eric Freas, ATC – Chair  
Chuck Baughman, ATC – Athletic Trainer Member  
Cheryl Ingram – Public Member

**Board Members Absent:** Bart Peterson, ATC – Vice-Chair  
Jennifer Fadeley – Public Member

**Staff Present:** Karen Whiteford – Executive Director  
Amber Jones – Administrative Assistant

**Legal Staff Present:** Sabrina Khan – Assistant Attorney General

**Location:** 1740 West Adams Street, Board Room B  
Phoenix, Arizona 85007

1) **CALL TO ORDER** – 9:31 a.m.; Mr. Freas called the meeting to order at 9:31 a.m.

2) **ROLL CALL**

The following Board members were present: Eric Freas, Charles Baughman, and Cheryl Ingram

3) **DECLARATION OF CONFLICTS OF INTEREST**

Eric Freas recused himself from agenda item 8)c)i).

4) **DISCUSS, AMEND AND APPROVAL OF MINUTES**

a) Regular Session Meeting Minutes of January 14, 2019

Mr. Baughman stated that the voting record for item 8)a)i) should be 3-0-1 to reflect that he recused from the item. Mr. Baughman moved the Board approve the January 14, 2019, regular session minutes, as amended. Ms. Ingram seconded the motion. The motion passed by roll call vote, with Mr. Freas, Mr. Baughman, and Ms. Ingram voting aye.

b) Regular Session Meeting Minutes of December 3, 2018

Mr. Baughman moved the Board approve the December 3, 2018, regular session minutes. Ms. Ingram seconded the motion. The motion passed by roll call vote, with Mr. Freas, Mr. Baughman, and Ms. Ingram voting aye.

c) Executive Session Meeting Minutes of November 5, 2018, 9:38 a.m.

Mr. Baughman moved the Board approve the November 5, 2018, 9:38 a.m., executive session minutes. Ms. Ingram seconded the motion. The motion passed by roll call vote, with Mr. Freas, Mr. Baughman, and Ms. Ingram voting aye.

- d) Executive Session Meeting Minutes of November 5, 2018, 10:10 a.m.

Mr. Baughman moved the Board approve the November 5, 2018, 10:10 a.m., executive session minutes. Ms. Ingram seconded the motion. The motion passed by roll call vote, with Mr. Freas, Mr. Baughman, and Ms. Ingram voting aye.

**5) REVIEW FUTURE BOARD MEETING SCHEDULE**

- a) ~~March 4, 2019 – Webex~~ March 7, 2019, In-Person)

Ms. Whiteford asked the Board members if they would be willing to reschedule the March 4 telephonic meeting to an in-person meeting on March 7 so that athletic trainers attending the Arizona Athletic Trainers’ Association could attend the Board meeting as well. Mr. Freas, Mr. Ingram, and Mr. Baughman confirmed that they are available on March 7. Ms. Whiteford stated she would confirm the date with the absent Board members.

- b) April 1, 2019 – ~~In-Person~~ Webex/Telephonic

The April 1, 2019, meeting was changed to telephonic/Webex.

- c) May 6, 2019 – Webex

No changes.

**6) REVIEW, DISCUSSION, AND POSSIBLE ACTION - COMPLAINTS, HEARINGS, INVESTIGATIONS AND COMPLIANCE**

- a) Initial Review, Discussion, and Possible Action On Complaint

None

**7) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE**

Ms. Ingram moved the Board approve the 3 initial applications and 59 renewal applications. Mr. Baughman seconded the motion. The motion passed by roll call vote, with Mr. Freas, Mr. Baughman, and Ms. Ingram voting aye.

- a) Initial Applications (3)

<b>Applicant First Name</b>	<b>Applicant: Last Name</b>	<b>Intake Method</b>
Kelsey	Picha	Portal
Jennefer	Torres	Portal
Chasen	Webb	Portal

- b) Renewal Applications (59)

<b>Applicant First Name</b>	<b>Applicant: Last Name</b>	<b>License Number</b>	<b>License Expiration Date</b>	<b>Application Type</b>	<b>Intake Method</b>
Javier	Alvidrez	ATR-001178	2/1/2019	Renewal	Portal
Scott	Barringer	ATR-001237	10/6/2016	Reinstatement	Portal
Jacob	Bell	ATR-001126	2/2/2019	Renewal	Portal
Ray	Bryan	ATR-001577	3/5/2019	Renewal	Portal

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<b>Applicant First Name</b>	<b>Applicant: Last Name</b>	<b>License Number</b>	<b>License Expiration Date</b>	<b>Application Type</b>	<b>Intake Method</b>
Jared	Campbell	ATR-000655	2/1/2019	Renewal	Portal
Aubrie	Carter	ATR-000954	2/1/2019	Renewal	Portal
Andrew	Castelein	ATR-000531	2/1/2019	Renewal	Portal
David	Castillo	ATR-000765	2/1/2019	Renewal	Portal
Patrick	Castillo	ATR-000050	2/1/2019	Renewal	Portal
David	Cilladi	ATR-000070	2/1/2019	Renewal	Portal
Stephen	Cilladi	ATR-001064	2/1/2019	Renewal	Paper
Craig	Coats	ATR-000496	2/1/2019	Renewal	Portal
Elizabeth	Colburn	ATR-000216	2/1/2019	Renewal	Portal
Jeffrey	Collins	ATR-000067	2/1/2019	Renewal	Portal
Tyler	Comer	ATR-000169	2/1/2019	Renewal	Portal
Catherine	Costello	ATR-001294	12/3/2018	Reinstatement	Portal
Michael	Coutts	ATR-000780	2/1/2019	Renewal	Portal
Cameran	Dansie	ATR-000776	2/1/2019	Renewal	Portal
Justin	Deer	ATR-000093	2/1/2019	Renewal	Portal
Corian	Dennis	ATR-001620	7/9/2018	Reinstatement	Portal
Ryan	DiPanfilo	ATR-000991	2/1/2019	Renewal	Portal
Kellen	Donovan	ATR-001028	2/1/2019	Renewal	Portal
Dane	Dorsten	ATR-000944	2/1/2019	Renewal	Portal
Traci	Ellery	ATR-000593	3/1/2019	Renewal	Portal
Becky	Fajardo	ATR-000084	3/1/2019	Renewal	Portal
Brett	Fischer	ATR-000180	3/1/2019	Renewal	Portal
Crystal	Fix	ATR-000957	3/1/2019	Renewal	Portal
Nicholas	Frangella	ATR-000564	3/1/2019	Renewal	Portal
Genaro	Garcia	ATR-001108	4/1/2019	Renewal	Portal
Drew	Garner	ATR-001486	6/5/2017	Reinstatement	Portal
Meganne	Gourley	ATR-000677	4/1/2019	Renewal	Portal
Ed	Halbur	ATR-000392	4/1/2019	Renewal	Portal
Anthony	Harris	ATR-000153	4/1/2019	Renewal	Portal
Aaron	Hoback	ATR-000737	2/1/2019	Renewal	Portal
Mary	Hoover	ATR-000662	4/1/2019	Renewal	Portal
Geoffrey	Hostetter	ATR-000383	4/1/2019	Renewal	Portal
Trenton	James	ATR-001357	2/2/2019	Renewal	Portal
Sarah	Johnson	ATR-001698	1/7/2019	Renewal	Portal
Kaylee	Knoff	ATR-001569	2/5/2019	Renewal	Portal
Masanobu	Koyanagi	ATR-000399	6/1/2019	Renewal	Paper
Jordan	Light	ATR-001673	9/10/2018	Reinstatement	Portal
Angel	Locke	ATR-000986	11/01/2018	Renewal	Portal
Vito	Maffei	ATR-001565	1/8/2019	Renewal	Portal

<b>Applicant First Name</b>	<b>Applicant: Last Name</b>	<b>License Number</b>	<b>License Expiration Date</b>	<b>Application Type</b>	<b>Intake Method</b>
Christopher	McNeely	ATR-001581	3/5/2019	Renewal	Portal
Tyler	Moos	ATR-001189	2/1/2019	Renewal	Portal
Matthew	Morrell	ATR-001157	3/1/2019	Renewal	Portal
Ryan	Neal	ATR-001451	1/3/2019	Renewal	Portal
Edwin	Nungesser	ATR-001360	2/2/2019	Renewal	Portal
Jessica	Pierce	ATR-000696	2/1/2019	Renewal	Portal
William	Porter	ATR-001361	2/2/2019	Renewal	Portal
Margaret	Rall	ATR-001282	9/12/2018	Reinstatement	Portal
Ryan	Ross	ATR-001582	3/5/2019	Renewal	Portal
Hiroki	Sato	ATR-001275	4/6/2019	Renewal	Portal
Glenn	Steele	ATR-000341	2/4/2019	Renewal	Portal
Tyler	Sullivan	ATR-001421	2/9/2019	Renewal	Portal
Kalie	Swain	ATR-001576	2/5/2019	Renewal	Portal
Johanna	Urquijo	ATR-001354	2/6/2019	Renewal	Portal
Brett	Walker	ATR-001252	1/5/2019	Renewal	Portal
James	Williams	ATR-001257	2/2/2019	Renewal	Portal

**8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE**

a) Initial Applications – Board Review

None

b) Renewal Applications – Board Review

i) Jessica Rogo, ATR-001039 – Reinstatement

Ms. Rogo was present and answered Board member questions. Mr. Freas asked Ms. Rogo where she is employed. Ms. Rogo stated that she is going to work at Paradise Valley High School and that North Pointe Prep was where she practiced 75 days after her license expired. Mr. Baughman moved the Board approve the reinstatement of Ms. Rogo’s license upon execution of a consent agreement to include one year of probation and three hours of continuing education in the area of medical ethics. Ms. Ingram seconded the motion. The motion passed by roll call vote, with Mr. Freas, Mr. Baughman, and Ms. Ingram voting aye.

c) Board Member Applications

i) Eric Freas, ATR-000119

Mr. Freas recused himself from item 8)c)i), resulting in a lack of a quorum. The item was tabled to the March 2019 Board meeting.

d) Incomplete Applications:

Mr. Freas asked Board staff if there were any issues with any of the incomplete applications. Ms. Whiteford stated that staff received the final required document for Jamie Crumbaker before her license expired on 2/1/2019. Mr. Baughman moved the Board approve Ms. Crumbaker’s

renewal application. Ms. Ingram seconded the motion. The motion passed by roll call vote, with Mr. Freas, Mr. Baughman, and Ms. Ingram voting aye.

i) Incomplete Initial Applications

Applicant First Name	Applicant: Last Name	Days in Current Status	Intake Method
Yusnier	Borrego	7	Portal
Robyn	See	3	Portal
Stephen	Stewart	116	Portal
Carson	Wooten	6	Portal

ii) Incomplete Renewal/Reinstatement Applications

Applicant First Name	Applicant: Last Name	License Number	Days in Current Status	License Expiration Date	Intake Method
Jamie	Crumbaker	ATR-000844	6	2/1/2019	Portal
Lisa	Spies	ATR-000788	2	4/1/2019	Portal
Kyle	Torgerson	ATR-001185	7	4/1/2019	Portal
Crystal	Wright	ATR-001148	7	3/6/2018	Portal

**9) REVIEW, DISCUSSION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS**

a) Executive Director’s Report – Verbal Report and Discussion – No Action Required

i) Financial Report

Ms. Whiteford stated that the most recent cash report indicates there will be a positive cash flow for fiscal year 2019.

ii) Review of Recent Board Staff Activities

Ms. Whiteford stated that there were no out of the ordinary staff activities in the previous month.

d) Administrative Project Status

Ms. Whiteford provided a verbal report on items 9)d)i) and 9)d)ii). No Board action was taken.

i) Policies and Procedures – Ms. Whiteford stated that she is continuing to work on policies and procedures and would provide an update.

ii) Application Automation (eLicensing) - Ms. Whiteford stated that the eLicensing glitches are continuing to be worked out.

e) Update on Request for Exemption from Rulemaking

Ms. Whiteford stated she sent the exemption request to the Governor’s office but had not heard back yet.

f) Update on Obtaining Sponsor for Administrative Process Changes to Statutes

Ms. Whiteford stated she emailed a request to a member of the Legislature but did not receive a response. Ms. Whiteford stated she would follow up via phone after the Board meeting.

**10) FUTURE AGENDA ITEMS**

Mr. Freas requested an item be added to discuss the open public Board member position.

**11) CALL TO THE PUBLIC**

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No members of the public stepped forward to speak.

**12) ADJOURNMENT**

Mr. Baughman moved the Board adjourn at 9:58 a.m. Ms. Ingram seconded the motion. The motion passed by roll call vote, with Mr. Freas, Mr. Baughman, and Ms. Ingram voting aye.

Respectfully Submitted,

Karen Whiteford  
Executive Director