



ARIZONA BOARD OF ATHLETIC TRAINING

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**NOTICE AND AGENDA OF THE MEETING OF
THE ARIZONA BOARD OF ATHLETIC TRAINING
MARCH 7, 2016 – SCHEDULED TO BEGIN AT 9:30 A.M.**

Pursuant to Arizona Revised Statutes 38-431.02, notice is hereby given to the members of the Arizona Board of Athletic Training (“Board”) and the General Public that the Board will hold a **Telephonic Board Meeting** open to the public on **March 7, 2016**, beginning at **9:30 a.m.** in **Room 305, 4205 N. 7th Avenue, Phoenix, Arizona**. A copy of this Agenda is available by writing to the Board’s mailing address. As indicated below, during the course of the meeting, the Board may vote to go into Executive Session, which will not be open to the public, to discuss certain matters. This Agenda is amendable up to twenty-four hours prior to the meeting.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting (602) 589-6337 or at the TDD number 1-(800)-367-8939. This document is available in alternate format by contacting (602) 589-6337 or at the TDD number 1-(800)-367-8939.

The Board reserves the right to change the order of items on the agenda, except for hearings set for a specific time. Please note that any recommendations listed on the agenda are merely suggested Board actions. These recommendations do not become final until adopted by the Board. The Board has the authority to accept, reject or modify any recommendation listed on the agenda.

AGENDA

CALL TO ORDER – 9:30 a.m.

- 1) ROLL CALL**
- 2) DISCUSS, AMEND AND APPROVAL OF MINUTES**
 - a) Regular Session Meeting Minutes of February 1, 2016.
- 3) DECLARATION OF CONFLICTS OF INTEREST**
- 4) REVIEW FUTURE BOARD MEETING SCHEDULE**
 - a) April 4, 2016 – In Person
 - b) May 2, 2016 – In Person
 - c) June 6, 2016 – Telephonic

ITEMS FOR BOARD REVIEW, DISCUSSION, AND LEGAL ACTION

The following agenda items are subject to Board review, discussion and legal action. Upon a vote of the majority of a quorum, the Board may go into Executive Session on any of these items for the purpose of

obtaining legal advice from the Board's attorney, or to discuss records that are exempt by law from public disclosure pursuant to Arizona Revised Statutes § 38-431.03(A)(2) and (3).

5) REVIEW, DISCUSSION, AND POSSIBLE ACTION - COMPLAINTS, INVESTIGATIONS & COMPLIANCE

- a) Initial Review of and Possible Action Regarding Opening a Complaint
No new complaints.
- b) Open Complaints and Investigations
 - i) Linda McAulay ATC Lic #1343, complaint number 16-AT-1343
- c) Status of Compliance with Board Order/Approval of Board Ordered CE
 - i) Stanley Johnston ATC Lic. #0830, complaint number 14-AT-0830
 - ii) Jaimee Reyna ATC Lic. # 1362, complaint number 15-AT-1362
 - iii) Michael Hilditch ATC Lic. # 0273, complaint number 15-AT-0273
 - iv) Randall Cohen ATC Lic. # 0274, complaint number 15-AT-0274
 - v) Margaret Rall ATC Lic. # 1282, complaint number 15-AT-1282
 - vi) Meagan Semore ATC Lic. #1441, complaint number 15-AT-1441
 - vii) Jeffrey Bodenhamer ATC Lic #1447, complaint number 15-AT-1447
- d) Informal Interviews
No informal interviews at this time.

6) REVIEW, DISCUSSION, AND POSSIBLE ACTION – APPLICATIONS FOR LICENSURE

Upon a vote of the majority of a quorum, the Board may go into Executive Session on the following items, pursuant to A.R.S. § 38-431.03(A)(2) to review and discuss records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

- a) Initial applications:*
- b) Initial Applications:* (Board Review)
- c) Renewal applications:*
- d) Renewal applications:* (Board Review)
- e) Incomplete applications:* (Missing Documents)
- f) Previously approved applications: (Board Review)

* List to be posted in the Board office at least 24 hrs prior to the meeting.

7) REVIEW, DISCUSSION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

The Board may vote to go into Executive Session pursuant to A.R.S. §38-431.03(A)(3) to obtain legal advice.

- a) Executive Director's Report – Verbal Report
 - i) Financial Report
 - ii) Review Recent Board Staff Activities
 - iii) Review of Current Legislative Activity (2016)
 - iv) Rule Activity
 - v) Personnel Matters
- b) Administrative Project Status
 - i) Policies and procedures
 - ii) Board automation
 - iii) BOC Disciplinary Action Exchange
 - iv) National Practitioner Data Bank adverse action updates
 - v) Dry Needling
 - vi) Mandatory Board member training

- vii) Check scanning and remote deposit
- viii) Five Year Rule Review
- ix) Public Record Request from ABC-15
- c) Update on the AT stake holders meetings
- d) Communication to spring/fall baseball teams regarding current licensure requirements
- e) Electronic verification from BOC
- f) Discussion of calculation of state fund percentages for civil penalties
- g) Possible modification of question #8 on page 5 of the Initial Application for Licensure as an Athletic Trainer

8) FUTURE AGENDA ITEMS

9) CALL TO THE PUBLIC

The Board may make an open call to the public during the meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the Board on any issue within its jurisdiction. Pursuant to A.R.S. § 38-431.01(H), members of the Board are not allowed to discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. However, the Board may ask staff to review a matter or may ask that a matter be placed on a future agenda. Public input is encouraged. Presentation should be limited to five minutes.

10) ADJOURNMENT