



ARIZONA BOARD OF ATHLETIC TRAINING
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REGULAR SESSION MEETING MINUTES
May 1, 2017

Board Members Present: Eric Freas, ATC – Chair
Bart Peterson, ATC – Vice-Chair
Chuck Baughman, ATC – Athletic Trainer Member

Board Members Absent: Jennifer Fadeley – Public Member

Staff Present: Karen Whiteford – Executive Director

Legal Staff Present: Sabrina Khan – Assistant Attorney General

1) **CALL TO ORDER** – 9:30 a.m.; Mr. Freas called the telephonic meeting to order at 9:30 a.m.

2) **ROLL CALL**

The following Board members were present: Eric Freas, Bart Peterson, and Chuck Baughman.

3) **DECLARATION OF CONFLICTS OF INTEREST**

Mr. Freas recused himself from agenda item 8)c)i) because he cannot approve his own renewal application.

Ms. Fadeley joined the meeting at 9:31 a.m.

4) **DISCUSS, AMEND AND APPROVAL OF MINUTES**

a) Regular Session Meeting Minutes of April 3, 2017

Mr. Baughman moved the Board approve the regular session meeting minutes of April 3, 2017.

Mr. Peterson seconded the motion. The motion passed 4-0.

b) Executive Session Meeting Minutes of April 3, 2017

Mr. Peterson moved the Board approve the executive session meeting minutes of April 3, 2017.

Mr. Baughman seconded the motion. The motion passed 4-0.

5) **REVIEW FUTURE BOARD MEETING SCHEDULE**

a) June 5, 2017 – Telephonic

b) July 10, 2017 – In-Person

c) August 7, 2017 – Telephonic

There were no schedule conflicts for upcoming meetings.

6) **REVIEW, DISCUSSION, AND POSSIBLE ACTION - COMPLAINTS, HEARINGS, INVESTIGATIONS AND COMPLIANCE**

a) Initial Review of and Possible Action Regarding Opening a Complaint

None

- b) Open Complaints and Investigations
None
- c) Status of Compliance with Board Order/Approval of Board Ordered CE
 - i) Randall Cohen ATC Lic. # 0274, complaint number 15-AT-0274 – Ms. Whiteford stated that there was no change to Mr. Cohen’s status.
 - ii) Jeffrey Bodenhamer ATC Lic. #1447, complaint number 15-AT-1447 – Ms. Whiteford stated that there was no change to Mr. Bodenhamer’s status.
 - iii) Brandie Peterson ATC Lic. #1242, complaint number 16-AT-1242 – Ms. Whiteford stated that Board staff received Ms. Peterson’s proof of substance abuse counseling and treatment and that all consent agreement requirements were complete.
 - iv) Sean Fields ATC Lic. #1250, complaint number 16-AT-1250 – Ms. Whiteford stated that there was no change to Mr. Fields’ status.
 - v) Tyler Sullivan ATC Lic. #1421, complaint number 17-AT-1421 – Ms. Whiteford stated that there was no change to Mr. Sullivan’s status.
 - vi) Thomas Pruitt ATC Lic. #1583, complaint number 17-AT-1583 – Ms. Whiteford reported that there was no change to Mr. Pruitt’s status.
- d) Informal Interviews
No informal interviews at this time.

7) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

Mr. Baughman moved the Board approve the 5 initial and 38 renewal applications on the consent agenda. Mr. Peterson seconded the motion. The motion passed 4-0.

a) Initial Applications (5)

First Name	Last Name	Comments
Taylor	Bennett	
Brett	Burton	
Rachel	Grimes	
Michael	Powell	
Charlene	Wichman	

b) Renewal Applications (38)

License #	First Name	Last Name	Status	Current License Expiration Date	Comments
1261	Vicente	Chavira	Ready	5/3/2017	
1187	Allison	Connolly	Ready	5/1/2017	
1278	Anthony	Cukierski	Ready	5/4/2017	
1370	Adam	Fletcher	Ready	5/3/2017	
0479	David	Groeschner	Ready	4/1/2017	
0542	Troy	Hanzal	Ready	4/1/2017	
0416	Kyle	Herrig	Ready	5/3/2017	
0239	Jonathan	Herzner	Ready	4/1/2017	
0659	Susan	Hubbard	Ready	4/7/2017	
1004	Monica	Huber	Ready	4/1/2017	
1368	Iliniza	Imerman	Ready	4/6/2017	
0468	Jeffrey	Jankowski	Ready	5/1/2017	
0545	April	Jessee	Ready	5/1/2017	
0725	Emily	Johnson	Ready	5/1/2017	
1110	Joshua	Johnson	Ready	5/1/2017	
0338	Matthew	Johnson	Ready	5/1/2017	
1165	Bruce	Johnston	Ready	5/1/2017	

License #	First Name	Last Name	Status	Current License Expiration Date	Comments
0245	Justin	Kokoskie	Ready	6/1/2017	
0263	Ron	Kordonowy	Ready	6/1/2017	
0606	Eileen	Kunselman	Ready	6/1/2017	
1006	Kristine	Kuschel	Ready	6/1/2017	
0875	Cherisse	Kutyreff	Ready	6/1/2017	
0546	Ryan	Larson	Ready	6/1/2017	
0015	Mark	Letendre	Ready	6/1/2017	
0035	David	Linaker	Ready	6/1/2017	
0859	Jesse	Lowman	Ready	6/1/2017	
0036	Thomas	Lyle	Ready	6/1/2017	
1288	Audrey	Marquez	Ready	6/1/2017	
1242	Brandie	Peterson	Probation	5/23/2017	
1083	Scot	Raab	Ready	9/1/2017	
0963	Vanessa	Recio	Ready	5/1/2017	
1512	Spencer	Ryan	Ready	7/10/2017	
1481	James	Schilling	Ready	5/1/2017	
0788	Lisa	Spies	Ready	4/1/2017	
1284	Yusuke	Takahashi	Ready	5/11/2017	
1384	Stephanie	Vermillion	Ready	6/1/2017	
0799	Elizabeth	Whitley	Ready	5/1/2017	
0920	Jennifer	Yates	Ready	6/1/2017	

8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

a) Initial Applications – Board Review

i) Julia Nicholson – Disclosure

Following review and discussion, Mr. Peterson moved the Board approve Ms. Nicholson’s initial application. Mr. Baughman seconded the motion. The motion passed 4-0.

b) Renewal Applications – Board Review

i) None

c) Renewal Applications – Board Members

i) Eric Freas

Mr. Freas recused himself from this agenda item. Mr. Peterson moved the Board approve Mr. Freas’ renewal application. Ms. Fadeley seconded the motion. The motion passed 3-0-1.

d) Incomplete Initial Applications: (Missing Documents)

First Name	Last Name	Deficiency Letter Sent	Application Expires	Comments
Carla	Melendez	4/24/2017	8/22/2017	Need FL & NY license verification.
Kyle	Nyce	4/12/2017	8/10/2017	Needs Texas License Verification.
Alisha	Pennington	3/30/2017	7/28/2017	Board Review
Alana	Ranucci	4/12/2017	8/10/2017	Need \$22.00 F/P fee.
Allison	Steingiser	2/22/2017	6/22/2017	Needs CPR Cert. & (1) recommendation.
Brandon	Walcott-Ayers	4/13/2017	8/11/2017	Need OR license verification.
Aaron	Walker	3/8/2017	7/6/2017	Needs NE license verification.
Davonna	Willis	3/14/2017	7/12/2017	Must complete initial application and submit \$322 fees, BOC verification, and citizenship form.

Ms. Whiteford informed the Board that the only incomplete application that required discussion was that of Alisha Pennington. Ms. Pennington disclosed a 2011 arrest for driving under the influence, but did not provide documentation to prove she had completed the requirements of her

probation. Following discussion, the Board directed Ms. Whiteford to communicate to Ms. Pennington, that she must submit proof that she completed all three requirements of her probation. She should also be reminded that she is not to practice until her license is approved.

e) Incomplete Renewal Applications: (Missing Documents)

License #	First Name	Last Name	Current License Expiration Date	Deficiency Letter Sent	Comments
1478	Adrian	Pettaway	04/03/2017	04/24/2017	Need reinstatement fee and statement

Ms. Whiteford stated there was no need to discuss the incomplete renewal application.

9) REVIEW, DISCUSSION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

- a) Executive Director’s Report – Verbal Report and Discussion – No Action Required
Ms. Whiteford presented information on the items below. No Board action was required.
- i) Financial Report
 - ii) Review Recent Board Staff Activities
 - iii) Bills Introduced This Legislative Session
 - (1) SB1071 provisional licenses; criminal convictions
 - (2) SB1072 administrative decisions; scope of review
 - (3) SB1372 legislative review of rules
 - (4) SB1437 agencies; review; GRRC; occupational regulation
 - (5) SB1452 health profession regulatory boards
 - (6) HB2020 boards; directors; conflict of interest
 - (7) HB2208 inhalers; administration; schools; authorized entities
 - (8) HB2271 occupational licensing; military members
 - (9) HB2290 and SB1071 provisional licenses; criminal convictions
 - (10) HB2372 public benefits; fee waivers; requirements
 - (11) HB2508 reduction in force; state agencies
 - (12) HB2515 governor appointees; criminal records checks
 - b) Administrative Project Status
 - i) Policies and Procedures – No update.
 - ii) Board Automation – Ms. Whiteford informed the Board that the Athletic Training Board is one of 13 agencies implementing eLicensing, provided the funds request is approved in the fiscal year 2018 budget. The amount the agency will pay for the project will be determined by the Office of Strategic Planning and Budgeting. The project is scheduled to begin July 1 and should take approximately 16 weeks or longer.
 - iii) Mandatory Board Member Training – No update.
 - iv) Compliance with Executive Order 2017-02 – Ms. Whiteford provided a summary of Executive Order 2017-02.
 - v) Compliance with Executive Order 2017-03 – Ms. Whiteford provided a summary of Executive Order 2017-03. She added that she felt it would be in the Board’s best interest to survey stakeholders on each rule to determine what changes need to be made in order to better serve the public and minimize the burden on applicants and licensees.
 - vi) Five Year Rule Review – Ms. Whiteford stated that the minimal changes identified in the five year rule review would likely be taken care of as a result of the stakeholder survey.
 - c) Open Public Board Member Position – Ms. Whiteford informed the Board that the Office of Boards and Commissions has at least two interviews scheduled for prospective Board members.
 - d) Relocation of Staff Office to 1740 W. Adams – Ms. Whiteford informed the Board that a liaison group will be formed, with one representative from each agency, to determine logistics of conference room scheduling, copier sharing, etc. She also stated that ADOA requested, and was

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approved for, an increase of \$1,059,000.00 in the project budget to reinforce concrete slabs and structural columns.

10) FUTURE AGENDA ITEMS

No agenda items were identified for the June Board meeting.

11) CALL TO THE PUBLIC

No member of the public stepped forward to speak.

12) ADJOURNMENT

Mr. Freas moved the Board adjourn the meeting. Mr. Baughman seconded the motion. The motion passed 4-0. The Board meeting adjourned at 10:09 a.m.

Respectfully Submitted,

Karen Whiteford
Executive Director

DRAFT