



ARIZONA BOARD OF ATHLETIC TRAINING
4205 N. 7th Avenue, Ste. 305
Phoenix, Arizona 85013
(602) 589-6337
FAX: (602) 589-8354
www.at.az.gov
at.info@otboard.az.gov

REGULAR SESSION MEETING MINUTES
June 6, 2016

Board Members Present: Eric Freas, ATC – Chair
Bart Peterson, ATC – Vice-Chair
Chuck Baughman, ATC – Athletic Trainer Member
Jennifer Fadeley – Public Member

Board Members Absent: None

Staff Present: Karen Whiteford – Executive Director
Christina Soto – Administrative Assistant

Legal Staff Present: Sabrina Kahn – Assistant Attorney General

- 1) **CALL TO ORDER** – 9:30 a.m.; Mr. Freas called the telephonic meeting to order at 9:30 a.m. (A recording of the meeting is available through the Board Office.)
 - a) **Roll Call** – The following Board members were present: Eric Freas, Bart Peterson, Chuck Baughman, and Jennifer Fadeley
- 2) **DISCUSS, AMEND AND APPROVAL OF MINUTES**
 - a) Regular Session Meeting Minutes of May 2, 2016 – Mr. Baughman moved the Board approve the Board meeting minutes of May 2, 2016, with a correction to the spelling of his last name and clarification of Mr. Bart Peterson versus Ms. Brandie Peterson in item 6(d)(i). Mr. Peterson seconded the motion. The motion passed 4-0.
 - b) Executive Session Meeting Minutes of May 2, 2016 – Mr. Peterson moved the Board approve the executive session meeting minutes of May 2, 2016, with no changes. Mr. Baughman seconded the motion. The motion passed 4-0.
- 3) **DECLARATION OF CONFLICTS OF INTEREST**

Mr. Baughman recused himself from review of Moonsung Jo's initial application in item 7a and Mr. Bradley Epstein's application from item 7c.
- 4) **REVIEW FUTURE BOARD MEETING SCHEDULE:**
 - a) The Board reviewed the meeting schedule for:
 - i) July 11, 2016 – In-Person
 - ii) August 8, 2016 – Telephonic
 - iii) September 12, 2016 – In-Person

Mr. Freas directed Board staff to correct the Board meeting materials to show the September Board meeting as telephonic.

ITEMS FOR BOARD REVIEW, DISCUSSION, AND LEGAL ACTION

5) REVIEW, DISCUSSION, AND POSSIBLE ACTION - COMPLAINTS, INVESTIGATIONS & COMPLIANCE

- a) Initial Review of and Possible Action Regarding Opening a Complaint
There were no possible complaints to review.
- b) Open Complaints and Investigations
 - i) Jason Roberts ATC Lic #1460, complaint number 16-AT-1460 – Ms. Whiteford stated that a copy of the complaint notification letter to Mr. Roberts was included in the meeting material for information purposes only. Mr. Roberts’s complaint will be reviewed by the Board at the July 11, 2016, Board meeting.
- c) Status of Compliance with Board Order/Approval of Board Ordered CE
 - i) Stanley Johnston ATC Lic. #0830, complaint number 14-AT-0830 – Staff reported there was no change in Mr. Johnson’s status. His probation ends 10/15/16.
 - ii) Michael Hilditch ATC Lic. # 0273, complaint number 15-AT-0273 – Staff reported no changes to Mr. Hilditch’s status. His probation ends on 6/8/16.
 - iii) Randall Cohen ATC Lic. #0274, complaint number 15-AT-0274 – Staff reported that Mr. Cohen had submitted proof of completion of 4.25 hours of continuing education. Mr. Cohen had also submitted one course for pre-approval that was not accepted and one course (3.0 hours) that was pre-approved. Ms. Whiteford stated that she is updating the disciplinary action status report to make it easier to track completion of consent agreement requirements.
 - iv) Margaret Rall ATC Lic. # 1282, complaint number 15-AT-1282 - Staff reported no changes to Ms. Rall’s status. Mr. Freas directed staff to send a letter to Ms. Rall to remind her that her civil penalty is due by 8/24/16.
 - v) Meagan Semore ATC Lic. #1441, complaint number 15-AT-1441 – Staff reported that there was no change to Ms. Semore’s status.
 - vi) Jeffrey Bodenhamer ATC Lic #1447, complaint number 15-AT-1447 – Staff reported Mr. Bodenhamer’s civil penalty was received on 5/26/16.
 - vii) Brandie Peterson ATC Lic #1242, complaint number 16-AT-1242 – Staff reported that proof of completion of 3 pre-approved CEUs was received on 5/24/16 and Ms. Peterson’s civil penalty was received on 5/31/16.
 - viii) Sean Fields ATC Lic #1250, complaint number 16-AT-1250 – Staff reported that Mr. Fields did not sign his consent agreement and had questions about how the number of days practiced without a license was calculated.

Mr. Fields was present and addressed the Board. Ms. Khan stated how the number was calculated for the offered consent agreement. Ms. Khan then re-calculated and found the number of days practiced without a license to be 50.

Mr. Baughman moved the Board amend Mr. Fields’s consent agreement to include one year of probation, a civil penalty of \$250.00, and three hours of continuing education, per the

Board’s complaint resolution chart. Mr. Peterson seconded the motion. The Board discussed the motion and the need for primary source verification of Mr. Fields’s Texas athletic training license, to ensure he was not required to be licensed for a portion of the time as per Arizona Revised Statutes § 32-4121.4.

Mr. Baughman made a motion to amend the previous motion to add that licensure is contingent upon receipt of primary source verification of Mr. Fields’s Texas athletic training license. Mr. Peterson seconded the motion. The motion passed by roll call vote.

Vote	Mr. Freas	Mr. Peterson	Mr. Baughman	Ms. Fadeley
Aye	X	X	X	X
Nay				
Recused				
Abstained				
Absent				

- d) Informal Interviews
No informal interviews at this time.

6) REVIEW, DISCUSSION, AND POSSIBLE ACTION – APPLICATIONS FOR LICENSURE

- a) Initial applications

Katy Ballard	Reagon Buckner-Falduti	James Edwards
Drew Garner	Matthew Hussey	Moonsung Jo
Tiffany Kobordo	Zachary Lewis	John Marcinkowski
Michael Methvin*	Lauren Salas	Luke Teeters

Mr. Baughman recused himself from approval of Mr. Jo’s license. Ms. Fadeley moved the Board approve the 11 initial applications not requiring Board review. Mr. Peterson seconded the motion. The motion passed 3-0-1.

Michael Methvin

Mr. Methvin answered “Yes” to a disciplinary question on his application. The Board reviewed the supporting documentation provided by Mr. Methvin. Following review and discussion, Mr. Peterson moved the Board approve Mr. Methvin’s license. Mr. Baughman seconded the motion. The motion passed 4-0.

- b) Initial applications, Board review*
There were no initial applications requiring Board review.
- c) Renewal applications

Christen Ammon	Eric Bealer*	Kelly Bultmeier
Kent Bultmeier	Alicia Cox	Maria Deliveneri
Bradley Epstein*	Aaron Evans	Sean Fields*
Caren Godinez	Chelsey Gonzalez	Jesse Guffey
Andrea Harvey*	Kyle Herrig	Michael Hilditch
Heidi Jannenga	April Jessee	Albert Johnson
Lauren Johnson	Matthew Johnson	Richard Kates
Lauren Keel	Janie Kelly	Dana Kernan

Gregory Keuter	Ritesh Khatri	Rebecca Kilzer
Chantal King	William Keuhl	Eileen Kunselman
Stanley Kurley	Micaela LaRosa	Gregory Latta
Colleen Lawrence	Jennifer Lechtenberg	Whitney Lee
Gary Lenox	John Leonard	Christopher Lessner
Jesse Lowman	Matthew Lucht	Megan Marbach
Colin Markgraf	Audrey Marquez	Scott Mason
Thomas Maystadt	Kenneth McCarty	Michael McKenney
Amber Miller	Gary Minnella	Edward Mitchell
Pedro Morales	Christopher Murphy	Uriah Myrie
Aaron Nelson	Brandie Peterson	Michael Ramirez
Vanessa Recio	Tyler Spivey	Ashley Storey
Usuke Takahashi	Dayna Tierney	Dustin Vissering
Jenna Walters	Lynzi Warner*	Kylie Wheeler
Andrew Williams		

* Requires Board review

Mr. Peterson moved the Board approve 63 of the 67 renewal applications (Ammon through Williams, minus Bealer, Epstein, and Warner). (Sean Fields was reviewed in the previous agenda item.) Ms. Fadeley seconded the motion. The motion passed 4-0.

d) Renewal applications: (Board Review)

Eric Bealer

Following review and discussion, the Board directed staff to communicate to Mr. Bealer that they need a statement from his employer on letterhead stating whether or not he has practiced athletic training in Arizona since his license expired. Mr. Baughman moved the Board approve Mr. Bealer's application for reinstatement upon receipt of a statement from his employer on letterhead, stating whether Mr. Bealer has practiced athletic training in Arizona since his license expired. Mr. Peterson seconded the motion. The motion passed 4-0.

Bradley Epstein

Mr. Baughman recused himself from the review of Mr. Epstein's application. Following review and discussion, Mr. Peterson moved the Board approve Mr. Epstein's application. Ms. Fadeley seconded the motion. The motion passed 3-0-1.

Lynzi Warner

Following review and discussion, Mr. Baughman moved the Board approve Ms. Warner's application. Mr. Peterson seconded the motion. The motion passed 4-0.

e) Incomplete Initial Applications

Lyle Danley	Lasley Preston	Victoria Osborne
Ryan Ross*	Spencer Ryan	Amanda Silberschlag

* Requires Board review

Ryan Ross

Ms. Whiteford stated that Mr. Ross's temporary license will expire on 06/12/16 and asked that the Board review Mr. Ross's application deficiencies. Following review and discussion, the Mr.

Peterson moved the Board approve Mr. Ross’s initial application upon receipt of one additional professional recommendation and verification of athletic training licensure from New York and New Jersey.

Incomplete Renewal Applications

Benjamin Downie	Stephen Galvan	Derick Lehman
Carter Pruitt		

Ms. Whiteford stated that she made several attempts to contact Mr. Downie by phone and by email regarding his application deficiencies but had received no response. Mr. Downie’s application expires on 07/09/16.

7) REVIEW, DISCUSSION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

- a) Executive Director’s Report – Verbal Report and Discussion – No Action Required
 - i) Financial Report – Ms. Whiteford reported that the latest report had not been received.
 - ii) Review Recent Board Staff Activities – Ms. Whiteford reported that she attended the NBCOT Leadership Conference May 11-13, where she was able to network with many administrators from across the country who support both athletic training and occupational therapy boards.
 - iii) Review of Current Legislative Activity (2016) – Ms. Whiteford provided an update on the status of the following bills:
 - (1) HB 2613 regulatory boards; licensing; revisions – Signed by Governor Ducey
 - (2) HB 2501 health regulatory boards; transfer; DHS – Held in Senate
 - (3) HB 2014 electronic documents; state agencies – Held in Senate
 - (4) SB 1443 health profession regulatory boards – Vetoed by Governor Ducey
 - (5) SB 1524 regulatory board actions; limitations – Signed by Governor Ducey
 - iv) Rule Activity – No activity to report
 - v) Personnel Matters – Ms. Whiteford stated that Christina Soto started on May 9 and is catching on quickly, and that Harold Callihan had resigned from the Board because he was moving out of state.
- b) Administrative Project Status
 - i) Policies and procedures – Ms. Whiteford had no update.
 - ii) Board Automation – Ms. Whiteford had no update.
 - iii) BOC Disciplinary Action Exchange – Ms. Whiteford stated that she is reporting actions as they are executed. The Board asked that this item be removed from future agendas.
 - iv) National Practitioner Data Bank adverse action updates – Ms. Whiteford stated that she is reporting actions as they are executed. The Board asked that this item be removed from future agendas.
 - v) Mandatory Board Member Training – Ms. Whiteford stated that a one-hour training on Conducting Effective Board Meetings will be presented at the end of the July Board meeting.
 - vi) Check Scanning and Remote Deposit – No update.
 - vii) Five Year Rule Review – Ms. Whiteford reported that she intends to have a draft version for the Board to review at the July Board meeting.
- c) Update on the AT Stakeholders Meeting – Ms. Whiteford reported that there has been no activity on this subject. The Board asked that this item be removed from future agendas.
- d) Communications to Licensees Regarding Dry Needling – Ms. Whiteford reported that Ms. Khan from the Attorney General’s Office is drafting a statement that would need Board approval, possibly at the July Board meeting. Ms. Khan informed the Board that the drafted statement is

not an official Attorney General Opinion or Statement. The dry needling statement is subject to the Board's review and approval before posting to the Board's website. Mr. Freas indicated that he would like to review the drafted letter for Board approval soon, and asked Board staff to schedule a Special Board Meeting once the draft is complete. Ms. Khan stated she will let Ms. Whiteford know when it is ready so the Special Board Meeting can be scheduled.

- e) Arizona Athletic Trainers' Association and Dry Needling – Rick Ball, Executive Consultant for the Arizona Athletic Trainers' Association, Inc. (AZATA), addressed the Board, stating that the Board of the AZATA has no position on dry needling and has decided to refrain from communicating to members on the issue. Mr. Ball stated that he agreed with Ms. Khan in that dry needling is not within the scope of practice of athletic training. Mr. Ball stated that AZATA has no plans to pursue a legislative change at this time, and that undertaking a legislative change would be an arduous undertaking. He also stated that the Board of the AZATA will wait until the Arizona Board of Athletic Training's sunrise/sunset process to pursue statutory change regarding dry needling.

8) FUTURE AGENDA ITEMS

There were no suggested future agenda items.

9) CALL TO THE PUBLIC

No members of the public stepped forward for comment.

10) ADJOURNMENT

Mr. Baughman moved the Board adjourn the meeting. Mr. Peterson seconded the motion. The motion passed 4-0. The Board meeting adjourned at 10:38 a.m.

Respectfully Submitted,

Karen Whiteford

Karen Whiteford
Executive Director