



ARIZONA BOARD OF ATHLETIC TRAINING
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REGULAR SESSION MEETING MINUTES
August 8, 2016

Board Members Present: Eric Freas, ATC – Chair
Bart Peterson, ATC – Vice-Chair
Chuck Baughman, ATC – Athletic Trainer Member
Jennifer Fadeley – Public Member (joined at 9:44 a.m.)

Board Members Absent: None

Staff Present: Karen Whiteford – Executive Director
Christina Soto – Administrative Assistant

Legal Staff Present: Frances Shinn-Eckberg – Assistant Attorney General

1) **CALL TO ORDER** – 9:30 a.m.; Mr. Freas called the telephonic meeting to order at 9:31 a.m. (A recording of the meeting is available through the Board Office.)

a) Roll Call – The following Board members were present: Eric Freas, Bart Peterson, and Chuck Baughman.

2) **DISCUSS, AMEND AND APPROVAL OF MINUTES**

a) Special Session Meeting Minutes of June 17, 2016

Mr. Baughman moved the Board approve the minutes of the June 17, 2016, meeting. Mr. Peterson seconded the motion. The motion passed 3-0.

b) Regular Session Meeting Minutes of July 11, 2016

c) Executive Session Meeting Minutes of July 11, 2016 (9:36 a.m.)

d) Executive Session Meeting Minutes of July 11, 2016 (10:10 a.m.)

Mr. Baughman moved the Board approve all minutes from the July 11, 2016, meeting, with the correction of the adjournment time to 12:18 p.m. from the regular session meeting minutes. Mr. Peterson seconded the motion. The motion passed 3-0.

3) **DECLARATION OF CONFLICTS OF INTEREST**

Mr. Peterson recused himself from the approval of his renewal application in section 6.c.

4) **REVIEW FUTURE BOARD MEETING SCHEDULE:**

The Board reviewed the meeting schedule for:

a) September 12, 2016 – Telephonic – Mr. Baughman stated he might not be able to attend.

b) October 3, 2016 – In-Person

c) November 7, 2016 – Telephonic

ITEMS FOR BOARD REVIEW, DISCUSSION, AND LEGAL ACTION

5) REVIEW, DISCUSSION, AND POSSIBLE ACTION - COMPLAINTS, INVESTIGATIONS & COMPLIANCE

- a) Initial Review of and Possible Action Regarding Opening a Complaint
There were no possible complaints to review.
- b) Open Complaints and Investigations
There were no open complaints or investigations to review.
- c) Status of Compliance with Board Order/Approval of Board Ordered CE
 - i) Stanley Johnston ATC Lic. #0830, complaint number 14-AT-0830 – Staff reported there was no change in Mr. Johnson’s status. His probation ends 10/15/16.
 - ii) Randall Cohen ATC Lic. #0274, complaint number 15-AT-0274 – Staff reported that Mr. Cohen submitted two courses for pre-approval.

9:36 a.m. – The Board took a recess and returned at 9:37 a.m.

Mr. Peterson moved the Board approve the two courses submitted by Mr. Cohen. The motion died due to a lack of a second. Mr. Baughman moved the Board not approve the courses submitted. Mr. Freas seconded the motion. The motion passed 2-1.

Vote	Mr. Freas	Mr. Peterson	Mr. Baughman	Ms. Fadeley
Aye	X		X	
Nay		X		
Recused				
Abstained				
Absent				X

Mr. Baughman requested Board staff send a copy of the list of pre-approved courses to all Board members and to Mr. Cohen.

9:44 a.m. – Ms. Fadeley joined the meeting by phone.

- iii) Margaret Rall ATC Lic. # 1282, complaint number 15-AT-1282 – Staff reported that Ms. Rall’s civil penalty had not been received and that her license had expired since the last Board meeting. Ms. Shinn-Eckberg stated she would ask Sabrina Khan if the Board would lose jurisdiction if Ms. Rall did not reinstate her license.
- iv) Meagan Semore ATC Lic. #1441, complaint number 15-AT-1441 – Staff reported that Ms. Semore contacted the Board office to inquire about pre-approved courses. Ms. Whiteford sent her a list of the courses the Board has approved in the past.
- v) Jeffrey Bodenhamer ATC Lic #1447, complaint number 15-AT-1447 – Staff reported that there was no change to Mr. Bodenhamer’s status.
- vi) Brandie Peterson ATC Lic #1242, complaint number 16-AT-1242 – Staff reported that there was no change to Ms. Peterson’s status.
- vii) Sean Fields ATC Lic #1250, complaint number 16-AT-1250 – Staff reported that Mr. Fields’ civil penalty was received on 7/18/16.
- viii) Jason Roberts ATC Lic #1460, complaint number 16-AT-1460 – Staff reported that the consent agreement was mailed to Mr. Roberts on 8/1/16. The signed copy had not yet been received.

- d) Informal Interviews
No informal interviews at this time.

6) REVIEW, DISCUSSION, AND POSSIBLE ACTION – APPLICATIONS FOR LICENSURE

a) Initial applications

Allen Aganus	Deven Alves	Amanda Bock
Laura Booi	Michael Booi	Alex Boron-Magulick
Caleb Diederich	Austin Goodrich	Joseph Harvey
Amber Herr	Chance Hohensee	Maranda Huff
Andrew Lose	Kellie Lotshaw	Jacen Moore
Renata Odongo	Seth Royal	Marc Viergutz
Catlyn Wilson		

Mr. Peterson moved the Board approve the 19 initial applications not requiring Board review.
Ms. Fadeley seconded the motion. The motion passed 4-0.

b) Initial applications – Board Review

Andrew Augustin	Karen Hostetter	
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Andrew Augustin

Upon review and discussion of the documentation provided by Mr. Augustin regarding arrests in his past, Mr. Peterson moved the Board approve his application. Mr. Baughman seconded the motion. The motion passed 4-0.

Karen Hostetter

Ms. Whiteford informed the Board that Ms. Hostetter had graduated from a university prior to the formation of CAATE, therefore, she did not attend a CAATE-accredited program. Upon review and discussion of the documentation provided by Ms. Hostetter, Mr. Baughman moved the Board approve her application. Mr. Peterson seconded the motion. The motion passed 4-0.

c) Renewal applications

Alyssa Bauer	Kelly Boyce	Jessica Caselden
Randall Cohen	Ryan Cooney	Kenneth Crenshaw
Brittany Dieter	Riley Downing	Emily Dunning
Perry Edinger	Cassidy Elliott	Carlie Elmer
Cassandra Erickson	Taylor Espinoza	Whitley Figge
Eric Fragnoli	Andrea Gutierrez	Kimberly Hansen
Miranda Higgins	Hailey Joaquim	Akira Kondo
Catherine Kuehne	Ulises Lagunas Barajas	Kenneth Lam
Kenneth Lange	Lindsey Loughran	Esteban Melendez
Jose Mendez	Nicholas Metz	Ralph Neighbors
Adam Nevala	Jeffrey O'Desky	Leanna Olivar
Kelly Ostrow	Michael Palmer	Rebekah Palmer
Andrew Panagopoulos	Roberick Marty Parel	David Parry
Jeffrey Paxon	April Perotti	Bart Peterson
Shayne Peterson	Tamara Poole	Michelle Poppen
Scot Raab	Carisa Raucci	Thomas Reed
Brian Reinker	Kevin Riegle	Kim Rodgers
Lizette Rodriguez	Dale Rudd	Jared Rummage

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Jessica Rushforth	Rudy Sanchez	Joshua Schmidt
Terra Schmidt	Adam Schulte	Cynthia Seminoff
Lindsey Shepherd	Mark Sherlock	Amy Shipp
John Sing	William Sinon	Richard Stark
Nathan Stewart	Tetsuro Sueyoshi	Monica Surguine
Christopher Swanner	Nicole Sweer	Brittany Tetlow
Carlos Villalpando	Jennifer Vlasak	Alyssa Wagner
Chelsea Williette	Samantha Yeoman	

Mr. Peterson recused himself from the approval of renewal applications. Mr. Baughman moved the Board approve the 77 renewal applications not requiring Board review. Ms. Fadeley seconded the motion. The motion passed 3-0-1.

d) Renewal applications: (Board Review)

Alex Allen	Jillian Girdner	Hannah Horris
Caleb Lionberger	Maritza Quinlan	Travis Williams

Alex Allen

Ms. Whiteford informed the Board that Mr. Allen's license expired on 7/5/16, and that all required documents and payments were received. Mr. Peterson moved the Board approve the reinstatement of Mr. Allen's license. Ms. Fadeley seconded the motion. The motion passed 4-0.

Jillian Girdner

Ms. Whiteford informed the Board that Ms. Girdner's license expired on 7/1/16, and that all required documents and payments were received. Mr. Baughman moved the Board approve the reinstatement of Ms. Girdner's license. Mr. Peterson seconded the motion. The motion passed 4-0.

Hannah Horris

Ms. Whiteford informed the Board that Ms. Horris' license expired on 7/5/16, and that all required documents and payments were received. Mr. Freas moved the Board approve the reinstatement of Ms. Horris' license. Ms. Fadeley seconded the motion. The motion passed 4-0.

Caleb Lionberger

Ms. Whiteford informed the Board that Mr. Lionberger's license expired on 6/1/16, and that all required documents and payments were received. Mr. Baughman moved the Board approve the reinstatement of Mr. Lionberger's license. Mr. Peterson seconded the motion. The motion passed 4-0.

Maritza Quinlan

Ms. Whiteford informed the Board that Ms. Quinlin's license expired on 5/3/16, and that her statement said that she had practiced ten days after her license expired. All required documents and payments were received. Mr. Peterson stated that teaching does not require an athletic training license. Mr. Baughman moved the Board approve the reinstatement of Ms. Quinlan's license. Mr. Peterson seconded the motion. The motion passed 4-0.

Travis Williams

Ms. Whiteford informed the Board that Mr. Williams' license expired on 11/01/13, and that all required documents and payments were received. Mr. Baughman moved the Board direct staff to

obtain a statement regarding Mr. Williams’ employment status for May 2013 through October 2013 and primary verification of Mr. William’s Michigan athletic training license. Ms. Whiteford informed the Board that Mr. Williams was licensed in Arizona during the time period in question. Mr. Baughman withdrew his motion. Mr. Baughman moved the Board approve the reinstatement of Mr. Williams’ license upon receipt of primary verification of his Michigan license. Mr. Peterson seconded the motion. The motion passed 4-0.

e) Incomplete Initial Applications

Samuel Cornell	Kayson Matela	Jazmine Roland
Quinton Sawyer	Sheena Wilson	Mallory Wright

f) Incomplete Renewal Applications

Darren Blake	Kyle Decker	Lois Michaelis-Goode
Ricardo Moreno	Breanna Reeser	Jessica Rogo

Mr. Freas stated that no action was necessary for incomplete applications. Mr. Freas asked what documentation Darren Blake was missing. Ms. Whiteford stated that we were missing his current CPR card, but had received it the morning of the meeting. Mr. Freas asked what date Mr. Blake’s license expired. Ms. Whiteford stated that his license had not yet expired.

7) REVIEW, DISCUSSION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

- a) Executive Director’s Report – Verbal Report and Discussion – No Action Required
 - i) Financial Report – Ms. Whiteford stated she had not received the July financial report.
 - ii) Review Recent Board Staff Activities – Ms. Whiteford stated she participated in an interview with Beacon Information Designs regarding the possible transfer of health regulatory Boards to the Department of Health Services.
 - iii) Rule Activity – No activity to report
- b) Administrative Project Status
 - i) Policies and procedures – Ms. Whiteford had no update.
 - ii) Board Automation – Ms. Whiteford stated she would be requesting funding in the fiscal year 2018 budget.
 - iii) Mandatory Board Member Training – No update.
 - iv) Check Scanning and Remote Deposit – No update.
 - v) Five Year Rule Review – Ms. Whiteford reported that she submitted the report to GRRC on 7/31/16.
 - vi) Fiscal Year 2018 Budget – Ms. Whiteford stated that the budget request is in progress and is due on 9/1/16.
- c) Deficiency Letter Verbiage to Request Statement from Applicant’s Employer – Ms. Whiteford stated that she and Ms. Khan have not drafted this verbiage for Board approval.

8) FUTURE AGENDA ITEMS

- a) Deficiency Letter Verbiage to Request Statement from Applicant’s Employer
- b) Mr. Baughman requested an item be added to discuss/clarify “trainers” that are grandfathered into national certification.

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- c) Bart Peterson requested the addition of an informational item regarding a new Arizona Department of Education chiropractic assistant instructional course taught in high schools in which dry needling will be part of the coursework.

9) CALL TO THE PUBLIC

No members of the public were present.

10) ADJOURNMENT

Mr. Freas moved the Board adjourn the meeting. Mr. Peterson seconded the motion. The motion passed 4-0. The Board meeting adjourned at 10:25 a.m.

Respectfully Submitted,

Karen Whiteford

Karen Whiteford
Executive Director