



**ARIZONA BOARD OF ATHLETIC TRAINING**  
1740 West Adams Street, Suite 3407  
Phoenix, Arizona 85007  
(602) 589-6337  
[www.at.az.gov](http://www.at.az.gov)  
[at.info@otboard.az.gov](mailto:at.info@otboard.az.gov)

**REGULAR SESSION MEETING MINUTES**  
**November 2, 2020**

**Board Members Present via Webex:** Eric Freas, ATC – Chair  
Cheryl Ingram – Vice-Chair  
Charles Baughman, ATC – Athletic Trainer Member  
Bart Peterson, ATC – Athletic Trainer Member  
Jennifer Fadeley – Public Member

**Board Members Absent:** None

**Staff Present via Webex:** Karen Whiteford – Executive Director  
Amber Jones – Administrative Assistant

**Legal Staff Present via Webex:** Sabrina Khan – Assistant Attorney General

**Location:** Meeting held via Webex due to COVID-19 concerns  
Meeting number 133 953 4877

- 1) **CALL TO ORDER** – Mr. Freas called the meeting to order at 9:31 a.m.
- 2) **ROLL CALL**  
The following Board members were present: Eric Freas, Cheryl Ingram, Charles Baughman, Bart Peterson, and Jennifer Fadeley
- 3) **DECLARATION OF CONFLICTS OF INTEREST**  
No conflicts of interest were reported.
- 4) **DISCUSS, AMEND AND APPROVAL OF MINUTES**
  - a) Regular Session Meeting Minutes of October 5, 2020  
The regular session meeting minutes were tabled due to a typographical error.
  - b) Executive Session Meeting Minutes of October 5, 2020  
Mr. Peterson made a motion to approve the Executive Session Meeting Minutes. Ms. Ingram seconded the motion. The motion passed by a 5-0 vote.
- 5) **REVIEW FUTURE BOARD MEETING SCHEDULE**
  - a) December 7, 2020 – Webex
  - b) January 4, 2021 – In-Person
  - c) February 1, 2021 – Webex
  - d) March 1, 2021 – Webex
  - e) April 5, 2021 – In-Person
  - f) May 3, 2021 – Webex
  - g) June 7, 2021 – Webex

- h) July 12 – In-Person
- i) August 2, 2021 – Webex
- j) September 13, 2021 – Webex
- k) October 4, 2021 – In-Person
- l) November 1, 2021 – Webex
- m) December 6, 2021 – Webex

**6) REVIEW, DISCUSSION, AND POSSIBLE ACTION - COMPLAINTS, HEARINGS, INVESTIGATIONS AND COMPLIANCE**

- a) Review, Discussion, and Possible Action of Whether or Not to Open a Complaint
  - i) None
- b) Initial Review, Discussion, and Possible Action On Complaint  
None

**7) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE APPROVED BY EXECUTIVE DIRECTOR**

Ms. Ingram made a motion to ratify the 5 initial and 29 Renewal/Reinstatement applications approved by the Executive Director. Mr. Baughman seconded the motion. The motion passed 5-0 roll call vote.

- a) Initial Applications Approved by Executive Director (5)

License Number	Applicant Last Name	Applicant First Name	Effective Date	Expiration Date
ATR-009264	David	Katherine	10/19/2020	10/18/2021
ATR-009263	Gorman	Jalyn	10/19/2020	10/18/2021
ATR-009266	Hinley	Anne	10/19/2020	10/18/2021
ATR-009265	Radlich	Jacob	10/19/2020	10/18/2021
ATR-009267	Walter	Michael	10/26/2020	10/25/2021

*\*Provisional License*

- b) Renewal/Reinstatement Applications Approved by Executive Director (29)

License Number	Applicant Last Name	Applicant First Name	Effective Date	Expiration Date	Application Type
ATR-001172	Bealer	Eric	11/4/2020	11/3/2021	Renewal
ATR-001696	Blascak	Brandon	12/4/2020	12/3/2021	Renewal
ATR-001438	Bridges	Joy	10/5/2020	10/4/2021	Renewal
ATR-009152	Estala	Luis	11/25/2020	11/24/2021	Renewal
ATR-000291	Falsone	Susan	12/8/2020	12/7/2021	Renewal
ATR-000679	Fried	Aaron	6/5/2020	10/15/2021	Renewal
ATR-001376	Guffey	Jesse	11/6/2020	11/5/2021	Renewal
ATR-001685	Hernandez	Lauren	11/6/2020	11/5/2021	Renewal
ATR-000416	Herrig	Kyle	5/4/2020	10/11/2021	Renewal
ATR-000659	Hubbard	Susan	4/8/2020	9/27/2021	Renewal
ATR-001110	Johnson	Joshua	5/2/2020	11/1/2021	Renewal
ATR-009146	Johnson	Shanice	11/4/2020	11/3/2021	Renewal
ATR-000586	Kyger	Mark	10/4/2020	10/3/2021	Renewal
ATR-001533	Lotshaw	Kellie	10/19/2020	10/18/2021	Reinstatement
ATR-009006	Nguyen	Jordan	11/5/2020	11/4/2021	Renewal

License Number	Applicant Last Name	Applicant First Name	Effective Date	Expiration Date	Application Type
ATR-000183	Orr	Edward	10/19/2020	10/18/2021	Reinstatement
ATR-001716	Petra	Louis	4/2/2020	10/1/2021	Renewal
ATR-009013	Porterfield	Ronald	12/3/2020	12/2/2021	Renewal
ATR-000792	Serbus	Patrick	10/7/2020	10/6/2021	Renewal
ATR-000488	Tarantino	Joseph	11/3/2020	11/2/2021	Renewal
ATR-001445	Trujillo	Joseph	11/2/2020	11/1/2021	Renewal
ATR-000409	Turner	Kyle	10/2/2020	10/1/2021	Renewal
ATR-000011	Valencia	John	11/2/2020	11/1/2021	Renewal
ATR-000861	Wagnitz	Gretchen	11/2/2020	11/1/2021	Renewal
ATR-001057	Warner	Brandon	11/2/2020	11/1/2021	Renewal
ATR-001683	Wheeler	Renita	10/12/2020	10/11/2021	Renewal
ATR-000980	Wheeler III	Paul	11/2/2020	11/1/2021	Renewal
ATR-000670	Wilson	Amanda	11/2/2020	11/1/2021	Renewal
ATR-000790	Woodward	Courtney	11/2/2020	11/1/2021	Renewal

**8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE**

a) Initial Applications – Board Review

i) Tyson Salley – Disclosure

Mr. Salley attended the meeting by phone and did not have additional information for the Board. Mr. Baughman made a motion to approve Mr. Salley’s initial application. Mr. Peterson seconded the motion. The motion passed with a 5-0 vote.

b) Renewal Applications – Board Review

i) None

**9) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON WHETHER TO APPROVE THE PROPOSED RULES ON DRY NEEDLING IN ARIZONA ADMINISTRATIVE CODE, TITLE 4, CHAPTER 49**

Mr. Freas moved the Board go into executive session for legal advice. Mr. Peterson seconded the motion. The motion passed 5-0 by roll call vote. The Board entered executive session at 9:40 a.m. and returned to regular session at 10:04 a.m. Mr. Freas requested that the rules include language to address athletic trainers performing dry needling under the supervision of a licensed physician if training requirements are complete. Mr. Baughman asked if licensees would be required to re-certify their dry needling training once a year. Ms. White, from the Arizona Athletic Trainers’ Association Governmental Affairs Committee, stated that the certification is a one-time certification just as with other specialized training. Mr. Baughman asked how the Board could ensure athletic trainers are staying up-to-date on new dry needling techniques and procedures. Ms. White stated that they would stay up-to-date as they do with other modalities in the profession, and that the Board could require continuing education as part of the renewal process. Mr. Baughman stated he felt the Board should require approval from the supervising physician, and that athletic trainers be required to take refresher continuing education courses in dry needling. Mr. Freas asked if the Board could require continuing education in dry needling as part of the renewal process. Ms. Khan stated that they could, at their discretion. Ms. Ingram expressed her concern regarding parental consent for dry needling and would like to see a requirement for a signed consent from the parent.

**10) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON WHETHER TO APPROVE THE PROPOSED RULES THAT WOULD LESSEN THE BURDEN ON THE ATHLETIC TRAINING COMMUNITY IN ARIZONA ADMINISTRATIVE CODE, TITLE 4, CHAPTER 49**

Mr. Freas asked for clarification on the requirement in the exemption approval to remove three rules for each rule added. Ms. Whiteford asked Mr. Freas if he would like to move to agenda item 11)a) to discuss the exemption request. Mr. Freas said he would like to move to agenda item 11)a).

**11) REVIEW, DISCUSSION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS**

- a) Update on Rulemaking Exemption Request  
Ms. Whiteford stated that, as part of the exemption from the rulemaking moratorium, the Board is required to repeal three rules for each one added. She further stated that she asked for clarification from Ms. Guzman Glover at the Governor’s office about what is considered a “rule” but has not received a response. The Board’s rules are already very thin and there isn’t much that can be removed. It was mentioned that there are some rules that are being amended or added because of the Auditor General’s findings.

**10) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON WHETHER TO APPROVE THE PROPOSED RULES THAT WOULD LESSEN THE BURDEN ON THE ATHLETIC TRAINING COMMUNITY IN ARIZONA ADMINISTRATIVE CODE, TITLE 4, CHAPTER 49**

Mr. Baughman moved to table the item to the December Board meeting. Ms. Ingram seconded the motion. The motion passed 5-0 by roll call vote.

**11) REVIEW, DISCUSSION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS**

- a) Update on Rulemaking Exemption Request  
This item was previously discussed.
- b) Open Board Member Position  
No update.
- c) Executive Director’s Report – Verbal Report and Discussion – No Action Required
- i) Financial Report  
The financial report was presented to the Board.
  - ii) Review of Recent Board Staff Activities  
Staff continues to work from home.
  - iii) Statistics
    - (1) 866 current licensees
    - (2) 5 active consent agreements – Next item due 12/04/2020
    - (3) 4 open investigations
- f) Administrative Project Status
- v) Policies and Procedures  
No update.
  - vi) CE Broker Implementation  
No update.

**12) FUTURE AGENDA ITEMS**

- a) Open Board Member Position
- b) October 5 regular session meeting minutes
- c) #9 from today’s agenda
- d) #10 from today’s agenda

**13) CALL TO THE PUBLIC**

Laurie White stated she would provide Board staff with dry needling education requirements from other States. report. David Mesman stated he would forward dry needling continuing education information to Ms. Whiteford.

**14) ADJOURNMENT**

Ms. Ingram moved the Board adjourn. Mr. Peterson seconded the motion. The motion passed 5-0 by roll call vote.

Respectfully Submitted,

Karen Whiteford  
Executive Director