



ARIZONA BOARD OF ATHLETIC TRAINING
4205 N. 7th Avenue, Ste. 305
Phoenix, Arizona 85013
(602) 589-6337
FAX: (602) 589-8354
www.at.az.gov
at.info@otboard.az.gov

REGULAR SESSION MEETING MINUTES
April 3, 2017

Board Members Present: Eric Freas, ATC – Chair
Bart Peterson, ATC – Vice-Chair
Chuck Baughman, ATC – Athletic Trainer Member

Board Members Absent: Jennifer Fadeley – Public Member

Staff Present: Karen Whiteford – Executive Director
Christina Soto – Administrative Assistant

Legal Staff Present: Sabrina Khan – Assistant Attorney General

- 1) **CALL TO ORDER** – 9:30 a.m.; Mr. Freas called the meeting to order at 9:30 a.m.
- 2) **ROLL CALL**
The following Board members were present: Eric Freas (by telephone), Bart Peterson, and Chuck Baughman.
- 3) **DECLARATION OF CONFLICTS OF INTEREST**
Mr. Freas recused himself from agenda item 8)c)i) because he cannot approve his own renewal application. Mr. Baughman recused himself from agenda item 4)a) because he was not present for the March 6, 2017, meeting.
- 4) **DISCUSS, AMEND AND APPROVAL OF MINUTES**
 - a) Regular Session Meeting Minutes of March 6, 2017
Mr. Baughman recused himself from this agenda item. Mr. Peterson moved the Board approve the regular session meeting minutes of March 6, 2017. Mr. Freas seconded the motion. The motion passed 2-0-1.
- 5) **REVIEW FUTURE BOARD MEETING SCHEDULE**
 - a) May 1, 2017 – Telephonic
 - b) June 5, 2017 – Telephonic
 - c) July 10, 2017 – In-Person

There were no schedule conflicts for upcoming meetings.
- 6) **REVIEW, DISCUSSION, AND POSSIBLE ACTION - COMPLAINTS, HEARINGS, INVESTIGATIONS AND COMPLIANCE**
 - a) Initial Review of and Possible Action Regarding Opening a Complaint
None

- b) Open Complaints and Investigations
None
- c) Status of Compliance with Board Order/Approval of Board Ordered CE
 - i) Randall Cohen ATC Lic. #0274, complaint number 15-AT-0274 – Ms. Whiteford stated that there was no change to Mr. Cohen’s status.
 - ii) Jeffrey Bodenhamer ATC Lic. #1447, complaint number 15-AT-1447 – Ms. Whiteford stated that there was no change to Mr. Bodenhamer’s status.
 - iii) Brandie Peterson ATC Lic. #1242, complaint number 16-AT-1242 – Ms. Whiteford stated that she sent a reminder letter to Ms. Peterson on 3/28/17.
 - iv) Sean Fields ATC Lic. #1250, complaint number 16-AT-1250 – Ms. Whiteford stated that Mr. Fields has satisfied all the requirements of his consent agreement.
 - v) Tyler Sullivan ATC Lic. #1421, complaint number 17-AT-1421 – Ms. Whiteford stated that there was no update to Mr. Sullivan’s status.
 - vi) Thomas Pruitt ATC Lic. #1583, complaint number 17-AT-1583 – Ms. Whiteford stated that Mr. Pruitt’s consent agreement was executed on 3/17/17.
- d) Informal Interviews
No informal interviews at this time.

7) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

- a) Initial Applications (4)

Mr. Baughman moved the Board approve the four initial applications. Mr. Peterson seconded the motion. The motion passed 3-0.

First Name	Last Name	Comments
Matthew	Brewer	
Mona	Marrash	
Jason	Meredith	
Kellie	Zinski	

- b) Renewal Applications (39)

Mr. Baughman moved the Board approve the 39 renewal applications. Mr. Peterson seconded the motion. The motion passed 3-0.

License #	First Name	Last Name	Status	Current License Expiration Date	Comments
1269	Jose	Alvarez Jr.	Ready	4/6/2017	
1270	Jamie	Behr	Ready	4/6/2017	
0370	Landon	Bradford	Ready	4/1/2017	
1271	Ashlee	Castro	Ready	4/6/2017	
1471	Taylor	Dace	Ready	4/3/2017	
1472	Matthew	Deal	Ready	4/3/2017	
1473	John	Duff	Ready	4/3/2017	
0382	Michael	Elliott	Ready	4/3/2017	
0942	Todd	Fandrich	Ready	3/1/2017	
1014	Ashley	Garcia	Ready	4/1/2017	
1367	Alifonzo	Garcia Jr.	Ready	4/6/2017	
0451	Adam	Garmon	Ready	4/1/2017	
0224	Drew	Giardina	Ready	4/1/2017	
0077	Michelle	Gonzalez	Ready	4/1/2017	
1080	Dianne	Goodridge	Ready	4/1/2017	
0892	George	Goodridge	Ready	4/1/2017	

License #	First Name	Last Name	Status	Current License Expiration Date	Comments
0998	Christopher	Gorosics	Ready	4/1/2017	
0043	Tamee	Gressett	Ready	4/1/2017	
0188	Linda	Guariglio	Ready	4/1/2017	
0537	Jennifer	Guerrette	Active	4/1/2017	
0668	Tiffany	Gutierrez	Ready	4/1/2017	
0014	Craig	Hackett	Ready	4/1/2017	
0348	George	Hackett	Ready	4/1/2017	
0393	Anna	Hartman	Ready	4/1/2017	
0770	Andrea	Harvey	Ready	4/1/2017	
0459	Jeremy	Hassler	Ready	4/1/2017	
0217	David	Hayward	Ready	4/1/2017	
0567	Jarrett	Holmes	Ready	4/1/2017	
0662	Mary	Hoover	Ready	4/1/2017	
0383	Geoffrey	Hostetter	Ready	4/1/2017	
0079	James	Imhoff	Ready	5/1/2017	
0535	Curtis	Johnson	Ready	5/1/2017	
1476	Krista	Kim	Ready	4/3/2017	
1365	Kathryn	Ostrander	Ready	3/1/2017	
1266	Nicholas	Papania	Ready	4/3/2017	
1468	Alisa	Romero	Ready	3/6/2017	
1274	Stacey	Root	Ready	4/6/2017	
1148	Crystal	Wright	Ready	3/6/2017	
1277	Shane	Zdebiak	Ready	4/6/2017	

8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

a) Initial Applications – Board Review

i) Gavin Grosh – Disclosure

Ms. Whiteford provided a summary of Mr. Grosh’s disclosed information. Following discussion, Mr. Peterson moved the Board approve Mr. Grosh’s initial application. Mr. Baughman seconded the motion. The motion passed 3-0.

b) Renewal Applications – Board Review

i) Joshua Beaumont – Disclosure

Ms. Whiteford provided a summary of Mr. Beaumont’s submitted documentation. Following discussion, Mr. Baughman moved to approve Mr. Beaumont’s renewal application with the court documentation received by Board staff. Mr. Peterson seconded the motion. The motion passed 3-0.

ii) Scott Ellis – Reinstatement

Following review and discussion of Mr. Ellis’ application and documentation, Mr. Baughman moved the Board approve Mr. Ellis’ reinstatement. Mr. Peterson seconded the motion. The motion passed 3-0.

c) Renewal Applications – Board Members

i) Eric Freas

Mr. Freas recused himself from this agenda item; therefore, it was tabled due to a lack of a quorum.

d) Incomplete Initial Applications: (Missing Documents)

First Name	Last Name	Deficiency Letter Sent	Application Expires	Comments
Taylor	Bennett	2/23/2017	6/23/2017	Need verification from Texas.
Michael	Powell	2/2/2017	6/2/2017	Need PA license verification.
Allison	Steingiser	2/22/2017	6/22/2017	Needs CPR Cert. & (1) recommendation.
Brandon	Walcott-Ayers	3/10/2017	7/8/2017	Needs CPR Cert and Drivers License.
Aaron	Walker	3/8/2017	7/6/2017	Needs NE license verification.
Charlene	Wichman	3/10/2017	7/8/2017	Needs work experience listed.
Davonna	Willis	3/14/2017	7/12/2017	Previous license expired 11/01/2010. Missing initial application, \$322 fees, BOC verification, AZ Massage Therapist license verification, 2 recommendations, citizenship form.

Mr. Freas asked if there were any issues regarding the incomplete initial applications. Ms. Whiteford stated that Ms. Willis was present and wished to address the Board regarding her application. Ms. Willis stated to the Board that she did not feel she should have to provide written verification from the BOC of her current certification or verification of her Arizona massage therapist license. Mr. Baughman moved the Board go into executive session to obtain legal advice. Mr. Peterson seconded the motion. The motion passed 3-0. The Board entered executive session at 10:09 a.m.

Upon return to regular session at 10:23 a.m., Mr. Freas informed Ms. Willis that she must comply with A.A.C. R4-49-202 to obtain a license and that all applicants must comply with the requirements. Mr. Peterson stated that the legislature enacts laws that govern the practice of athletic training. Ms. Willis asked if verification of her Arizona massage therapist license was required. Mr. Freas stated that it is not.

e) Incomplete Renewal Applications: (Missing Documents)

License #	First Name	Last Name	Current License Expiration Date	Deficiency Letter Sent	Comments
0394	Michelle	Bradach	04/01/17	03/23/17	Need new check with correct fee of \$175

Mr. Freas asked if there were any issues regarding the incomplete renewal application. Ms. Soto stated that the correct fee of \$175 was received. Mr. Baughman moved the Board approve Ms. Bradach's license renewal. Mr. Peterson seconded the motion. The motion passed 3-0.

9) REVIEW, DISCUSSION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

a) Executive Director's Report – Verbal Report and Discussion – No Action Required

Ms. Whiteford provided a report on the items below. No action was required by the Board.

- i) Financial Report
- ii) Review Recent Board Staff Activities
- iii) Bills Introduced This Legislative Session
 - (1) SB1071 provisional licenses; criminal convictions
 - (2) SB1072 administrative decisions; scope of review
 - (3) SB1372 legislative review of rules
 - (4) SB1437 agencies; review; GRRC; occupational regulation
 - (5) SB1452 health profession regulatory boards
 - (6) HB2020 boards; directors; conflict of interest
 - (7) HB2208 inhalers; administration; schools; authorized entities
 - (8) HB2271 occupational licensing; military members
 - (9) HB2290 and SB1071 provisional licenses; criminal convictions

- (10) HB2372 public benefits; fee waivers; requirements
- (11) HB2508 reduction in force; state agencies
- (12) HB2515 governor appointees; criminal records checks
- b) Administrative Project Status
 - i) Policies and Procedures – Ms. Whiteford stated that there was no update.
 - ii) Board Automation – Ms. Whiteford stated that the eLicensing project was moving forward slowly.
 - iii) Mandatory Board Member Training – Ms. Whiteford stated that a one-hour training was scheduled at the end of the meeting.
 - iv) Compliance with Executive Order 2017-02 – Ms. Whiteford informed the Board that the Governor’s office provided further clarification on the requirements of Executive Order 2017-02, which include sending an email with a link to redtape.az.gov to licensees and providing a link to redtape.az.gov on the website. Ms. Whiteford also stated that the Board could elect to continue with a survey of stakeholders. The Board directed staff to limit actions to the requirements provided by the Governor’s office.
 - v) Compliance with Executive Order 2017-03 – Ms. Whiteford summarized Executive Order 2017-03 and stated she believes a majority of the information could be obtained from the Board of Certification or from the National Association of Athletic Trainers.
 - vi) Five Year Rule Review – Ms. Whiteford stated that there was no update on the five-year rule review and that rules were likely to be overhauled as a result of the Executive Orders.
- c) Open Public Board Member Position – Ms. Whiteford stated that no progress has been made in filling the open public Board member position.
- d) Possible Move of Staff Office to 1740 W. Adams – Ms. Whiteford stated that the relocation project continues to move forward.

10) FUTURE AGENDA ITEMS

11) CALL TO THE PUBLIC

No members of the public stepped forward to speak.

The Board recessed from 10:56 a.m. to 11:01 a.m.

Ms. Soto left the meeting at 10:56 a.m.

9) REVIEW, DISCUSSION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

- e) Board Member Training – Ms. Khan presented a one-hour course on Conducting Effective Board Meetings.

12) ADJOURNMENT

Mr. Peterson moved the Board adjourn the meeting. Mr. Freas seconded the motion. The motion passed 3-0. The Board meeting adjourned at 12:05 p.m.

Respectfully Submitted,

Karen Whiteford
Executive Director