



ARIZONA BOARD OF ATHLETIC TRAINING
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REGULAR SESSION MEETING MINUTES
March 5, 2018

Board Members Present: Eric Freas, ATC – Chair
Bart Peterson, ATC – Vice-Chair
Chuck Baughman, ATC – Athletic Trainer Member
Cheryl Ingram – Public Member

Board Members Absent: Jennifer Fadeley – Public Member

Staff Present: Karen Whiteford – Executive Director
Kelsey Belone – Administrative Assistant

Legal Staff Present: Michael Saltz – Assistant Attorney General

1) **CALL TO ORDER** – 9:34 a.m.; Mr. Freas called the meeting to order at 9:34 a.m.

2) **ROLL CALL**

The following Board members were present: Eric Freas, Bart Peterson, Chuck Baughman, and Cheryl Ingram. Jennifer Fadeley was absent.

3) **DECLARATION OF CONFLICTS OF INTEREST**

Mr. Freas reported a conflict of interest with item 8)b)ii).

4) **DISCUSS, AMEND AND APPROVAL OF MINUTES**

a) Regular Session Meeting Minutes of February 5, 2018

Mr. Peterson moved the Board approve the regular session meeting minutes of February 5, 2018.

Ms. Ingram seconded the motion. The motion passed 4-0.

b) Executive Session Meeting Minutes of February 5, 2018

Mr. Baughman moved the Board approve the executive session meeting minutes of February 5, 2018. Mr. Peterson seconded the motion. The motion passed 4-0.

5) **REVIEW FUTURE BOARD MEETING SCHEDULE**

a) April 2, 2018 – Telephonic

Mr. Freas stated he cannot attend the April 2 meeting.

b) May 7, 2018 – Telephonic

Mr. Baughman stated he cannot attend the May 7 meeting.

c) June 4, 2018 – Telephonic

There were no scheduling conflicts with the June 4 meeting.

6) REVIEW, DISCUSSION, AND POSSIBLE ACTION - COMPLAINTS, HEARINGS, INVESTIGATIONS AND COMPLIANCE

- a) Initial Review, Discussion, and Possible Action On Complaint
 - i) Cameran Dansie, 18-AT-0776
Mr. Dansie was present and addressed the Board. When asked why he did not disclose his prior arrest, Mr. Dansie responded that he thought he did not have to report the arrest because he was not convicted. Mr. Freas reminded Mr. Dansie that the application asks if the applicant has been arrested. Mr. Peterson moved the Board issue a confidential advisory letter to Mr. Dansie, to include one hour of continuing education in medical ethics for not disclosing his arrest. Ms. Ingram seconded the motion. The motion passed 4-0.
 - ii) Joseph Toenjes, 18-AT-1574
Mr. Toenjes was present and addressed the Board. When asked why he did not disclose his prior arrest, Mr. Toenjes stated that he was given incorrect information from one of his employer's attorneys. Mr. Baughman moved the Board take no action against Mr. Toenjes' license. Ms. Ingram seconded the motion. The motion passed 4-0.
- b) Review, Discussion, and Possible Action of Whether or Not to Open a Complaint
 - i) Joshua DiLoreto, AT #1579
After reviewing and discussing the documentation provided by Mr. DiLoreto and Ms. Whiteford, Ms. Ingram moved the Board open a complaint against Mr. DiLoreto for failure to disclose his arrest on the initial application. Mr. Baughman seconded the motion. The motion passed 4-0.
- c) Status of Compliance with Board Order/Approval of Board Ordered CE
 - i) Randall Cohen, AT #0274, complaint number 15-AT-0274
Ms. Whiteford stated that there was no change to Mr. Cohen's status.
 - ii) Tyler Sullivan, AT #1421, complaint number 17-AT-1421
Ms. Whiteford informed the Board that staff received the civil penalty from Mr. Sullivan on 2/2/18 and that his probation automatically terminated on 2/10/18.
 - iii) Thomas Pruitt, AT #1583, complaint number 17-AT-1583
Ms. Whiteford stated that course information was received on 2/21/18 and 2/28/18 for Board approval. After review and discussion of the presented course information, Mr. Baughman moved the Board reject CE13794: An Ethical Way to Excellent Results because it did not appear to be related to the disciplinary action against Mr. Pruitt, and to accept CE10679: Ethical Leadership: Awareness, Action and Reflection. Mr. Freas seconded the motion. The motion passed 4-0. The Board then directed staff to schedule a telephonic meeting on 3/9/18 at 9:30 a.m. to review and possibly approve additional continuing education courses to meet the requirements of Mr. Pruitt's consent agreement.
 - iv) Renita Wheeler, AT #1683, complaint number 17-AT-1683
Ms. Whiteford informed the Board that there was no change to Ms. Wheeler's status.
- d) Informal Interviews
There were no informal interviews.

7) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

Mr. Peterson moved the Board approve the 4 initial applications and 35 renewal applications on the consent agenda. Mr. Baughman seconded the motion. The motion passed 4-0.

a) Initial Applications (4)

First Name	Last Name	Comments
Amanda	Lee	
Saskia	Richter	
Kayla	Sibbaluca	
Kristen	Smith	

b) Renewal Applications (35)

License #	First Name	Last Name	Status	Current License Expiration Date
0169	Tyler	Comer	Ready	2/1/2018
0780	Michael	Coutts	Ready	2/1/2018
0776	Cameran	Dansie	Ready	2/1/2018
1045	Roger	Darrow	Ready	2/1/2018
0889	Michael	Dickey	Ready	2/1/2018
1019	Emily	Eckert	Ready	2/1/2018
0724	Nichole	Edwards	Ready	3/1/2018
0092	Kai	Etheridge	Ready	3/1/2018
0030	Sadie	Etheridge	Ready	3/1/2018
0084	Becky	Fajardo	Ready	3/1/2018
0114	John	Fierro	Ready	3/1/2018
1169	Jonathan	Fierro	Ready	3/1/2018
0173	Marie-Elizabeth	Finamore	Ready	3/1/2018
0016	Jon	Foster	Ready	3/1/2018
1176	Benjamin	Fraser	Ready	3/1/2018
0653	Kristin	Golden	Ready	4/1/2018
0677	Meganne	Gourley	Ready	4/1/2018
0270	Kevin	Graff	Ready	4/1/2018
1588	Gavin	Grosh	Ready	4/2/2018
0934	Joshua	Guterman	Ready	4/1/2018
0348	George	Hackett	Ready	4/1/2018
0392	Ed	Halbur	Ready	4/1/2018
0175	Jeffrey	Herndon	Ready	4/1/2018
1475	Caroline	Herrera	Ready	4/3/2018
0659	Susan	Hubbard	Ready	4/7/2018
1466	Charles	Leddon	Ready	3/6/2018
1189	Tyler	Moos	Ready	2/1/2018

1360	Edwin	Nungesser	Ready	2/2/2018
1458	Kayla	Pearce	Ready	2/1/2018
1582	Ryan	Ross	Ready	3/5/2018
1268	Nicolas	Santos	Ready	3/2/2018
1573	Nicholas	Svoboda	Ready	2/5/2018
1185	Kyle	Torgerson	Ready	4/1/2018
1469	Aquiles	Torrealba	Ready	3/6/2018
0891	Emelie	Worthington	Ready	3/1/2018

8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

a) Initial Applications – Board Review

i) Joshua Hobson - Disclosure

Following review and discussion, Mr. Baughman moved the Board approve Mr. Hobson’s initial application. Ms. Ingram seconded the motion. The motion passed 4-0.

b) Renewal Applications – Board Member

Mr. Freas recused himself from this agenda item. Mr. Peterson chaired the meeting during Mr. Freas’ recusal.

i) Eric Freas, AT #0119

Ms. Ingram moved the Board approve Mr. Freas’ renewal application. Mr. Baughman seconded the motion. The motion passed 3-1.

Mr. Freas returned to chair the meeting.

c) Renewal Applications – Board Review

i) Lauren Berryhill, AT #1446 – Reinstatement

Following review and discussion, Mr. Peterson moved the Board approve Ms. Berryhill’s reinstatement. Mr. Baughman seconded the motion. The motion passed 4-0.

ii) Jason Roberts, AT #1460 – Reinstatement

Following review and discussion, Mr. Peterson moved the Board approve Mr. Roberts’ reinstatement. Ms. Ingram seconded the motion. The motion passed 4-0.

iii) Joseph Toenjes, AT #1574 - Disclosure

Following review and discussion, Mr. Baughman moved the Board approve Mr. Toenjes’ renewal application. Mr. Peterson seconded the motion. The motion passed 4-0.

d) Incomplete Initial Applications: (Missing Documents)

Mr. Freas asked if there any issues with the incomplete applications. Ms. Whiteford responded that there were no issues.

First Name	Last Name	Notice of Deficiency Sent	Application Expires	Deficiency
Keela	Boone	2/1/2018	6/1/2018	Needs Set of Fingerprints, Fingerprint Fee, & Initial Application Fee.
Mischa	Jemionek	2/1/2018	6/1/2018	Needs Alien Status/Citizenship Form & Documents and Verification of New Jersey.

Scott	Johnson	2/15/2018	6/15/2018	Needs Official Transcripts, Alien/Citizenship Form, Explanation Letter for Question 3, and Verification of Licensure North Carolina & South Carolina. - Board Review - YES to #3
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- e) Incomplete Renewal Applications: (Missing Documents)
None

9) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON BOARD POLICIES AND PROCEDURES

- a) Request to revise procedure for Board review of reinstatement applications.
Ms. Whiteford asked that the Board approve revising the procedure for Board review of reinstatement applications to allow Board staff to include complete reinstatement applications without disclosures on the consent agenda in the future. The Board agreed to the change and directed staff to update procedures.

10) REVIEW, DISCUSSION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

- a) Executive Director’s Report – Verbal Report and Discussion – No Action Required
Ms. Whiteford provided a verbal report on the items below. No Board action was taken.
 - i) Financial Report
 - ii) Review Recent Board Staff Activities
- b) Administrative Project Status
 - i) Policies and Procedures - Ms. Whiteford reported procedures are being updated.
 - ii) 2019 Sunset Review - Ms. Whiteford informed the Board that the Auditor General’s office postponed the process meeting until after eLicensing is implemented and HB2403 moves through the Legislature.
 - iii) Board Automation (eLicensing) - Ms. Whiteford informed the Board that implementation was postponed to the end of March.
 - iv) Mandatory Board Member Training - Ms. Whiteford stated that Mr. Freas, Mr. Peterson, and Mr. Baughman had completed their required training and that she would follow up with Ms. Fadeley to determine if she had completed the CLEAR online training.
 - v) Five Year Rule Review - No update.
- c) 2019 Sunset Review - This was discussed in item 10)b)ii).
- d) Executive Order 2018-02 – Internal Review of Administrative Rules; Moratorium to Promote Job Creation and Customer-Service-Oriented Agencies
Ms. Whiteford summarized the requirements of Executive Order 2018-02.
- e) 2018 Legislative Session – Bills
Ms. Whiteford and Ms. Laurie White (from the Arizona Athletic Trainers’ Association) provided updates on the following bills:
 - i) HB 2403 – athletic trainers; regulation; repeal
 - ii) HB 2062 – permits; licenses; denials; agency hearings
 - iii) HB 2065 – public meetings; definition; penalties
 - iv) HB 2088 – pupils; concussions; parental notification
 - v) HB 2089 – interscholastic activities; health dangers; information
 - vi) HB 2118 – public records; denial of access
 - vii) HB 2197 – health professionals; workforce data
 - viii) HB 2207 – public meetings; audiovisual recordings; posting
 - ix) HB 2238 – administrative decisions; review; scope

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- x) HB 2252 – schools; concussions; health care provider
 - xi) SB 1031 – health professionals; penalties; prohibition (held)
 - xii) SB 1184 – state compact; temporary professional licenses (held)
 - xiii) SB 1273 – GRRC; review; licensing requirements
 - xiv) SB 1436 – prohibition; criminal history; occupational regulation
 - xv) SB 1470 – sunrise process; health professionals; modifications
 - xvi) SCR 1037 – right to engage in occupation
- f) Arizona Athletic Trainers’ Association Lunch on the Lawn – March 5, 2018
Ms. White reminded the Board and members of the public that the Lunch on the Lawn, hosted by the Arizona Athletic Trainers’ Association, would take place on the Capitol Lawn after the Board meeting.

11) BOARD MEMBER TRAINING

It was not necessary to conduct Board member training.

12) FUTURE AGENDA ITEMS

Mr. Freas requested an item be added to discuss the standing of licensees with the BOC and their renewal with the Arizona Board of Athletic Training.

13) CALL TO THE PUBLIC

No members of the public stepped forward to comment.

14) ADJOURNMENT

Mr. Peterson moved the Board adjourn. Ms. Ingram seconded the motion. The motion passed 4-0. The meeting adjourned at 10:48 a.m.

Respectfully Submitted,

Karen Whiteford
Executive Director