



ARIZONA BOARD OF ATHLETIC TRAINING
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REGULAR SESSION MEETING MINUTES
March 6, 2017

Board Members Present: Eric Freas, ATC – Chair
Bart Peterson, ATC – Vice-Chair
Jennifer Fadeley – Public Member

Board Members Absent: Chuck Baughman, ATC – Athletic Trainer Member

Staff Present: Karen Whiteford – Executive Director
Christina Soto – Administrative Assistant

Legal Staff Present: Sabrina Khan – Assistant Attorney General

- 1) **CALL TO ORDER** – 9:32 a.m.; Mr. Freas called the telephonic meeting to order at 9:30 a.m.
- 2) **ROLL CALL**
The following Board members were present by telephone: Eric Freas, Bart Peterson, and Jennifer Fadeley.
- 3) **DECLARATION OF CONFLICTS OF INTEREST**
Mr. Freas recused himself from agenda item 8) Review, Consideration, and Possible Action On Applications for Licensure, c) Renewal Applications – Board Member, i) Eric Freas.
- 4) **DISCUSS, AMEND AND APPROVAL OF MINUTES**
 - a) Regular Session Meeting Minutes of February 6, 2017
Mr. Peterson moved the Board approve the regular session meeting minutes of February 6, 2017. Ms. Fadeley seconded the motion. The motion passed 3-0
 - b) Executive Session Meeting Minutes of February 6, 2017, 9:35 a.m.
Mr. Peterson moved the Board approve the executive session meeting minutes of February 6, 2017, 9:35 a.m. Ms. Fadeley seconded the motion. The motion passed 3-0
 - c) Executive Session Meeting Minutes of February 6, 2017, 10:12 a.m.
Mr. Peterson moved the Board approve the executive session meeting minutes of February 6, 2017, 10:12 a.m. Ms. Fadeley seconded the motion. The motion passed 3-0
- 5) **REVIEW FUTURE BOARD MEETING SCHEDULE**
 - a) April 3, 2017 – In-Person
 - b) May 1, 2017 – Telephonic
 - c) June 5, 2017 – Telephonic

There were no schedule conflicts for upcoming meetings.

6) REVIEW, DISCUSSION, AND POSSIBLE ACTION - COMPLAINTS, HEARINGS, INVESTIGATIONS AND COMPLIANCE

- a) Initial Review of and Possible Action Regarding Opening a Complaint
None
- b) Open Complaints and Investigations
None
- c) Status of Compliance with Board Order/Approval of Board Ordered CE
 - i) Randall Cohen ATC Lic. # 0274, complaint number 15-AT-0274 – Ms. Whiteford reported that there was no change to Mr. Cohen’s status.
 - ii) Jeffrey Bodenhamer ATC Lic. #1447, complaint number 15-AT-1447 – Ms. Whiteford reported that there was no change to Mr. Bodenhamer’s status.
 - iii) Brandie Peterson ATC Lic. #1242, complaint number 16-AT-1242 – Ms. Whiteford reported that there was no change in Ms. Peterson’s status and that she had one outstanding requirement due on 5/24/17. The Board directed staff to send Ms. Peterson a reminder letter.
 - iv) Sean Fields ATC Lic. #1250, complaint number 16-AT-1250 – Ms. Whiteford reported that there was no change to Mr. Fields’ status and that all requirements had been met.
 - v) Tyler Sullivan ATC Lic. #1421, complaint number 17-AT-1421 – Ms. Whiteford reported that Mr. Sullivan’s consent agreement was executed on 2/10/17.
- d) Informal Interviews
No informal interviews at this time.

7) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

- a) Initial Applications (5)

Ms. Whiteford stated that the correct number of initial applications was six (6). Ms. Fadeley moved the Board approve the six initial applications. Mr. Peterson seconded the motion. The motion passed 3-0.

First Name	Last Name	Comments
Ray	Bryan	
Ben	Clawson	
Joshua	DiLoreto	
Joseph	Luat	
Christopher	McNeely	
Ryan	Ross	

- b) Renewal Applications (49)

Ms. Fadeley moved the Board approve the 49 renewal applications. Mr. Peterson seconded the motion. The motion passed 3-0.

License #	First Name	Last Name	Status	Current License Expiration Date	Comments
1462	Chelsey	Baca	Ready	3/6/2017	
0144	Jeffrey	Bloom	Ready	3/2/2017	
0531	Andrew	Castelein	Ready	2/1/2017	
0765	David	Castillo	Ready	2/1/2017	
0723	Belinda	Donahoe	Ready	2/1/2017	

1079	Glenn	Edgerton	Active	3/1/2017	
0168	David	Edwards	Ready	3/1/2017	
0724	Nichole	Edwards	Ready	3/1/2017	
0630	Daisha	Enos	Ready	3/1/2017	
1075	Jason	Erickson	Ready	3/1/2017	
1065	Michael	Ermatinger	Ready	3/1/2017	
0092	Kai-Erik	Etheridge	Ready	3/1/2017	
0030	Sadie	Etheridge	Ready	3/1/2017	
0114	John	Fierro	Ready	3/1/2017	
1169	Jonathan	Fierro	Ready	3/1/2017	
0173	Marie-Elizabeth	Finamore	Ready	3/1/2017	
0891	Emelie	Fitch	Ready	3/1/2017	
0016	Jon	Foster	Ready	3/1/2017	
0521	Elizabeth	Franklin	Ready	3/1/2017	
1176	Benjamin	Fraser	Ready	3/1/2017	
0652	Amy	Freeman	Ready	3/1/2017	
0572	Jack	Furr	Ready	3/1/2017	
1108	Genaro	Garcia	Ready	4/1/2017	
1474	David	Getsoff	Ready	4/3/2017	
0653	Kristin	Golden	Ready	4/1/2017	
1130	Samantha	Gordon	Ready	4/1/2017	
0677	Meganne	Gourley	Ready	4/1/2017	
0270	Kevin	Graff	Ready	4/1/2017	
0660	Mark	Gruesbeck	Ready	4/1/2017	
0934	Joshua	Guterman	Ready	4/1/2017	
1003	Saburo	Hagihara	Ready	4/1/2017	
0392	Ed	Halbur	Ready	4/1/2017	
0153	Anthony	Harris	Ready	4/1/2017	
1463	Jeremy	Harris	Ready	3/6/2017	
0910	Mark	Heichelbech	Ready	4/1/2017	
0175	Jeffrey	Herndon	Ready	4/1/2017	
1475	Caroline	Herrera	Ready	4/3/2017	
1466	Charles	Leddon	Ready	3/6/2017	
1264	Sean	McMannes	Ready	3/2/2017	
1289	Gerard	Moots	Ready	3/6/2017	
1364	Yuya	Mukaihara	Ready	3/1/2017	
1467	Christopher	Olson	Ready	3/6/2017	
1458	Kayla	Pearce	Ready	2/1/2017	
1183	Wilkin	Perez	Ready	3/1/2017	
0696	Jessica	Pierce	Ready	2/1/2017	
1275	Hiroki	Sato	Ready	4/6/2017	
1276	Justin	Segotta	Ready	4/6/2017	
1479	Paul	Sirois	Ready	4/3/2017	
1469	Aquiles	Torrealba	Ready	3/6/2017	

8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

a) Initial Applications – Board Review

i) Thomas Pruitt – Disclosure and Practiced Without License

Following discussion, Mr. Freas suggested the Board impose discipline according to level five of the disciplinary matrix. Mr. Peterson commented that there are two issues to discuss. The first being the previous arrest and the second being the fact he stated that he practiced in Arizona without a license. The Board determined that the previous arrest was for a crime that

did not involve moral turpitude. Following further discussion, Mr. Peterson moved the Board grant Mr. Pruitt’s license upon acceptance of a consent agreement to include two years of probation, a civil penalty of \$1,000.00, and nine hours of continuing education in the area of medical ethics. The civil penalty and continuing education are due within one year of the execution of the consent agreement. The continuing education courses must be pre-approved by Board staff. Ms. Fadeley seconded the motion. The motion passed 3-0 by roll call vote.

	Mr. Freas	Mr. Peterson	Mr. Baughman	Ms. Fadeley
Aye	X	X		X
Nay				
Recused				
Abstained				
Absent			X	

b) Renewal Applications – Board Review

i) Joshua Beaumont – Disclosure

Following review and discussion Mr. Peterson moved the Board table Mr. Beaumont’s application until the May Board meeting, at which time, the applicant must provide proof of completion of probation requirements. The motion failed for lack of a second. Ms. Fadeley moved the Board grant Mr. Beaumont’s license upon completion of the two probation requirements. Mr. Peterson seconded the motion. The motion passed by 3-0 by roll call vote.

	Mr. Freas	Mr. Peterson	Mr. Baughman	Ms. Fadeley
Aye	X	X		X
Nay				
Recused				
Abstained				
Absent			X	

c) Renewal Applications – Board Members

i) Eric Freas – This item was tabled due to a lack of a quorum.

d) Incomplete Initial Applications: (Missing Documents)

Ms. Whiteford stated that Thomas Pruitt’s and Ryan Ross’ applications were discussed previously. Mr. Freas asked if there were any issues with any of the incomplete initial applications. Ms. Whiteford said there were no issues.

First Name	Last Name	Deficiency Letter Sent	Application Expires	Comments
Taylor	Bennett	2/23/2017	6/23/2017	Need verification from Texas.
Gavin	Grosh	2/1/2017	6/1/2017	Need Indiana License Verif.
Jason	Meredith	2/23/2017	6/23/2017	Need Transcripts, & License Verification from Florida and Pennsylvania.
Michael	Powell	2/2/2017	6/2/2017	Need PA license verification.
Thomas	Pruitt	4/29/16	3/29/2017	(1) prof. recommendation./Board Review
Ryan	Ross	4/30/2017	5/30/2017	Need NY Lic. Verification.
Allison	Steingiser	2/22/2017	6/22/2017	Needs CPR Cert. & (1) recommendation.

Kellie	Zinski	2/15/2017	6/15/2017	Need Michigan Verification & \$22.00 F/P processing fee.
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e) Incomplete Renewal Applications: (Missing Documents)

Mr. Freas asked if there were any issues with the incomplete renewal application. Ms. Whiteford stated that Mr. Ellis' license expired on 3/1/17 and that a copy of the required CPR card had not been received. Mr. Freas stated that Mr. Ellis should not practice until his license is reinstated and directed Board staff to notify Mr. Ellis that he must reinstate his license and provide a statement as to whether he has practiced since his license expired.

License #	First Name	Last Name	Current License Expiration Date	Deficiency Letter Sent	Comments
0786	Scott	Ellis	3/1/17	2/22/17	Need CPR Cert and BOC cert

9) REVIEW, DISCUSSION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

a) Executive Director's Report – Verbal Report and Discussion – No Action Required

Ms. Whiteford provide a verbal report on the following items:

- i) Financial Report
- ii) Review Recent Board Staff Activities
- iii) Bills Introduced This Legislative Session
 - (1) SB1071 provisional licenses; criminal convictions
 - (2) SB1072 administrative decisions; scope of review
 - (3) SB1372 legislative review of rules
 - (4) SB1437 agencies; review; GRRC; occupational regulation
 - (5) SB1452 health profession regulatory boards
 - (6) HB2020 boards; directors; conflict of interest
 - (7) HB2208 inhalers; administration; schools; authorized entities
 - (8) HB2271 occupational licensing; military members
 - (9) HB2290 and SB1071 provisional licenses; criminal convictions
 - (10) HB2372 public benefits; fee waivers; requirements
 - (11) HB2508 reduction in force; state agencies
 - (12) HB2515 governor appointees; criminal records checks

b) Administrative Project Status

- i) Policies and Procedures – Ms. Whiteford stated that there was no update.
- ii) Board Automation – Ms. Whiteford stated that the committee has requested additional information from the two remaining vendors.
- iii) Mandatory Board Member Training – Board member training was not scheduled for this telephonic meeting. Ms. Whiteford provided an option for hour-long webinars through CLEAR. Mr. Freas requested that a one-hour training be scheduled for the April meeting.
- iv) Compliance with Executive Order 2017-02 – Ms. Whiteford read the portion of Executive Order 2017-02 that requires communication with licensees and stakeholders to determine if any overly burdensome rules exist. The Board discussed options available to meet the requirement. Ms. Whiteford stated she would create an online survey for licensees and stakeholders for review at the April meeting.
- v) Five Year Rule Review – Ms. Whiteford stated that no progress has been made on requesting an exemption from the rulemaking moratorium.

c) Federal Bureau of Investigation National Identity Services Audit – February 14, 2017 – Ms. Whiteford stated that the audit went very well, with only one minor issue.

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- d) Open Public Board Member Positions – Ms. Whiteford stated that she received a list of applicants and is expecting to meet with the interim Director of the Office of Boards and Commissions in the next few weeks.
- e) Possible Move of Staff Office to 1740 W. Adams – Ms. Whiteford stated that the project continues to move forward.

10) FUTURE AGENDA ITEMS

One hour of Board member training will be listed on the April agenda.

11) CALL TO THE PUBLIC

No members of the public stepped forward to speak.

12) ADJOURNMENT

Mr. Freas moved the Board adjourn the meeting. Mr. Peterson seconded the motion. The motion passed 3-0. The Board meeting adjourned at 10:29 a.m.

Respectfully Submitted,

Karen Whiteford
Executive Director