



ARIZONA BOARD OF ATHLETIC TRAINING
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REGULAR SESSION MEETING MINUTES
February 5, 2018

Board Members Present: Eric Freas, ATC – Chair
Bart Peterson, ATC – Vice-Chair
Chuck Baughman, ATC – Athletic Trainer Member
Cheryl Ingram – Public Member

Board Members Absent: Jennifer Fadeley – Public Member

Staff Present: Karen Whiteford – Executive Director
Kelsey Belone – Administrative Assistant

Legal Staff Present: Sabrina Khan – Assistant Attorney General

1) **CALL TO ORDER** – 9:38 a.m.; Mr. Freas called the meeting to order at 9:38 a.m.

2) **ROLL CALL**

The following Board members were present: Eric Freas, Bart Peterson, Chuck Baughman, and Cheryl Ingram. Jennifer Fadeley was absent.

3) **DECLARATION OF CONFLICTS OF INTEREST**

There were no reported conflicts of interest.

4) **DISCUSS, AMEND AND APPROVAL OF MINUTES**

a) Regular Session Meeting Minutes of January 8, 2018

Mr. Baughman recommended corrections to item 6)d)iv) and item 12. Ms. Ingram moved the Board approve the regular session meeting minutes of January 8, 2018, with the recommended corrections. Mr. Peterson seconded the motion. The motion passed 4-0.

b) Executive Session Meeting Minutes of January 8, 2018

Mr. Baughman moved the Board approve the executive session meeting minutes of January 8, 2018. Ms. Ingram seconded the motion. The motion passed 4-0.

5) **REVIEW FUTURE BOARD MEETING SCHEDULE**

a) March 5, 2018 – Telephonic

Mr. Freas suggested the March 5 meeting be changed to in-person so that persons attending the Arizona Athletic Trainers' Association can also attend the Board meeting. The remaining Board members agreed. Mr. Baughman cannot attend in-person and will attend by telephone.

b) April 2, 2018 – In-Person – No conflicts.

c) May 7, 2018 – Telephonic – No conflicts.

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6) REVIEW, DISCUSSION, AND POSSIBLE ACTION - COMPLAINTS, HEARINGS, INVESTIGATIONS AND COMPLIANCE

- a) Initial Review, Discussion, and Possible Action On Complaint
None
- b) Review, Discussion, and Possible Action of Whether or Not to Open a Complaint
None
- c) Status of Compliance with Board Order/Approval of Board Ordered CE
 - i) Randall Cohen AT # 0274, complaint number 15-AT-0274
Ms. Whiteford reported that there was no change to Mr. Cohen’s status.
 - ii) Jeffrey Bodenhamer AT #1447, complaint number 15-AT-1447
Ms. Whiteford stated that Mr. Bodenhamer’s probation terminated in December and he was mistakenly listed on the agenda.
 - iii) Tyler Sullivan AT #1421, complaint number 17-AT-1421
Ms. Whiteford reported that Board staff received completion certificates for 3.2 hours of continuing education in Ethics.
 - iv) Thomas Pruitt AT #1583, complaint number 17-AT-1583
Ms. Whiteford stated that a reminder letter was mailed to Mr. Pruitt on 1/30/18.
 - v) Renita Wheeler, AT #1683, complaint number 17-AT-1683
Ms. Whiteford reported that there was no change to Ms. Wheeler’s status.
- d) Informal Interviews
No informal interviews at this time.

7) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

Mr. Peterson moved the Board approve the 3 initial applications and 56 renewal applications on the consent agenda. Ms. Ingram seconded the motion. The motion passed 4-0.

- a) Initial Applications (3)

First Name	Last Name	Comments
Samantha	Cutrone	
Felice	Lowery	
Ikuri	Ogata	

- b) Renewal Applications (56)

License #	First Name	Last Name	Status	Current License Expiration Date
1453	Daniel	Accola	Ready	2/1/2018
1178	Javier	Alvidrez	Ready	2/1/2018
1001	Julie	Anderson	Ready	1/1/2018
1253	Brent	Appel	Ready	2/2/2018
1024	Christy	Armstrong	Ready	1/1/2018
1018	Matthew	Beauregard	Ready	1/1/2018
1126	Jacob	Bell	Ready	2/2/2018
0533	Robb	Blackaby	Ready	1/1/2018
0125	Carrie	Blackburn	Ready	1/1/2018
0118	Matthew	Blackburn	Ready	1/1/2018

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0198	Laurenthia	Bowling	Ready	1/1/2018
0282	Michael	Boysen	Ready	1/1/2018
0795	Nathan	Brooks	Ready	1/1/2018
1577	Ray	Bryan	Ready	3/5/2018
0194	JD	Burgess	Ready	1/1/2018
0655	Jared	Campbell	Ready	2/1/2018
0634	Christopher	Candia	Ready	2/1/2018
0954	Aubrie	Carter	Ready	2/1/2018
0531	Andrew	Castelein	Ready	2/1/2018
0765	David	Castillo	Ready	2/1/2018
0070	David	Cilladi	Ready	2/1/2018
1064	Stephen	Cilladi	Ready	2/1/2018
0066	Robert	Clary	Ready	2/1/2018
0496	Craig	Coats	Ready	2/1/2018
0093	Justin	Deer	Ready	2/1/2018
0106	Daniel	Dell'Omo	Ready	2/1/2018
0469	Ronald	Delucia	Ready	2/1/2018
1027	Sammy	Diaz	Ready	2/1/2018
0991	Ryan	DiPanfilo	Ready	2/1/2018
1028	Kellen	Donovan	Ready	2/1/2018
0944	Dane	Dorsten	Ready	2/1/2018
0663	Danelle	Dykstra Wade	Ready	2/1/2018
0593	Traci	Ellery	Ready	3/1/2018
1356	Kayla	Fields	Ready	2/2/2018
0180	Brett	Fischer	Ready	3/1/2018
0957	Crystal	Fix	Ready	3/1/2018
0564	Nicholas	Frangella	Ready	3/1/2018
1563	Richard	Gill	Ready	1/8/2018
0121	Michelle	Grover	Ready	1/28/2018
0737	Aaron	Hoback	Ready	2/1/2018
1357	Trenton	James	Ready	2/2/2018
1355	Justin	Kemp	Ready	2/2/2018
1569	Kaylee	Knoff	Ready	2/5/2018
0399	Masanobu	Koyanagi	Ready	6/1/2018
1457	Anna	Kubiczki	Ready	2/1/2018
0601	Marisa	Medrano	Ready	2/1/2018
0696	Jessica	Pierce	Ready	2/1/2018
1571	Tonja	Polack	Ready	2/5/2018
1078	Kayla	Pollack	Ready	1/1/2018
1361	William	Porter	Ready	2/2/2018

1572	Bronson	Santillan	Ready	2/5/2018
1452	Richard	Shumway	Ready	1/3/2018
1421	Tyler	Sullivan	Probation	2/9/2018
1576	Kalie	Swain	Ready	2/5/2018
1354	Johanna	Urquijo	Ready	2/6/2018
1257	James	Williams	Ready	2/2/2018

8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

a) Initial Applications – Board Review

None

b) Renewal Applications – Board Review

i) Glenn Steele, AT #0341 – Reinstatement

Following review and discussion, Mr. Baughman moved the Board approve Mr. Steele’s reinstatement application. Mr. Peterson seconded the motion. The motion passed 4-0.

ii) Thomas Whitson, AT #1566 – Reinstatement

Mr. Whitson was present. Following review and discussion, Mr. Baughman moved the Board approve the reinstatement application of Mr. Whitson with a confidential advisory letter for practicing eight days on an expired license. Ms. Ingram seconded the motion. Mr. Peterson moved the Board go into executive session for legal advice. Mr. Baughman seconded the motion. The motion passed 4-0. The Board exited regular session at 9:50 a.m. Upon returning to regular session at 10:00 a.m., the motion was restated. The motion passed 4-0.

c) Incomplete Initial Applications: (Missing Documents)

If Board Staff receives the missing document(s), the Board may review, consider, and take action on the following applications:

First Name	Last Name	Notice of Deficiency Sent	Application Expires	Deficiency
Amanda	Lee	1/28/2018	5/28/2018	Needs Certification Verification from OK.
Kayla	Sibbaluca	1/28/2018	5/28/2018	Needs Alien Status/Citizenship Form and Page #6 of Application.
Corey	Stephens	1/28/2018	5/28/2018	Needs all supporting documents to #8 disciplinary question. Board Review - YES to #8

Ms. Whiteford stated that Mr. Stephens was present and she read an email received from Mr. Stephens’ attorney. The letter stated that additional documents related to Mr. Stephens’ case were not available but he could attest that Mr. Stephens had completed the requirements of his conviction. Following discussion, Mr. Peterson moved the Board approve Mr. Stephens’ application as presented with the supporting documents. Ms. Ingram seconded the motion. The motion passed 4-0.

- d) Incomplete Renewal Applications: (Missing Documents)
If Board Staff receives the missing document(s), the Board may review, consider, and take action on the following applications:

Licens e #	First Name	Last Name	Status	License Expiration Date	Deficiency Letter Sent	Defiency
0844	Jamie	Crumbaker	Active	2/1/2018	1/27/2018	Needs Correct Renewal Fees.
1353	Juan	Prieto	Closed	1/4/2018	1/12/2017	Board Review - Needs Reinstatement Fees.
1573	Nicholas	Svoboda	Active	2/5/2018	1/27/2018	Needs Correct Renewal Fees.

Ms. Whiteford stated that Board staff received the correct renewal fees for Ms. Crumbaker. Mr. Peterson moved the Board approve Ms. Crumbaker’s renewal application. Mr. Baughman seconded the motion. The motion passed 4-0.

The Board discussed Mr. Prieto’s application, in which he requested the Board waive his reinstatement fee. The Board members agreed that the Board does not have the statutory authority to waive a reinstatement fee. Mr. Peterson moved the Board approve Mr. Prieto’s reinstatement upon receipt of his reinstatement fee. Ms. Ingram seconded the motion. The motion passed 3-1.

	Eric Freas	Bart Peterson	Charles Baughman	Jennifer Fadeley	Cheryl Ingram
Yay	X	X			X
Nay			X		
Absent				X	
Recused					

Ms. Whiteford stated that Ms. Belone would call Mr. Svoboda to confirm his payment is en route.

9) REVIEW, DISCUSSION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

- a) Executive Director’s Report – Verbal Report and Discussion – No Action Required
Ms. Whiteford provided a verbal report. No Board action was required.
- i) Financial Report
 - ii) Review Recent Board Staff Activities
- b) Administrative Project Status
- i) Policies and Procedures – Updating to reflect changes due to the move and eLicensing.
 - ii) 2019 Sunset Review – Ms. Whiteford stated that the Auditor General’s office would like to schedule a meeting to discuss the timeline and procedures. Mr. Freas stated he would like to attend the meeting.
 - iii) Board Automation (eLicensing) – Ms. Whiteford informed the Board that the User Acceptance Test scripts are written and that testing is scheduled to occur from 2/26/18 to 3/9/18.
 - iv) Mandatory Board Member Training – Ms. Whiteford stated that a training session would occur at the end of the next in-person meeting.

- v) Five Year Rule Review – No update.
- c) 2019 Sunset Review – There was no need to discuss further as it was discussed in item 9)b)iii).
- d) Research Results – Procedure for Filing Complaints Against Exercise Physiologists – Ms. Whiteford stated that, per Ms. Fadeley’s request, she inquired as to how someone would file a complaint against an exercise physiologist and was not able to find any information.
- e) 2019 Legislative Session – Bills
Laurie White from the Arizona Athletic Trainers’ Association provided a summary of the following bills:
 - i) HB 2403 – athletic trainers; regulation; repeal
 - ii) HB 2062 – permits; licenses; denials; agency hearings
 - iii) HB 2065 – public meetings; definition; penalties
 - iv) HB 2088 – pupils; concussions; parental notification
 - v) HB 2207 – public meetings; audiovisual recordings; posting
 - vi) HB 2252 – schools; concussions; health care provider
 - vii) SB 1031 – health professionals; penalties; prohibition
 - viii) SB 1184 – state compact; temporary professional licenses
- f) Arizona Athletic Trainers’ Association Lunch on the Lawn – March 5, 2018
Laurie White stated that the Lunch on the Lawn is scheduled for 9:00 a.m. to 3:00 p.m. on March 5, with lunch being served from 11:00 a.m. to 2:00 p.m.

10) FUTURE AGENDA ITEMS

There were no requests for future agenda items.

11) CALL TO THE PUBLIC

No members of the public stepped forward to comment.

12) ADJOURNMENT

Mr. Freas moved the Board adjourn. Mr. Peterson seconded the motion. The motion passed 4-0.
The meeting adjourned at 10:48 a.m.

Respectfully Submitted,

Karen Whiteford
Executive Director