



ARIZONA BOARD OF ATHLETIC TRAINING
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REGULAR SESSION MEETING MINUTES
January 4, 2016

Board Members Present: Eric Freas, ATC – Chair
Bart Peterson, ATC – Vice-Chair
Chuck Baughman, ATC – Athletic Trainer Member
Harold Callihan – Public Member

Board Members Absent: Jennifer Fadeley – Public Member

Staff Present: Karen Whiteford – Executive Director
Cindy McCombs - Administrative Assistant

Legal Staff Present: Thomas Raine – Assistant Attorney General

1. **Call to Order** – 9:31 a.m.; Mr. Freas called the telephonic meeting to order at 9:31 a.m. (A recording of the meeting is available through the Board Office.)
2. **Roll Call** – The following Board members were present: Eric Freas, Bart Peterson, Chuck Baughman, and Harold Callihan
3. **Discuss, Amend and Approval of Minutes**
Regular Session Meeting Minutes of December 7, 2015 – Mr. Peterson moved the Board approve the Board meeting minutes of December 7, 2015, with no changes. Mr. Callihan seconded the motion. The motion passed 4-0.
4. **Declaration of Conflicts of Interest**
There were no conflicts to report.
5. **Review Future Board Meeting Schedule:**

The Board reviewed the meeting schedule for:
 - February 1, 2016 In Person
 - March 7, 2016 Telephonic
 - April 4, 2016 In Person

Items for Board Review, Discussion and Legal Action

6. **Review, Discussion, and Possible Action - Complaints, Investigations & Compliance**

a. Initial Review of and Possible Action Regarding Opening a Complaint

There were no new complaints to discuss.

b. Open Complaints and Investigations

There were no open complaints to discuss.

c. Status of Compliance with Board Order/Approval of Board Ordered CE

The Board discussed the Disciplinary Status Report of the following licensees:

1. Stanley Johnston ATC Lic. #0830 Mr. Johnston has completed all of his discipline requirements. His probation will end on 10/15/16.
2. Daniel Brauning ATC Lic. # 1260 Staff reported that Mr. Brauning's probation will end on 1/15/16.
3. Jaimee Reyna ATC Lic. # 1362 Staff reported that Mr. Reyna's civil penalty due date was incorrect on previous reports and has been changed to 2/11/16. Board staff spoke with Ms. Reyna on 12/23/15 and reminded her of the civil penalty due date.
4. Michael Hilditch ATC Lic. # 0273 Staff reported that Mr. Hilditch's probation will end on 6/8/2016.
5. Randall Cohen ATC Lic. # 0274 Staff reported there was no change in Mr. Cohen's status.
6. Margaret Rall ATC Lic. # 1282 Staff reported that there are no updates on Ms. Rall.
7. Meagan Semore ATC Lic. #1441 Staff reported that there were no changes to Ms. Semore's status.
8. Jeffrey Bodenhamer ATC Lic. #1447 Staff reported that Mr. Bodenhamer signed his consent agreement in the Board office on 12/15/15 and that a list of suggested continuing education courses was provided at that time.

d. Informal Interviews

There were no informal interviews.

7. Review, Discussion, and Possible Action – Applications for Licensure

a. Initial applications

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|----------------|-----------|-----------------|
| Alexa Martinez | Ryan Neal | Richard Shumway |
|----------------|-----------|-----------------|

Mr. Baughman moved to approve the three initial applications. Mr. Callihan seconded the motion. The motion passed 4-0.

b. Initial applications, Board review*

There were not initial applications requiring Board review.

c. Renewal applications

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|-------------------|-------------------|--------------------|
| Jennifer Adams | Fernando Alvidrez | Barton Anderson |
| Julie Anderson | Natasha Anderson | R. Anderson |
| Dawn Anthony | Steven Arias | Christy Armstrong |
| Travis Armstrong | Jeffrey Barlow | Matthew Beauregard |
| Tina Benally | Robb Blackaby | Carrie Blackburn |
| Matthew Blackburn | Kellie Bliven | Michael Boese |
| BreAnne Boettiger | Chad Bohls | Kayla Botts |
| Michael Boysen | Nathan Brooks | JD Burgess |
| Mickey Clarizio | Jeffrey Collins | Deana Contaoi |
| Deborah Craig | Ronald Delucia | Michelle Grover |
| Aaron Hoback | Masanobu Koyanagi | Linda McAulay* |
| Johanna Urquijo | Brett Walker | |

* Requires Board review

Mr. Baughman moved the Board approve 34 (Adams through Koyanagi and Urquijo through Walker) of the 35 renewal applications. Mr. Callihan seconded the motion. The motion passed 4-0.

d. Renewal applications: (Board Review)

Linda McAulay

At the December 7, 2015, Board meeting, the Board voted to table Ms. McAulay's application until she provides a letter from her employer on professional letterhead and provide a statement with greater detail of her employment status since her license expired. The letter Ms. McAulay emailed to Board staff on December 31, 2015, from her employer (Michael Fritz) was not on letterhead because he was on vacation out-of-state. Mr. Baughman motioned the Board to approve Ms. McAulay's reinstatement pending receipt of an email mail confirmation from Michael Fritz by Friday, January 8, regarding title and status. Mr. Peterson seconded the motion. The motion passed 4-0.

e. Incomplete applications

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|---------------|
| Mathew Thomas |
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Mr. Freas stated that no action is required on Mr. Thomas's incomplete renewal application.

8. Review, Discussion, and Possible Action - Other Business

- a. AT stake holders meetings – Ms. Whiteford reported that there was no update.
- b. Texas Rangers – Identify who is responsible for ensuring athletic trainers are licensed – Mr. Baughman provided contact information for Jason Roberts with the Texas Rangers.

9. Review, Discussion and Possible Action - Administrative Matters

a. Revenue and Expenditure Report

Ms. Whiteford stated that the latest report has not been received.

b. Discussion of calculation of state fund percentages for civil penalties

Ms. Whiteford reported that a letter was sent to Clark Partridge, Comptroller, to notify him of the error and that she expects to hear from his office shortly.

c. Five year rule review – Ms. Whiteford reported that the five year rule review is due on March 31, 2016, and that she is attending a course on January 21, 2016, to learn about report preparation.

d. Review of Administrative Project Status

- Policies and Procedures – No update.
- Board Automation – No update.
- BOC Disciplinary Action Exchange – Ms. Whiteford reported that she had entered the disciplinary action information on the BOC's website in 2.5 minutes and on the National Practitioner Databank is 11.5 minutes. Mr. Peterson moved the Board to direct Board staff to enter all disciplinary action in the future on both the BOC and NPDB websites. Mr. Callihan seconded the motion. The motion passed 4-0.
- National Practitioner Data Bank Adverse Action Updates – Ms. Whiteford reported that there are approximately 27 adverse actions that had not been reported to the NPDB by the previous Executive Director. She anticipates being caught up by 1/20/16.
- Dry Needling – Mr. Raine stated that dry needling by Athletic Trainers is not permitted in current statute and would require legislative change to allow it.

Jennifer Fadeley joined the meeting at 9:53 a.m.

- Mandatory Board Member Training – Ms. Whiteford reported the price breakdown for CLEAR online training. It was determined that the agency subscription was the best price based on the number of attendees. Mr. Raine stated he would obtain PowerPoint presentations from Mona Baskin and modify them for the Athletic Training Board.
- Legislative Update – No update.
- EMTs at youth sporting events – No update.
- Check Scanning and Direct Deposit – Ms. Whiteford reported that she is working with the State Treasurer and Bank of America to start scanning checks for remote deposit rather than driving to Bank of America to deposit funds.

e. Capitol Times article and related questionnaires

Ms. Whiteford reported that there were no updates but the subject would likely be discussed at the January Executive Directors meeting.

- f. Recognition of previous Executive Director, J. Randy Frost, and previous Board member, Aaron Nelson – Mr. Freas reported that he has the awards and will bring them to the February 1 meeting. Ms. Whiteford will invite Mr. Frost and Mr. Nelson to the meeting.
- g. Future agenda items
 - 1. Communication to spring/fall baseball teams regarding current licensure requirements

10. Call to the Public

There were no members of the public in attendance.

11. Adjournment

Mr. Callihan moved the Board adjourn the meeting. Mr. Baughman seconded the motion. The motion passed 5-0. The Board meeting adjourned at 10:00 a.m.

Respectfully Submitted,

Karen Whiteford
Executive Director