



ARIZONA BOARD OF ATHLETIC TRAINING  
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**REGULAR SESSION MEETING MINUTES**  
**March 7, 2016**

**Board Members Present:** Eric Freas, ATC – Chair  
Bart Peterson, ATC – Vice-Chair  
Chuck Baughman, ATC – Athletic Trainer Member  
Harold Callihan – Public Member  
Jennifer Fadeley – Public Member

**Board Members Absent:** None

**Staff Present:** Karen Whiteford – Executive Director  
Cindy McCombs - Administrative Assistant

**Legal Staff Present:** Thomas Raine – Assistant Attorney General

1) **CALL TO ORDER** – 9:30 a.m.; Mr. Freas called the telephonic meeting to order at 9:30 a.m. (A recording of the meeting is available through the Board Office.)

a) **Roll Call** – The following Board members were present: Eric Freas, Bart Peterson, Chuck Baughman, Harold Callihan, and Jennifer Fadeley

2) **DISCUSS, AMEND AND APPROVAL OF MINUTES**

a) Regular Session Meeting Minutes of February 1, 2016 – Mr. Peterson suggested one amendment to item 6.d.ii. Mr. Peterson moved the Board approve the Board meeting minutes of February 1, 2016, as amended. Mr. Callihan seconded the motion. The motion passed 5-0.

3) **DECLARATION OF CONFLICTS OF INTEREST**

a) Mr. Freas recused himself from item 6.c.

4) **REVIEW FUTURE BOARD MEETING SCHEDULE:**

a) The Board reviewed the meeting schedule for:  
i) April 4, 2016 In Person – Ms. Fadeley stated she may not be available for the April meeting.  
ii) May 2, 2016 In Person  
iii) June 6, 2016 Telephonic

**ITEMS FOR BOARD REVIEW, DISCUSSION AND LEGAL ACTION**

5) **REVIEW, DISCUSSION, AND POSSIBLE ACTION - COMPLAINTS, INVESTIGATIONS & COMPLIANCE**

a) Initial Review of and Possible Action Regarding Opening a Complaint

i) There were no new complaints to discuss.

b) Open Complaints and Investigations

i) Linda McAulay, ATC Lic #1343, complaint number 16-AT-1343  
Ms. Whiteford notified the Board that Ms. McAulay had elected not to appeal the Board's denial of her license reinstatement, was moving to Michigan, and would not be practicing athletic training. The Board directed staff to send a letter to the Michigan Board of Athletic Training to notify them of the denial of Ms. McAulay's license.

c) Status of Compliance with Board Order/Approval of Board Ordered CE

The Board discussed the Disciplinary Status Report of the following licensees:

- i) Stanley Johnston ATC Lic. #0830 Mr. Johnston has completed all of his discipline requirements. His probation will end on 10/15/16.
- ii) Jaimee Reyna ATC Lic. # 1362 Mr. Reyna's ended on 2/11/16. An end of probation letter was mailed to Ms. Reyna on 3/3/16.
- iii) Michael Hilditch ATC Lic. # 0273 Staff reported that Mr. Hilditch's probation will end on 6/8/2016.
- iv) Randall Cohen ATC Lic. # 0274 Staff reported there was no change in Mr. Cohen's status.
- v) Margaret Rall ATC Lic. # 1282 Staff reported that certificates for 3.0 hours of CE were received on 2/3/16.
- vi) Meagan Semore ATC Lic. #1441 Staff reported that there were no changes to Ms. Semore's status.
- vii) Jeffrey Bodenhamer ATC Lic. #1447 Staff reported that there were no changes to Mr. Bodenhamer's status.

d) Informal Interviews

i) There were no informal interviews.

**6) REVIEW, DISCUSSION, AND POSSIBLE ACTION – APPLICATIONS FOR LICENSURE**

a) Initial applications

Chelsey Baca	Jeremy Harris	Garrett Havig
Allyse Kramer	Charles Leddon	Christopher Olson
Alisa Romero	Aquiles Torrealba	Katelyn Zweigle

Mr. Callihan moved to approve the three initial applications. Mr. Callihan seconded the motion. The motion passed 5-0.

b) Initial applications, Board review\*

There were no initial applications requiring Board review.

c) Renewal applications

Aaron Arreola	Jeffrey Bloom	Roger Caplinger
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Emily Clarke	Tyler Comer	Michael Coutts
Kellen Donovan	Glenn Edgerton	David Edwards
Nichole Edwards	Johanna Elliott	Scott Ellis
Daisha Enos	Jason Erickson	Michael Ermatinger
Kai-Erik Etheridge	Sadie Etheridge	Todd Fandrich
John Fierro	Marie-Elizabeth Finamore	Emilie Fitch
Jon Foster	Nicholas Frangella	Elizabeth Franklin
Benjamin Fraser	Eric Freas*	Amy Freeman
Aaron Fried	Sara Fried	Jack Furr
Genaro Garcia	Drew Giardina	Kristin Golden
Michelle Gonzalez	Dianne Goodridge	George Goodridge
Meganne Gourley	Kevin Graff	David Groeschner
Jennifer Guerrette	Joshua Guterman	Ed Halbur
Mark Heichelbech	Jeffrey Herndon	Mary Hoover
Justin Kemp	Anthony Lelo	Sean McMannes
Lauren Middleton	Tyler Moos	Gerard Moots*
Matthew Morrell	Yuya Mukaihara	Kathryn Ostrander
Steven Patera	Wilkin Perez	Jessica Pierce
Leah Piotrowski	Stacey Root	Christopher Schepel
Crystal Wright*		

\* Requires Board review

Mr. Freas recused himself from voting on this item. Mr. Callihan moved the Board approve 58 (Arreola through Fraser, Freeman through Moos, and Morrell through Schepel of the 56 renewal applications. Ms. Fadeley seconded the motion. The motion passed 4-0-1. Ms. Fadeley moved the Board approve Eric Freas’s application for renewal. Mr. Callihan seconded the motion. The motion passed 4-0-1.

d) Renewal applications: (Board Review)

i) Gerard Moots

Mr. Peterson moved the Board approve Mr. Moots’s application for reinstatement. Mr. Callihan seconded the motion. The motion passed 5-0.

ii) Crystal Wright

Mr. Baughman moved the Board approve Ms. Wright’s reinstatement. Mr. Peterson seconded the motion. The motion passed 5-0.

e) Incomplete applications

Matthew Deal	John Duff	Nicole Mumaw
Paul Sirois		

Mr. Freas stated no action needs to be taken on incomplete applications.

**7) REVIEW, DISCUSSION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS**

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- a) Executive Director's Report
  - i) Financial Report
  - ii) Review Recent Board Staff Activities
  - iii) Review of Current Legislative Activity (2016)
  - iv) Rule Activity
  - v) Personnel Matters

Ms. Whiteford provided a verbal report for the items above. No action was taken on any item.

- b) Administrative Project Status
  - i) Policies and Procedures – No update.
  - ii) Board Automation – Ms. Whiteford has a demonstration meeting scheduled with eLicense on 3/9/16.
  - iii) BOC Disciplinary Action Exchange – Board staff is entering disciplinary actions as they are executed.
  - iv) National Practitioner Data Bank Adverse Action Updates – Board staff is entering disciplinary actions as they are executed.
  - v) Dry Needling – Ms. Whiteford stated that a complaint was received regarding dry needling. The notice of complaint was mailed to the licensee. The complaint should appear on the April 2016 agenda.
  - vi) Mandatory Board Member Training – The review of “Addressing the Supreme Court’s North Carolina Dental Decision: Options for the States” was tabled until the 4/4/16 meeting.
  - vii) Check Scanning and Remote Deposit – Board staff is continuing to work on this project with the State Treasurer’s office and Bank of America.
  - viii) Five Year Rule Review – Ms. Whiteford applied for a 120-day extension.
  - ix) Public Record Requests from ABC-15 – Ms. Whiteford stated she was compiling data due by 3/18/16.
- c) Update on AT stake holders meetings – Board staff was instructed to call Aaron Nelson for an update.
- d) Communication to spring/fall baseball teams regarding current licensure requirements – Board staff was directed to draft a letter to the spring/fall baseball teams and have it reviewed by Mr. Freas, Mr. Raine, and Ms. Kahn. The draft letter is to be presented for review/approval at the April Board meeting.
- e) Electronic verification from the BOC – Ms. Whiteford informed the Board that the BOC was notified that electronic verifications of BOC certification, directly from the BOC, were acceptable. The BOC has since updated their website to allow this.
- f) Discussion of calculation of state fund percentages for civil penalties – Nothing to report. This item will be removed from future agendas.
- g) Possible modification of question #8 on page 5 of the Initial Application for Licensure as an Athletic Trainer – The Board members reviewed the verbiage on the current application and all agreed that it is acceptable.

**5) REVIEW, DISCUSSION, AND POSSIBLE ACTION - COMPLAINTS, INVESTIGATIONS & COMPLIANCE**

- a) Open Complaints and Investigations
  - i) Linda McAulay, ATC Lic #1343, complaint number 16-AT-1343  
Mr. Raine confirmed with Ms. Whiteford that license denials are reported to the National Practitioner Data Bank and that the Board could vote to send a letter to the state to which Ms. McAulay is moving, notifying them of the license denial. Mr. Peterson moved the Board

direct Board staff to send a letter to the jurisdiction to which Ms. McAulay has indicated she is moving to, notifying them of the license denial. Mr. Callihan seconded the motion. The motion passed 3-2.

**9) FUTURE AGENDA ITEMS**

**10) CALL TO THE PUBLIC**

No members of the public stepped forward to address the Board.

**11) ADJOURNMENT**

- i) Mr. Baughmann moved the Board adjourn the meeting. Mr. Peterson seconded the motion. The motion passed 5-0. The Board meeting adjourned at 10:30 a.m.

Respectfully Submitted,

Karen Whiteford  
Executive Director