



ARIZONA BOARD OF ATHLETIC TRAINING
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REGULAR SESSION MEETING MINUTES
July 11, 2016

Board Members Present: Eric Freas, ATC – Chair
Bart Peterson, ATC – Vice-Chair
Chuck Baughman, ATC – Athletic Trainer Member

Board Members Absent: Jennifer Fadeley – Public Member

Staff Present: Karen Whiteford – Executive Director
Christina Soto – Administrative Assistant

Legal Staff Present: Michael Raine – Assistant Attorney General

- 1) **CALL TO ORDER** – 9:30 a.m.; Mr. Freas called the telephonic meeting to order at 9:33 a.m. (A recording of the meeting is available through the Board Office.)
 - a) Roll Call – The following Board members were present: Eric Freas, Bart Peterson, and Chuck Baughman.
- 2) **DISCUSS, AMEND AND APPROVAL OF MINUTES**
 - a) Regular Session Meeting Minutes of June 6, 2016 – Mr. Peterson moved the Board approve the Board meeting minutes of June 6, 2016, with no changes. Mr. Baughman seconded the motion. The motion passed 3-0.
- 3) **DECLARATION OF CONFLICTS OF INTEREST**

Mr. Peterson recused himself from the approval of his renewal application in section 6.c.
- 4) **REVIEW FUTURE BOARD MEETING SCHEDULE:**
 - a) The Board reviewed the meeting schedule for:
 - i) August 8, 2016 – Telephonic
 - ii) September 12, 2016 – Telephonic
 - iii) October 3, 2016 – In-Person

ITEMS FOR BOARD REVIEW, DISCUSSION, AND LEGAL ACTION

- 5) **REVIEW, DISCUSSION, AND POSSIBLE ACTION - COMPLAINTS, INVESTIGATIONS & COMPLIANCE**
 - a) Initial Review of and Possible Action Regarding Opening a Complaint
There were no possible complaints to review.

b) Open Complaints and Investigations

i) Jason Roberts ATC Lic #1460, complaint number 16-AT-1460

The Board reviewed Mr. Roberts’ response to the notice of complaint that was mailed on 5/18/16. Mr. Baughman moved the Board enter executive session to obtain legal advice. Mr. Peterson seconded the motion. The motion passed 3-0. The Board entered executive session at 9:36 a.m.

The Board returned to regular session at 9:48 a.m.

Mr. Baughman moved the Board offer Mr. Roberts a consent agreement for two violations of A.R.S. § 32.4153(14) and two violations of A.R.S. § 32.4153(15). The consent agreement is to include a civil penalty of \$250.00 per violation, for a total of \$1,000.00, and a one-year probation that will automatically terminate upon receipt of the \$1,000.00 civil penalty. This consent agreement must be signed within 30 days or the case will move to a formal hearing. Mr. Peterson seconded the motion. The motion passed by roll call vote.

Vote	Mr. Freas	Mr. Peterson	Mr. Baughman	Ms. Fadeley
Aye	X	X	X	
Nay				
Recused				
Abstained				
Absent				X

c) Status of Compliance with Board Order/Approval of Board Ordered CE

- i) Stanley Johnston ATC Lic. #0830, complaint number 14-AT-0830 – Staff reported there was no change in Mr. Johnson’s status. His probation ends 10/15/16.
- ii) Michael Hilditch ATC Lic. # 0273, complaint number 15-AT-0273 – Staff reported that Mr. Hilditch’s probation ended on 6/8/16. A notification was mailed to Mr. Hilditch on 7/5/16.
- iii) Randall Cohen ATC Lic. #0274, complaint number 15-AT-0274 – Staff reported that Mr. Cohen submitted information on a presentation he attended at the NATA conference for post-approval. The Board discussed the matter and agreed that, in the past, they have not approved courses after they have been taken. Mr. Baughman moved the Board not approve the course submitted by Mr. Cohen. Mr. Peterson seconded the motion. The motion passed 3-0.
- iv) Margaret Rall ATC Lic. # 1282, complaint number 15-AT-1282 – Staff reported that a civil penalty reminder letter was sent on 6/14/16 and was signed for on 6/17/16.
- v) Meagan Semore ATC Lic. #1441, complaint number 15-AT-1441 – Staff reported that there was no change to Ms. Semore’s status.
- vi) Jeffrey Bodenhamer ATC Lic #1447, complaint number 15-AT-1447 – Staff reported that there was no change to Mr. Bodenhamer’s status.
- vii) Brandie Peterson ATC Lic #1242, complaint number 16-AT-1242 – Staff reported that there was no change to Ms. Peterson’s status.
- viii) Sean Fields ATC Lic #1250, complaint number 16-AT-1250 – Staff reported that Mr. Fields’ consent agreement was received and executed on 07/08/16.

d) Informal Interviews

No informal interviews at this time.

6) REVIEW, DISCUSSION, AND POSSIBLE ACTION – APPLICATIONS FOR LICENSURE

a) Initial applications

Kyle Brazeal	Joe Carbajal*	Lyle Danley
Emily Florek	Ryle Garland	Kayleann Goettel
Mary Good	Shelli Herseth	Anthony Hill
Brandon Johnson	Jenna Krizo	Moriah Larsen
Preston Lasley	Jayson Nielson	Victoria Osborne
Jordan Richmond	Katrina Ritter	Spencer Ryan
Amanda Silberschlag	Kristin Todd	Jeffrey Trudo*
Stephanie Trybul	Wade Taylor	

* Board Review

Mr. Peterson moved the Board approve the 21 initial applications not requiring Board review. Mr. Baughman seconded the motion. The motion passed 3-0.

b) Initial applications, Board review*

Joe Carbajal

Ms. Whiteford informed the Board that Mr. Carbajal’s application was a Board review because his degree was earned prior to CAATE accreditation and he had listed “Clinical Athletic Trainer” in Arizona in the previous employment section of his application. The Board reviewed Mr. Carbajal’s transcript and initial application. Mr. Peterson moved the Board approve Mr. Carbajal’s license. Mr. Baughman seconded the motion. The motion passed 3-0.

Jeffrey Trudo

Ms. Whiteford informed the Board that Mr. Trudo had answered “Yes” to one of the good moral questions on page five of his application. The Board reviewed the documents provided by Mr. Trudo. Mr. Peterson moved the Board approve Mr. Trudo’s license. Mr. Baughman seconded the motion. The motion passed 3-0.

c) Renewal applications

Whitney Bansner	Cassandra Barlow*	Luke Beermann
Jess Brinkerhoff	Shauna Brown	Stephanie Bukarau
Tanya Carden	Gary Cohen	James Cole II
Lyman Connolly	Catherine Costello	Arika Cozzi
Kirby Craft	Donte Delia	Sarah Ethridge
Ryne Eubanks	Shirleeah Fayson	Stephen Galvan
Reynaldo Igliane	Erica Illium	Sherry Irwin
Casey Jewett	Rachel Johnson	Frank Jones
Zachary Jones*	Alexis King	Benjamin Kmetz
Richard Lazalde	Derick Lehman	Daniel Lovelace
Tara Lowy	Ray Madrid	Peter Mainville, Jr.
Cara Marceau	Amy Marlin	Andrea Martinez
Ryan May	Sean McQueeney	David Mesman
Lance Michel	Kristin Miller	Carissa Millikan

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Katherine Mitchell	Joshua Moore	Elisabeth Morcom
Trent Morris	Kevin Moulis	Eric Munson
Kayla Murillo	Toshiaki Nagahara	Bryce Nalepa
John Neel	Nadine Neilly	Mitchell Nelson
Shane Nelson	Frank Neville	Leah Oliver
Steven Orme	Edward Orr	Diana Padilla
Bart Peterson	Melissa Portela	Tessa Powell
Mia Provenzano	Carter Pruitt	Carolina Quintana
Ashley Rice	Sarah Schodrof	Logan Severson
Samantha Sheaves	Larynn Shumaker	Jonathan Stroud
John Teasley	Tiffany Todd	Spencer Williamson
Amber Wisner		

* Requires Board review

Mr. Peterson recused himself from the approval of his renewal application, resulting in a lack of a quorum. Mr. Peterson's application approval was tabled until the August 2016 Board meeting. The Board directed staff to provide an extension letter to Mr. Peterson.

Mr. Baughman moved the Board approve 73 of the 76 renewal applications (Bansner through Wisner, minus Z. Jones, Peterson, and Barlow). Mr. Peterson seconded the motion. The motion passed 3-0.

d) Renewal applications: (Board Review)

Cassandra Barlow

Ms. Whiteford informed the Board that Ms. Barlow's license expired on 6/1/16, and that all required documents and payments were received. However, the statement from Ms. Barlow's employer was not on letterhead. Mr. Peterson moved the Board go into executive session to obtain legal advice. Mr. Baughman seconded the motion. The motion passed 3-0. The Board entered executive session at 10:10 a.m.

Upon returning to regular session at 10:18 a.m., Mr. Peterson moved the Board approve the reinstatement of Ms. Barlow upon staff verbal confirmation from her employer that he had provided written statement. Mr. Baughman seconded the motion. The motion passed 3-0.

Zachary Jones

Mr. Jones' license expired on 6/1/16 and his renewal application was received on 6/13/16. All required documents and payments were received. Following review and discussion, Mr. Peterson moved the Board approve Mr. Jones' application. Mr. Baughman seconded the motion. The motion passed 3-0.

e) Incomplete Initial Applications

Allen Aganus	Deven Alves	Austin Goodrich
Karen Hostetter	Andrew Lose	Jacen Moore
Ryan Ross	Seth Royal	Marc Viergutz

Incomplete Renewal Applications

Benjamin Downie	Caleb Lionberger	Nicholas Metz
Adam Nevala	Jeffrey Paxson	

Mr. Freas stated that no action was necessary for incomplete applications.

7) REVIEW, DISCUSSION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

- a) Executive Director’s Report – Verbal Report and Discussion – No Action Required
 - i) Financial Report – Ms. Whiteford provided the most recent report dated 6/16/16 and stated that it did not reflect expenses after 6/16/16.
 - ii) Review Recent Board Staff Activities – Ms. Whiteford stated she would be out of the office 7/21/16 through 7/27/16. She also reported that she was invited to participate in a study/audit of the transfer of health related Boards to ADHS.
 - iii) Rule Activity – No activity to report
- b) Administrative Project Status
 - i) Policies and procedures – Ms. Whiteford had no update.
 - ii) Board Automation – Ms. Whiteford informed the Board she completed a survey for a possible enterprise solution and will attend a requirements gathering meeting on 7/14/16.
 - iii) Mandatory Board Member Training – Ms. Whiteford stated that a one-hour training on Conducting Effective Board Meetings will be presented at the end of the meeting.
 - iv) Check Scanning and Remote Deposit – No update.
 - v) Five Year Rule Review – Ms. Whiteford reported that she intends to complete the review before her absence begins on 7/21/16.
- c) Communications to Licensees Regarding Dry Needling – Ms. Whiteford reported that the statement regarding dry needling is posted on az.at.gov.
- d) Blood Flow Restriction Training – Mr. Baughman provided a brief description of his understanding of blood flow restriction training. Following discussion, the Board determined that, given the limited information provided, the treatment appears to be within the scope of practice of athletic trainers and that if any issues arise they will look into the modality further.

8) BOARD MEMBER TRAINING

- i) Conducting Effective Board Meetings – Presentation and Discussion - This item was moved to the end of the meeting, after Call to the Public.

9) FUTURE AGENDA ITEMS

- a) Approval of 6/17/16 Special Meeting Minutes
- b) Confirm Bart Peterson’s Application Appears On List for 8/18/16 Meeting
- c) New Verbiage On Deficiency Letter Regarding Request of Employer Statement

10) CALL TO THE PUBLIC

Jeffrey Trudo provided a brief description of blood flow restriction training.

8) BOARD MEMBER TRAINING

- i) Conducting Effective Board Meetings – Presentation and Discussion – Mr. Raine led a presentation and discussion on conducting effective Board meetings.

11) ADJOURNMENT

Mr. Baughman moved the Board adjourn the meeting. Mr. Freas seconded the motion. The motion passed 3-0. The Board meeting adjourned at 12:18 p.m.

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Respectfully Submitted,

Karen Whiteford

Karen Whiteford
Executive Director